

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 27, 2025
6:00 P.M.
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, February 27, 2025, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

CALL TO ORDER

Mayor Foy called the meeting to order at 6:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

Town Administrator Stevens called the roll and Council Members present were Mayor Jay Foy, Council Member Ray Caranci, and Council Member Dennis Withington. Vice Mayor Gordon and Council Member Johnson were absent with notice. Town Staff present included Town Attorney John Foster and Town Administrator Tracey Stevens. With a quorum present in the Council Chambers, the meeting proceeded.

COMMENTS FROM THE PUBLIC

There were no public comments offered at this time.

APPROVAL OF THE AGENDA

Mayor Foy inquired if there were any additions, deletions, or modifications to the agenda, and Town Administrator Stevens requested to remove item #7 from the agenda.

Council Member Withington moved to approve the agenda as amended; seconded by Council Member Caranci. Motion carried 3-0.

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the January 23, 2025, Regular Meeting
2. Designation of Voting Delegate & Alternate Voting Delegates to the Palm Beach County League of Cities

Council Member Caranci moved to approve the consent agenda as submitted; seconded by Council Member Withington. Motion carried 3-0.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO)

Deputy Bennett reported on the statistics for the last 30 days which included fraud, theft, theft of a residence, four noise complaints, 120 traffic stops, and 224 business & residence checks. Mayor Foy asked for a report on traffic crashes, and Deputy Bennett stated that those statistics are not included in his report. Town Administrator Stevens will follow up with Deputy Schnell after the meeting. Mayor Foy asked about the traffic crash that involved a Deputy, and Town Administrator Stevens stated that a PBSO vehicle belonging to one of our permit deputies was struck while he was on duty in Haverhill running patrol on Belvedere Rd last week.

COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE

District Fire Chief Martinez reported on the statistics for January which included 29 calls including 19 medical calls, 8 vehicle accidents and 2 alarms. The average response time was 6.33.

3. Presentation of the Annual Palm Beach County Fire Rescue Report

District Fire Chief Martinez presented the Annual Palm Beach County Fire Rescue Report and described the services to Haverhill and what the Fire Department has to offer to the community.

PROCLAMATIONS AND PRESENTATIONS

4. Presentation of the Gardens of Pine Ridge Development Located Within the Haverhill Neighborhood Plan Area in Unincorporated Palm Beach County – By Josh Nichols of Schmidt Nichols

There was no one in attendance to present this project.

PUBLIC HEARINGS & ORDINANCE READINGS

There were no public hearings or ordinance readings on the agenda.

REGULAR AGENDA

5. Discussion Regarding Solid Waste Contract

Town Administrator Stevens reported that the Town's solid waste contract expires on September 30, 2025. In accordance with Town Code Section 2-66(e), the Town may extend the contract for an additional three years without going out to bid if the Town finds that the contractor has provided service to the Town in a superior and exemplary fashion. She noted that Waste Pro has been very responsive to the Town's needs. She stated that she met with the Waste Pro representative, Chris Schulle, and discussed potential changes in service delivery and pricing if the Council decides to extend the contract with Waste Pro. Waste Pro is willing to change the price cap from 5% to 3% and commit to utilizing Waste Pro employees as opposed to sub-contractors to enhance the service delivery to the Town even further. Also discussed was the possibility of going back to pickups occurring only two days per week as opposed to three. Currently, garbage, recycling and bulk is picked up on Tuesday, vegetation/yard waste is picked up on Wednesday, and garbage only is picked up on Friday. Waste Pro is willing to change this to two days per week as follows: Wednesday: Garbage & Vegetation/Yard Waste; Saturday: Garbage, Recycling & Bulk. This new schedule will help the Public Works Department tremendously, as there would be an extra day available during the week for proper mowing. If the Council agrees to extend the contract for an additional three years, staff will bring a contract extension to the Council at the next meeting. If the Council wishes to go out to bid for these services, staff will issue an RFP.

Ms. Stevens introduced Mr. Schulle to the Council, and he stated that he is open to suggestions regarding the days of the week for pickup. He confirmed that they are willing to remove the subcontractors and only use Waste Pro employees and trucks for service, and to cap the increase each year to CPI or 3%, whichever is lower.

After discussion with the Council regarding which days are best for pickup, it was agreed that Tuesday and Friday are best. Mr. Schulle stated that they would be open to that schedule.

Mayor Foy called for public comments, and there were none.

Council Member Withington moved to allow staff to negotiate a contract extension with Waste Pro based on the discussion held; seconded by Council Member Caranci. Motion carried 3-0.

6. Approval of Hiring Beachfront Painting & Waterproofing Utilizing Budgeted Infrastructure Surtax Funds at a Cost Not to Exceed \$24,772 for the Town Hall Facility Painting Project

Town Administrator Stevens provided a written report in the meeting package.

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Council Member Caranci asked about the gutters that will need to be taken down during the painting process and noted they may need to be replaced. Town Administrator Stevens stated that staff will look into this and she recommended moving forward with the painting project.

Mayor Foy called for public comments, and there were none.

Council Member Caranci moved to hire Beachfront Painting & Waterproofing for the Town Hall complex painting project in an amount not to exceed \$24,772; seconded by Council Member Withington. Motion carried 3-0.

7. Approval of LED Lighting Agreement with FPL to Install Additional Street Lights on Town Roadways and Authorize the Budgeted Expenditure Not to Exceed \$50,702.02 for the Contribution in Aid of Construction of the Street Lights Project to be Expended out of the Infrastructure Surtax Account

This Item was Removed from the Agenda

8. Resolution No. 2025-03: A Resolution of the Town Council of the Town of Haverhill, Palm Beach County, Florida, Authorizing the Mayor of Haverhill to Sign an Interlocal Agreement with the Central Palm Beach County Coalition of Cities, Providing an Effective Date; and for Other Purposes

Town Administrator Stevens stated that District 3 County Commissioner Flores is heading an economic development program for Central Palm Beach County to attract businesses to the central part of Palm Beach County to bring in additional revenue, and although Haverhill is not part of District 3, it is located in the central corridor and has been invited to participate.

The Council voiced support for the effort.

Mayor Foy called for public comments, and there were none.

Council Member Withington moved to adopt Resolution No. 2025-03; seconded by Council Member Caranci. Motion carried 3-0.

REPORTS

9. Town Attorney

Town Attorney Foster noted that Town Administrator Stevens asked him to report on Senate Bill (SB) 184 in reference to Accessory Dwelling Units (ADU's). SB184 would require municipalities to adopt an ordinance to allow ADU's in single-family neighborhoods and would prohibit municipalities from requiring additional parking spaces. The bill exempts PUD's. There was a committee amendment that also passed that would prohibit municipalities from requiring the owner of the parcel to live on the property. The bill also contemplates that manufactured housing can be used as an ADU. Mr. Foster noted that most of the Town of Haverhill consists of single-family neighborhoods that are not PUD's, so this bill could potentially devastate the Town and turn it into a multi-family rental community.

The Council discussed the impacts of this bill, and Town Administrator Stevens noted that she is having difficulty securing a sponsor for the rental inspections bill, notably due to the legislature being focused on solving the affordable housing crisis. Council Member Caranci stated that a poorly written state statute is partly to blame for the issues Haverhill is experiencing with rentals.

10. Mayor

Mayor Foy stated he signed the annual NPDES report. He also stated that he attended a meeting with Town Administrator Stevens and the Planners regarding the Wallis Road development of 100 townhome units. They will be coming to the Council with text amendment requests to address their requests for 8-unit buildings as opposed to 6-unit buildings as required by code in order to increase the open space on the lot, and to allow for 20-foot wide interior units as opposed to 22-foot wide interior units as required by code, as 20-foot wide interior units are becoming standard in the industry. Council Member Caranci noted that the Town has a square footage requirement for the units. Mayor Foy stated that there are similar units that were constructed near Belvedere/Jog if the Council would like a visual of what the development will look like. He also reported that the safety issues at Lantana Airport were discussed at the PBCLOC District II/III meeting.

11. Town Administrator

Town Administrator Stevens noted that her written monthly report was submitted in the Council packages. She reported on the following:

- The Movie in the Park event will be held on Friday, March 7th at 6:30 PM.
- A blood drive will be held on Friday, March 14th here at Town Hall 8:00 AM until Noon.
- The vulnerability assessment kickoff meetings for the community are coming up in April. Stay tuned for more information.
- Staff is preparing the scope of work for the generator replacement and is recommending that we stay with diesel as opposed to propane. Pros and cons were discussed by the Council and diesel seemed to be the best option.

12. Treasurer

Town Administrator Stevens reported on the Treasurer’s report for December 2024.

Council Member Caranci moved to receive and file the Treasurer’s report; seconded by Council Member Withington. Motion carried 3-0.

13. Committee Delegates

Mayor Foy stated that the annual NPDES training will be held in March and Town Administrator Stevens noted that the Town Engineer and Public Services Coordinator, along with Karen Brandon usually attends the training on behalf of the Town.

UNFINISHED BUSINESS

There was no unfinished business to come before the Council.

NEW BUSINESS

There was no new business to come before the Council.

ADJOURNMENT

There being no further business to come before the Town Council, the meeting was adjourned at 7:00 p.m.

Minutes prepared by Town Administrator Stevens and adopted by the Town Council on March 27, 2025.

Approved: _____

Tracey L. Stevens, Town Administrator

Jay C. Foy, Mayor

