

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Town Administrator



**TOWN COUNCIL REGULAR MEETING
AGENDA
September 28, 2023**

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on September 28, 2023. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Tracey L. Stevens, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida at (561) 689-0370.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, SEPTEMBER 28, 2023
6:00 PM
AGENDA**

CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE

ROLL CALL

COMMENTS FROM THE PUBLIC

APPROVAL OF THE AGENDA

APPROVAL OF THE CONSENT AGENDA

1. Approval of the Minutes of the September 14, 2023, Special Meeting
2. Approval of a Contract Extension for Town Auditing Services for FY23 in the amount of \$22,000 and FY24 in the amount of \$22,500 with Grau & Associates, and Acceptance of the Annual Engagement Letter

PRESENTATIONS & PROCLAMATIONS

COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE

COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE

PUBLIC HEARING ON THE FY23 FINAL BUDGET

3. Final Budget Hearing for FY24
 - a. Town Administrator's Presentation of the Final Budget & Final Millage Rate for the FY2023/2024 Budget
 - b. Announce the Town of Haverhill Computed Millage Rate is Higher Than the Rolled Back Rate of 3.6834 by 9.95%. The millage to be levied is 4.0500.
 - c. Public Comment & Comments from Town Council Members
 - d. Resolution No. 2023-06: Adoption of Final Millage Rate for FY2023/2024
 - e. Resolution No. 2023-07: Adoption of Final Budget for FY2023/2024

PUBLIC HEARINGS & ORDINANCE READINGS

4. Variance Request for 5465 Club Circle - An application submitted pursuant to Town Code, Chapter 58, Zoning, Article II, Variances, Section 58-56, by Winsor Charles, as owner, for a parcel of property located at 5465 Club Circle, Haverhill, FL 33415, is requesting a variance from the provisions of the Town Code, Chapter 58, Zoning; Article VI, District Regulations; Division 2, R-1 Single-Family Residential District; to permit the construction of a cement slab, a canopy extending from the dwelling along with a screen porch enclosure with a solid roof in the rear and side setbacks. The structures would be constructed 11 feet into the rear setback of 15 feet and 7 feet into the side setback of 10 feet. The property is located at 5465 Club Circle, Haverhill, FL, 33415, property control number 22-42-43-35-22-000-0100 and legally described as CLUB ROAD ESTATES PL LT 10 (exact legal description located at Town Hall).
5. Second Reading and Adoption of Ordinance No. 518 - AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING DIVISION 14, PROPERTY MAINTENANCE STANDARDS, OF ARTICLE IX, SUPPLEMENTAL DISTRICT REGULATIONS, CHAPTER 58, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, BY ADDING A NEW SECTION CREATING NEW STANDARDS FOR THE NUMBERING OF BUILDINGS AND HOMES IN

THE TOWN, INCLUDING STANDARDS REGARDING THE LOCATION, SIZE AND TYPE OF NUMBERING AND THE MAINTENANCE THEREOF; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

6. Second Reading and Adoption of Ordinance No. 519 – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING DIVISION 6, LANDSCAPING REQUIREMENTS, OF ARTICLE IX, SUPPLEMENTAL DISTRICT REGULATIONS, CHAPTER 58, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, BY AMENDING SECTION 58-419, EXOTIC VEGETATION REMOVAL, TO ADOPT THE LIST OF PROHIBITED PLANT SPECIES IN RULE 5b-57.007, F.A.C. AND THE NOXIOUS WEED LIST PUBLISHED BY THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.
7. Second Reading and Adoption of Ordinance No. 520 – AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, AMENDING SECTION 14-3, OF CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, TO CLARIFY THAT THE HOUSING CODE FOR THE CITY OF WEST PALM BEACH IS ADOPTED AS THE HOUSING CODE FOR THE TOWN OF HAVERHILL, AND AMENDING CHAPTER 16, BUSINESSES, OF THE CODE OF ORDINANCES OF THE TOWN OF HAVERHILL, BY ADDING A NEW ARTICLE REQUIRING RENTAL DWELLING UNITS IN THE TOWN TO OBTAIN LICENSES, BE SUBJECT TO PROPERTY INSPECTION AS A CONDITION OF THE ISSUANCE OF THE LICENSE, AND DESIGNATE A RESIDENT AGENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CORRECTION OF SCRIVENERS' ERRORS; PROVIDING FOR CODIFICATION, AN EFFECTIVE DATE AND OTHER PURPOSES.

REGULAR AGENDA

8. Approval of Quote from Primestar Digital Network not to exceed \$23,700 for Council Chamber Audio/Visual Upgrades Utilizing ARPA Funds
9. Discussion with Traffic Engineer Regarding Possible Traffic Calming Expansion on Mimosa Court, Ponderosa Lane and Paloverde Place
10. Approval of Piggyback Contract with Wynn & Sons for the Club Rd West Drainage Project and Engineering/Surveying by Town Engineer McLeod, McCarthy & Associates with a Total Project Cost not to Exceed \$142,959 Utilizing ARPA Funds

REPORTS

11. Town Attorney
12. Mayor
13. Town Administrator
14. Treasurer's Report for August 2023
15. Committee Delegates

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT