

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
Dr. Teresa Johnson, Council Member  
John Fenn Foster, Town Attorney  
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING  
JUNE 27, 2024  
6:00 PM**

**AGENDA**

**Public comment will be received via e-mail ([tstevens@townofhaverhill-fl.gov](mailto:tstevens@townofhaverhill-fl.gov)) up until noon on June 27, 2024. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL  
TOWN COUNCIL REGULAR MEETING  
THURSDAY, JUNE 27, 2024  
6:00 PM**

**AGENDA**

**CALL TO ORDER**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**COMMENTS FROM THE PUBLIC**

**APPROVAL OF THE AGENDA**

**APPROVAL OF THE CONSENT AGENDA**

1. Approval of the Minutes of the May 23, 2024, Regular Meeting

**PRESENTATIONS & PROCLAMATIONS**

2. Independent Auditor's Report on the FY23 Financial Statements by Grau & Associates

**COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE**

**COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**

**PUBLIC HEARINGS & ORDINANCE READINGS**

3. **Second Reading and Adoption of Ordinance No. 523:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SEC. 46-3 VIOLATIONS, ARTICLE I, IN GENERAL, OF CHAPTER 46, SIGNS, TO CLARIFY THAT SIGNS ON PUBLIC PROPERTY IN VIOLATION OF THE SIGN CODE, INCLUDING TEMPORARY SIGNS IN VIOLATION OF SEC. 46-52 (E), MAY BE IMMEDIATELY REMOVED AND DISPOSED OF BY THE TOWN; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR AN EFFECTIVE DATE AND OTHER PURPOSES.
4. **Second Reading and Adoption of Ordinance No. 524:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING CHAPTER 38, TRAFFIC AND VEHICLES, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CLARIFY THE DEFINITION OF MOTOR VEHICLE, INCORPORATE THE DEFINED TERMS RECREATIONAL VEHICLE, WATERCRAFT AND TRAILER AS NECESSARY, DELETE THE REFERENCE TO THE LOADING AND UNLOADING IN THE FRONT YARD FROM OUTDOOR STORAGE REGULATIONS AND INSERTING IT AS A NEW SUBSECTION, CLARIFYING THAT THE PARKING OF A MOBILE HOME, TRUCK TRACTOR, SEMI-TRACTOR TRAILER, BUS, DUMP TRUCK, BULLDOZER, BACK HOES, EXCAVATORS AND FRONT END LOADERS IN A RESIDENTIAL AREA IS PROHIBITED, AUTHORIZING THE TOWING OF A VEHICLE AS A MEANS OF ENFORCEMENT OF THIS CHAPTER, AND ADDING NEW REGULATIONS REGARDING PORTABLE STORAGE UNITS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

5. **Second Reading and Adoption of Ordinance No. 525:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 30-119, POINT OF PICKUP, OF ARTICLE IV, GARDEN AND YARD AND BULK YARD TRASH COLLECTION SERVICE, OF CHAPTER 30, SOLID WASTE, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CLARIFY THAT YARD TRASH AND VEGETATIVE WASTE NOT BE PLACED IN A MANNER TO IMPEDE VEHICULAR TRAFFIC IN THE ROADWAY OR PEDESTRIAN TRAFFIC ON THE SIDEWALK; AND CHANGING THE DAY FROM THURSDAY TO FRIDAY REGARDING THE EARLIEST VEGETATIVE WASTE MAY BE PLACED CURBSIDE PRIOR TO TUESDAY PICKUP PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.
6. **Second Reading and Adoption of Ordinance No. 526:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING CHAPTER 58, ZONING, BY CREATING A NEW ARTICLE III, VOLUNTARY ANNEXATION, TO ADDRESS PROCEDURES FOR ANNEXATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.
7. **First Reading of Ordinance No. 527:** AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING DIVISION I, GENERALLY, AND DIVISION 3, OFF STREET PARKING REQUIREMENTS, OF ARTICLE IX, SUPPLEMENTAL DISTRICT REGULATIONS, OF CHAPTER 58, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CREATE A NEW SECTION 58-365 PROVIDING FOR REGULATIONS AND STANDARDS FOR RESIDENTIAL DRIVEWAYS, INCLUDING, WITHOUT LIMITATION, REQUIRING A PERMIT FOR ALL INSTALLATIONS AND MODIFICATIONS TO DRIVEWAYS AND PARKING AREAS, REQUIRING ALL MOTOR VEHICLES ON A RESIDENTIAL LOT TO BE PARKED IN A GARAGE OR ON A DRIVEWAY OR PARKING AREA ON A DURABLE SURFACE APPROVED BY THE TOWN ENGINEER, LIMITING THE TOTAL IMPERVIOUS AREA IN THE FRONT YARD TO NO MORE THAN 40 PERCENT OF THE FRONT YARD SETBACK, REQUIRING DRIVEWAY ADDITIONS TO MATCH THE EXISTING DRIVEWAY IN MATERIAL AND COLOR, SPECIFYING THAT MINIMUM AND MAXIMUM WIDTHS FOR DRIVEWAYS, ESTABLISHING SETBACKS, AND PRESCRIBING VARIATION REQUIREMENTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

#### **REGULAR AGENDA**

8. Designate Florida League of Cities Voting Delegate for 2024 Annual Meeting
9. Approve Sponsorship for the September 25, 2024, PBCLOC Luncheon
10. Discussion Regarding Preliminary FY25 Budget
11. Discussion Regarding Town Code Amendment in Reference to Rolloff Containers

#### **REPORTS**

12. Town Attorney
13. Mayor
14. Town Administrator
15. Treasurer's Report for May 2024
16. Committee Delegates

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

#### **ADJOURNMENT**