

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Raymond Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Tracey L. Stevens, Interim Town Administrator



**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
THURSDAY, AUGUST 11, 2022
6:30 PM
AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes for the July 12, 2022, Workshop Meeting and the July 28, 2022, Regular Meeting
- VII. PROCLAMATIONS AND PRESENTATIONS**
- VIII. COMMENTS FROM PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE**
- X. REGULAR AGENDAS AND FIRST HEARINGS**
 - a. Act on Application for Plat Approval for Haverhill Court Townhomes Submitted by D.R. Horton, Inc. on Behalf of MF Associates Haverhill Point, LLC, Owners of the Property Located at 5001 Haverhill Court
 - b. Review and Discuss Proposed Budget
- XI. PUBLIC HEARINGS AND SECOND READINGS**
- XII. REPORTS**
 - a. Town Attorney
 - b. Mayor
 - c. Town Administrator
 - d. Committee/Delegate Report
 - e. Treasurer's Report
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**
- XV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370.

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TOWN COUNCIL MEETING
August 11, 2022

Public comment will be received via e-mail (tstevens@townofhaverhill-fl.gov) up until noon on August 11, 2022. Any public comments received via e-mail will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please inform the Town Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted; however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

**TOWN OF HAVERHILL
TOWN COUNCIL REGULAR MEETING
Thursday, August 11, 2022
6:30 p.m.
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, August 11, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL.

CALL TO ORDER

Mayor Foy called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

Mayor Foy welcomed Interim Town Administrator Stevens to her first meeting with the Town of Haverhill. Ms. Stevens called the roll and Council Members present were Mayor Jay G. Foy, Vice Mayor Lawrence Gordon (via Zoom), Council Member Ray Caranci, Council Member Teresa Johnson, and Council Member Dennis Withington. The Town Attorney and Interim Town Administrator were also present. With a quorum present in the Council Chambers, the meeting proceeded.

COMMENTS FROM THE PUBLIC

There were no comments offered by the public.

APPROVAL OF THE AGENDA

Mayor Foy asked if there were any additions, deletions, or modifications to the agenda, and there were none.

Council Member Withington moved to approve the agenda as submitted; seconded by Council Member Johnson. Motion carried 5-0.

APPROVAL OF THE CONSENT AGENDA

- a. **Approval of the minutes for the July 12, 2022, Workshop Meeting and the July 28, 2022, Regular Meeting**

Council Member Caranci moved to approve the consent agenda as submitted; seconded by Council Member Withington. Motion carried 5-0.

PROCLAMATIONS AND PRESENTATIONS

There were no proclamations or presentations scheduled.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE (PBSO)

Kayla Schnell of PBSO reported that there was a burglary to St. Christopher's Episcopal Church. A squatter was found in the apartment unit and confronted by the property owner. The squatter left prior to Deputies arriving; There was a theft on Ivory Lane that was solved and closed on the same day. The victim knew the suspect and chose not to prosecute; A suspicious noise was reported on Ivywood Road and Deputies found no sign of forced entry to the residence; A fight without injuries was reported in Haverhill Park and Deputies noted that juveniles fled in vehicles; A Haverhill unit was pro-active and encountered a suspicious person; and a verbal dispute on Charlotte Street resulted in no injuries. Ms. Schnell reported that there were 23 traffic stops and 24 business checks. Council Member Caranci thanked PBSO for being here and protecting the community.

COMMENTS FROM PALM BEACH COUNTY FIRE RESCUE

Palm Beach County Fire Rescue Representatives were not present to offer a report.

REGULAR AGENDAS AND FIRST HEARINGS

a. Act on Application for Plat Approval for Haverhill Court Townhomes Submitted by D.R. Horton, Inc. on Behalf of MF Associates Haverhill Point, LLC, Owners of the Property Located at 5001 Haverhill Court

Mayor Foy asked if the Town Engineer's comments have been addressed, and Town Attorney Foster responded that the comments have not yet been addressed and asked the Council to approve the plat subject to all staff comments being addressed.

Mayor Foy asked if the Town Planner submitted comments, and Interim Town Administrator Stevens responded that the Town Planner reviewed the plat along with the Town Engineer's comments and did not have any additional comments.

On behalf of the Applicant, Land Development Client Service Manager Doug Murray of WGI, 2035 Vista Parkway, West Palm Beach, FL 33411, noted that the plat is consistent with the 40-unit subdivision.

Mayor Foy called for public comment and there were no comments offered.

Council Member Johnson moved to approve the plat for Haverhill Court Townhomes subject to all staff comments being addressed; seconded by Council Member Withington. Motion carried 5-0.

b. Review and Discuss Proposed Budget

Interim Town Administrator Stevens noted that she has reviewed the budget prepared by Former Town Administrator Rutan and she has no proposed changes to offer. She noted that the Council could make any changes they feel are necessary at the next Regular Town Council meeting on August 25th. She explained the Truth in Millage (TRIM) timeline and advertising requirements and mentioned that the tentative budget will be presented at the first public hearing on September 8th, with the final budget being presented at the second public hearing on September 22nd.

PUBLIC HEARINGS AND SECOND READINGS

There were no public hearings and second readings scheduled.

REPORTS

a. Town Attorney

Town Attorney Foster distributed a document with an extensive list of Legislative Pre-emptions to Municipal Home Rule powers. He encouraged the Council to review the list and noted that the list would unfortunately grow in the future. Council Member Caranci noted that the list encompasses the laws that were passed; however, there were more proposed by Legislators and the Florida League of Cities worked hard to oppose many of them. Mayor Foy mentioned that 298 special districts have only powers that the State says they do, and Municipalities have all the powers of the State except what the State says they don't have, and it appears they are making a move to make municipalities more like special districts.

Verizon Wireless Ground Lease

Town Attorney Foster explained that the Town has a ground lease proposal from Verizon. He mentioned that staff inquired with other municipalities on how much they charge for monthly rent and only received one response. He stated that he is not sure exactly how much square feet they need; however, the amount being proposed by Verizon may be a good deal for the Town. He

noted that the Town has the provision with Crown Castle from when they came in for their last amendment, that if any new entities were added, the town would receive 25% of the consideration paid by Verizon to AT&T or whoever the entity is, which would enhance the fee.

Town Attorney Foster asked for consensus for the Town Attorney and Interim Town Administrator to continue pursuing this and negotiate with Verizon. Consensus was granted by the Council.

b. Mayor

Mayor Foy reported that he missed the Palm Beach County League of Cities luncheon and he has nothing to report.

c. Town Administrator

Interim Town Administrator Stevens reported that the Town received an invitation from Fire Chief Patrick Kennedy to join him on Tuesday, August 30th at the Board of County Commissioner's Meeting at 9:30 a.m. for an ISO Class 1 plaque presentation, which was accompanied by a memo detailing the Fire Department ISO rating.

Ms. Stevens also noted that Former Town Administrator Rutan has requested to extend her remote computer access through this weekend so she may finish the July financials. Consensus was granted by the Council.

d. Committee/Delegate Report

Mayor Foy noted that the Water Resources meeting will be held next Thursday.

e. Treasurer's Report

Interim Town Administrator Stevens noted that Former Town Administrator Rutan is still working remotely to complete the July financials, so there is no Treasurer's Report at this time.

Council Member Johnson asked when the tennis lights will be installed at Haverhill Park, and Deputy Town Clerk Wible responded that she issued the building permit this week; however, we do not know exactly when the contractor will complete the installation.

UNFINISHED BUSINESS

There was no unfinished business to come before the Town Council.

NEW BUSINESS


Council Member Caranci asked Interim Town Administrator Stevens about her contact with AT&T and noted that he would craft an email to her with the status.

Council Member Johnson asked about the street lighting and traffic calming projects and Mayor Foy responded that the Council agreed to spend up to \$6,500 each on the studies. He noted that staff will be working on this when time allows.

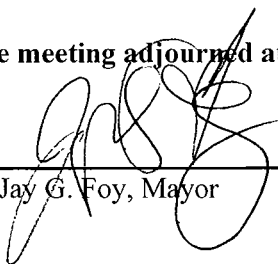
ADJOURNMENT

There being no further business to come before the Town Council, the meeting adjourned at 6:50 p.m.

Approved:



Tracey L. Stevens, Interim Town Administrator



Jay G. Foy, Mayor

