

**TOWN OF HAVERHILL  
TOWN COUNCIL REGULAR MEETING  
THURSDAY, JANUARY 23, 2025  
6:00 P.M.  
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, January 23, 2025, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 6:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

**ROLL CALL**

Town Administrator Stevens called the roll and Council Members present were Mayor Jay Foy, Vice Mayor Lawrence Gordon, Council Member Ray Caranci, Council Member Teresa Johnson, and Council Member Dennis Withington. Town Staff present included Town Attorney John Foster and Town Administrator Tracey Stevens. With a quorum present in the Council Chambers, the meeting proceeded.

**COMMENTS FROM THE PUBLIC**

There were no public comments offered at this time.

**APPROVAL OF THE AGENDA**

Mayor Foy inquired if there were any additions, deletions, or modifications to the agenda, and there were none.

**Council Member Caranci moved to approve the agenda as submitted; seconded by Council Member Withington. Motion carried 5-0.**

**APPROVAL OF THE CONSENT AGENDA**

1. Approval of the Minutes of the December 12, 2024, Regular Meeting
2. Approval of Expenditures for Vice Mayor Gordon to Attend the Judge Marvin Mounts' Annual Prison Tour

Vice Mayor Gordon noted that the Criminal Justice Commission was originally planning on funding the trip for members; however, they may not have enough to cover the costs.

**Council Member Johnson moved to approve the consent agenda as submitted; seconded by Council Member Caranci. Motion carried 5-0.**

**PROCLAMATIONS AND PRESENTATIONS**

3. Streetlights Presentation by Florida Power & Light

Gladys Reyes and Ilan Kaufer addressed the Council regarding the streetlights project. The initial project costs and options were discussed for the streetlights along Town roadways. It was noted that the streetlights project along County roads has been placed on hold by the Town. The Council asked if the monthly costs would be for a specific period of time, and whether the rates would go up each year, and Mr. Kaufer responded that he would gather more information. After a brief discussion, there was consensus of the Council for Council Member Caranci to work with Town Administrator Stevens to review the field conditions and bring back more information to the Council at a later date.

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4. Seventh at Haverhill Development Presentation by Shutts & Bowen, LLP  
Meredith Leigh of Shutts & Bowen, LLP presented information to the Council regarding the Seventh at Haverhill Development located in unincorporated Palm Beach County, which is included in the Haverhill Neighborhood Planning area. The project will include a partnership with the West Palm Beach Baptist Seventh Day Church to redevelop the property with a new 5,000 square foot church with 150 seats, and 101 multifamily rental units with a total of 202 parking spaces. The request is for a future land use atlas change from HR-8 to HR-12, a comprehensive plan text amendment to allow up to 7 TDR's per acre for 100% affordable housing projects in the RRIO, and a Class A Conditional Use to allow a density bonus with TDR's and AHP. The project was discussed, and Ms. Leigh answered questions from the Council. Town Administrator Stevens asked if the height of this project will affect the Town due to the Live Local Act, and Town Planner Josh Nichols noted that the Live Local Act building height applies to projects within one mile inside the Town's jurisdictional boundaries, so the height would not affect the Town. Mayor Foy notified the applicant that the Town typically sends a letter to the County if a project may increase traffic in Haverhill, which is likely with this project.

### **COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO)**

Deputy Schnell reported on the statistics for the last 30 days which included a drunk driving arrest, a suspicious person, a vehicle burglary, two road rage incidents with one including a weapon, a theft from a Lyft driver's vehicle, two vandalism cases, and illegal dumping on Grove Street in the unincorporated area. Town Administrator Stevens asked if the Presidential details will decrease now that President Trump is in Washington, and noted that the Presidential details have greatly impacted PBSO's ability to staff the special detail requests from the Town.

### **COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**

District Fire Chief Martinez reported on the statistics for December which included 19 calls including 8 medical calls, 8 vehicle accidents and 3 other calls. He noted that the Presidential motorcades have been running approximately five times per week. He also stated that the district will be receiving an additional ladder truck soon.

### **PUBLIC HEARINGS & ORDINANCE READINGS**

There were no public hearings or ordinance readings on the agenda.

### **REGULAR AGENDA**

5. Resolution No. 2025-01: A Resolution of the Town of Haverhill, Florida, Approving and Adopting the 2024 Revised Palm Beach County Local Mitigation Strategy Plan; Providing an Effective Date; and for Other Purposes

Town Administrator Stevens stated that the Town adopted the original plan in 2020, and it was recently updated in 2024, so the new version needs to be adopted. Staff recommends approval.

Mayor Foy called for public comments, and there were none.

**Council Member Caranci moved to adopt Resolution No. 2025-01; seconded by Council Member Withington. Motion carried 5-0.**

6. Resolution No. 2025-02: A Resolution of the Town of Haverhill, Florida, Adopting an Interlocal Agreement to Re-Determine, Re-Adopt, and Ratify Existing Distribution Formula for Six (6) Cent Local Option Fuel Tax

Town Administrator Stevens reported that this is an extension of the current six-cent fuel tax, and staff recommends approval. She stated that 66.6% of the tax is retained by the County, and 33.3%

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is distributed to the municipalities. The Town receives approximately \$52,000 per year in fuel tax to spend on roadway improvements.

Mayor Foy called for public comments, and there were none.

**Council Member Johnson moved to adopt Resolution No. 2025-02; seconded by Council Member Withington. Motion carried 5-0.**

7. Act on Sunsetting the ARPA Committee  
Town Administrator Stevens reported that since all of the ARPA projects have now been obligated, it is time to sunset the ARPA Committee. She stated that she sent a message to Committee Members thanking them for their service.

Mayor Foy called for public comments, and there were none.

**Council Member Withington moved to sunset the ARPA committee; seconded by Council Member Johnson. Motion carried 5-0.**

### REPORTS

#### 8. Town Attorney

Town Attorney Foster had nothing to report; however, he commented on the tax structure of the Seventh at Haverhill project that was presented earlier in the meeting. Mayor Foy asked if there is a need to update the Haverhill Neighborhood Plan, and Town Attorney Foster commented that the plan is around 30 years old; however, it is a good plan and should not need updating.

#### 9. Mayor

Mayor Foy asked if the NPDES report has been filed yet which is due March 31<sup>st</sup>, and Town Administrator Stevens stated that our vendor just started gathering information for the report this week. Mayor Foy reported that he spoke with staff at the County regarding the mill and overlay of the section of Belvedere Road from Belvedere Estates to just east of Trailaway Lane. He noted that he would not be sending a letter to the County, as staff gave him a timeline update on the bridge project, which is still moving forward in 2026.

#### 10. Town Administrator

Town Administrator Stevens noted that her written monthly report was submitted in the Council packages. She reported that she will be attending the FCCMA Winter Institute next week. She reported that Lake Worth Drainage District approved the Town's request to add a fence and gate to the easement area near Haverhill Park. She also reported that the ribbon cutting ceremony for Haverhill Courts was held this week and two Council Members were able to attend. She also reported that she, along with Council Member Caranci and Code Officer Petrick attended the Legislative Breakfast on January 9<sup>th</sup> and presented a package of information to Senator Bernard and Representative Edmonds regarding the Town's request to clarify state statutes regarding rental licensing and inspections. She received a follow-up call from legislative staff that Representative Edmonds is speaking with the sponsor of the original bill from last year to see if they can agree on an amendment and is still waiting to hear back from Senator Bernard's office. The package was also sent to Florida League of Cities, Palm Beach County League of Cities, and Commissioner Weiss to see if they will support the Town's efforts.

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**11. Treasurer**

Town Administrator Stevens reported on the Treasurer's report for September 2024 (final), and November 2024.

**Council Member Johnson moved to receive and file the Treasurer's report; seconded by Vice Mayor Gordon. Motion carried 5-0.**

**12. Committee Delegates**

Mayor Foy stated that beach renourishment by the County in the Town of Palm Beach area was discussed at the PBCLOC District II/III meeting. The County will be utilizing the easement area to complete the project.

Vice Mayor Gordon reported that he and Council Member Johnson attended the swearing-in ceremony for the new State Attorney, Alexcia Cox. He noted that she is the first woman of color to be sworn into that office. He also reported that he participated in the Mayors' parade at the South Florida Fair in the absence of Mayor Foy.

**UNFINISHED BUSINESS**

There was no new business to come before the Council.


**NEW BUSINESS**

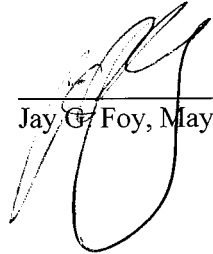
Council Member Caranci mentioned that there was damage to the Town's sewer line at the cell tower site and he asked if there was anything in the lease agreement regarding damages. Town Administrator Stevens stated that the sewer line was fixed, and the contractor paid for the repairs. She stated that all inspections on the project were held up until the bill was paid. Council Member Caranci stated that there was also damage to the tree near the fence and he hopes the contractor will address the root system prior to finishing the project so the roots will re-develop and the tree will remain stabilized.

**ADJOURNMENT**

There being no further business to come before the Town Council, the meeting was adjourned at 7:48 p.m.

Minutes prepared by Town Administrator Stevens and adopted by the Town Council on February 27, 2025.

Approved:   
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Tracey L. Stevens, Town Administrator

  
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Jay G. Foy, Mayor

