

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
Dr. Teresa Johnson, Council Member  
John Fenn Foster, Town Attorney  
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING  
AGENDA  
DECEMBER 12, 2024**

**Public comment will be received via e-mail ([tstevens@townofhaverhill-fl.gov](mailto:tstevens@townofhaverhill-fl.gov)) up until noon on December 12, 2024. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 3 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL  
TOWN COUNCIL REGULAR MEETING  
THURSDAY, DECEMBER 12, 2024  
6:00 PM**

**AGENDA**

**CALL TO ORDER**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**COMMENTS FROM THE PUBLIC**

**APPROVAL OF THE AGENDA**

**APPROVAL OF THE CONSENT AGENDA**

1. Approval of the Minutes of the November 14, 2024, Regular Meeting
2. Adopt Town Council Meeting Calendar and Holiday Closings Schedule for 2025
3. Approval of Agreement for Building & Zoning Official and Inspection Services with Nova Engineering and Environmental, LLC for 2025-2027
4. Approval of Consulting Services Agreement with AECOM for NPDES Engineering Services

**PRESENTATIONS & PROCLAMATIONS**

None Scheduled

**COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE**

**COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**

**PUBLIC HEARINGS & ORDINANCE READINGS**

5. Second Reading and Adoption of Ordinance No. 533 – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING ARTICLE II, RENTAL DWELLING UNITS, OF CHAPTER 16, BUSINESSES, OF THE TOWN CODE OF ORDINANCES BY DELETING THE REQUIREMENT OF A MANDATORY INSPECTION OF A RENTAL UNIT AS A CONDITION OF ISSUANCE OF THE RENTAL LICENSE; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.
6. Second Reading and Adoption of Ordinance No. 534 – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING THE TOWN CODE OF ORDINANCES BY REPEALING ARTICLE II, RENTAL DWELLING UNITS, OF CHAPTER 16, BUSINESSES, CONSISTING OF SECTIONS 16-5 THROUGH 16-12, INCLUSIVE, BUT RESERVING SAID SECTIONS FOR FUTURE USE; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

**REGULAR AGENDA**

7. Review Sign Code Variation Request Submitted by Imagination Kids Located at 1063 N. Haverhill Road

**REPORTS**

8. Town Attorney
9. Mayor
10. Town Administrator
11. Treasurer's Report – October 2024
12. Committee Delegates

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

**PUBLIC HEARING NOTICES & BUSINESS IMPACT ESTIMATES, IF ANY, ARE  
POSTED AND MAY BE VIEWED INSIDE TOWN HALL OR ON THE TOWN'S  
WEBSITE AT [WWW.TOWNOFHAVERHILL-FL.GOV](http://WWW.TOWNOFHAVERHILL-FL.GOV)**