

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING
JULY 25, 2024
6:00 PM**

AGENDA

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on July 25, 2024. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) business days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, JULY 25, 2024
6:00 PM**

AGENDA

CALL TO ORDER

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

APPROVAL OF THE AGENDA

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the June 27, 2024, Regular Meeting
2. Approval of Federal Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program (JAG-Countywide) funds allocation in the total amount of \$348,087, of which \$240,228 will be allocated to the Countywide Re-Entry Program, and \$107,859 will be allocated to Equipment for Law Enforcement Agencies Countywide

PRESENTATIONS & PROCLAMATIONS

COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE

COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE

PUBLIC HEARINGS & ORDINANCE READINGS

3. **Second Reading and Adoption of Ordinance No. 527:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING DIVISION I, GENERALLY, AND DIVISION 3, OFF STREET PARKING REQUIREMENTS, OF ARTICLE IX, SUPPLEMENTAL DISTRICT REGULATIONS, OF CHAPTER 58, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CREATE A NEW SECTION 58-365 PROVIDING FOR REGULATIONS AND STANDARDS FOR RESIDENTIAL DRIVEWAYS, INCLUDING, WITHOUT LIMITATION, REQUIRING A PERMIT FOR ALL INSTALLATIONS AND MODIFICATIONS TO DRIVEWAYS AND PARKING AREAS, REQUIRING ALL MOTOR VEHICLES ON A RESIDENTIAL LOT TO BE PARKED IN A GARAGE OR ON A DRIVEWAY OR PARKING AREA ON A DURABLE SURFACE APPROVED BY THE TOWN ENGINEER, LIMITING THE TOTAL IMPERVIOUS AREA IN THE FRONT YARD TO NO MORE THAN 40 PERCENT OF THE FRONT YARD SETBACK, REQUIRING DRIVEWAY ADDITIONS TO MATCH THE EXISTING DRIVEWAY IN MATERIAL AND COLOR, SPECIFYING THAT MINIMUM AND MAXIMUM WIDTHS FOR DRIVEWAYS, ESTABLISHING SETBACKS, AND PRESCRIBING VARIATION REQUIREMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

4. **First Reading of Ordinance No. 528 and Transmittal to Second Reading:** AN ORDINANCE OF THE TOWN OF HAVERHILL, FLORIDA AMENDING THE TOWN OF HAVERHILL CODE OF ORDINANCES TO UPDATE THE DATE OF THE FLOOD INSURANCE STUDY AND FLOOD INSURANCE RATE MAPS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.
5. **First Reading of Ordinance No. 529 and Transmittal to Second Reading:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 30-61, SCOPE OF DIVISION, OF DIVISION 3, ROLLOFF COLLECTION SERVICE, OF ARTICLE II, COLLECTION, OF CHAPTER 30, SOLID WASTE, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO PROVIDE FOR THE ROLLOFF COLLECTION SERVICE ON RESIDENTIAL LOTS WITHIN THE TOWN WHEN A BUILDING PERMIT HAS BEEN ISSUED, AUTHORIZING THE BUILDING OFFICIAL TO DETERMINE THE PROPER PLACEMENT OF THE CONTAINER ON THE RESIDENTIAL LOT AND PRESCRIBING REGULATIONS IN THOSE INSTANCES WHERE A RESIDENTIAL PROPERTY OWNER NEEDS A CONTAINER FOR CLEANING AND REMOVAL OF PERSONAL PROPERTY INCLUDING THE APPLICATION FOR A PERMIT; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

REGULAR AGENDA

6. Approve Fifth Amendment to the New Cingular Wireless PCS, LLC Tower Lease Agreement
7. Resolution No. 2024-05: A Resolution of the Town Council of the Town of Haverhill, Florida, Tentatively Establishing a Millage Rate for the 2024/2025 Fiscal Year; Setting the Required Public Hearings and Providing an Effective Date.
8. Resolution No. 2024-06: A Resolution of the Town Council of the Town of Haverhill, Florida, Levying a Non-Ad Valorem Special Assessment for the 2024/2025 fiscal year for Residential Properties Lying Within the Municipal Boundaries of the Town of Haverhill as More Particularly Described In Exhibit "A" Attached Hereto, to Fund Solid Waste Collection and Disposal and Related Charges Within the Town, Collecting Such Pursuant to the Uniform Method for the Levy, Collection and Enforcement of Non-Ad Valorem Assessments; Approving, Confirming, and Adopting the Non-Ad Valorem Assessment Roll, Incorporated Herein As Exhibit "B"; Providing That Such Assessments Shall Constitute Legal, Valid, and Binding First Liens Upon Property Against Which Assessments are Made Until Paid; Providing for Conflict; Providing for Severability; and Providing for an Effective Date.
9. Approve Purchase of Business Tax Receipts Module as part of the Town's Finance Software, Information Management Services (IMS), in the amount of \$6,999 Utilizing the Contingency Line in the Current Budget

REPORTS

10. Town Attorney
11. Mayor
12. Town Administrator
13. Treasurer's Report for June 2024
14. Committee Delegates

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT