

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
Dr. Teresa Johnson, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**  
**Thursday, May 12, 2022 - 6:30 p.m.**  
**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the Regular minutes for April 28, 2022,**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VIII. PRESENTATIONS AND PROCLAMATIONS**
  - a. Annual 2022 Post Session Legislative Update from Senator Bobby Powell and Representative Matthew Willhite**
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. REGULAR AGENDA AND FIRST READINGS**
  - a. Discuss Proclamation Policy**
  - b. Designate Voting Delegate for Palm Beach County League of Cities**
  - c. Approve Renewal of Solid Waste Collection Agreement**
  - d. Approve end user Professional Services Agreement between the Town of Haverhill and Thompson Consulting Services for monitoring and reporting for Disaster Debris Management**
  - e. Announce installation of additional wi-fi pole on Woodland Avenue (PBC Digital Inclusion Project)**
  - f. Update on ARPA brochure and charette**
- XI. REPORTS**
  - a. Town Attorney**
  - b. Mayor**
  - c. Town Administrator**
  - d. Council/Committee/Delegate Report**
  - e. Treasurer's Report**
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370

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**TOWN COUNCIL MEETING**  
**May 12, 2022**  
**6:30 p.m.**

**Public comment will be received via e-mail ([jrutan@townofhaverhill-fl.gov](mailto:jrutan@townofhaverhill-fl.gov)) up until noon on May 12, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted, however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.**

**TOWN COUNCIL REGULAR MEETING**  
**Thursday, May 12, 2022**  
**OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, May 12, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL. Those present were Mayor Jay G. Foy, Vice Mayor Lawrence Gordon, Council Member Dennis Withington, Council Member Ray Caranci, and Council Member Teresa Johnson. The Town Attorney and Administrator were also present.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy led in the Pledge and offered the Invocation

**ROLL CALL**

All members were present.

**COMMENTS FROM THE PUBLIC**

**None.**

**APPROVAL OF AGENDA**

A motion was made by Vice Mayor Gordon, seconded by Council Member Johnson, and unanimously passed (5-0) to approve the agenda as presented.

**APPROVAL OF THE CONSENT AGENDA**

**Approval of the Regular minutes for April 28, 2022**

A motion was made by Council Member Caranci, seconded by Council Member Withington, and unanimously passed (5-0) to approve the Consent Agenda as presented.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

No one was present from Palm Beach County Sheriff's office. The Town Administrator reported that on April 2, 2022, the Office on detail had stopped a car on Belvedere Road for illegal tint. The office noticed that there was ammunition on the passenger seat and was able to determine there was a gun in the car as well. An arrest was made for possession of a weapon and ammunition by a convicted felon.

**PRESENTATIONS AND PROCLAMATIONS**

**Annual 2022 Post Session Legislative Update from Senator Bobby Powell and Representative Matthew Willhite**

Mayor Foy welcomed Senator Powell and Representative Willhite to the Town of Haverhill and opened the floor for their power point presentation (copy attached).

There was a brief explanation as to the proposed redistricting. The Town would still stay in both Senator Powell's and Representative Willhite's districts. Representative Willhite commented this was the most divided legislative season in his six years serving. He added that he would be stepping down as Representative and running for District 6 County Commission.

Decisions based on party lines were discussed. Highlights of specific bills were outlined. Equity, diversity, inclusion was also discussed, not only as it related to race, but also the LGBTQ community. Senator Powell explained in detail the nature of the culture wars that took place in Tallahassee this past year. Tax Free Holidays were highlighted.

Housing costs and insurance costs were discussed in detail.

Senator Powell and Representative Willhite expressed their appreciation to their Staff members as well to each other.

Mayor Foy asked about the statistic that there are more insurance claims in Florida than anywhere else in the United States. Both the Senator and Representative had heard that as well but were unsure where the study came from. Vice Mayor Gordon asked about what could be done to address the high costs of insurance. A very lengthy discussion followed specific to the high costs of property insurance.

Council Member Johnson thanked the Senator and Representative for their robust presentation. She commented on the importance of the caregiver's legislation. She also asked about the 1.5 million put side for Mangonia Park programs available for the transition from sewer to septic. If the Town were to request appropriations, it would need to begin now. Discussion followed. It was also noted there were grants available.

Council expressed their appreciation to the Senator and Representative for their presentation.

#### **PUBLIC HEARINGS AND SECOND READINGS**

None.

#### **REGULAR AGENDA AND FIRST READINGS**

##### **Discuss Proclamation Policy**

Mayor Foy took the lead and explained that in the past, the Town had rarely taken formal action about adopting Proclamations. Policy had been that prior to putting a Proclamation on the Agenda for approval, Council would vote at a prior meeting whether to place the item on the agenda.

Discussion followed. It was agreed that the Council would discuss adopting a Proclamation Policy at the June workshop. It may even involve it to be discussed at a Code and Ordinance meeting.

Council Member Johnson stated that she wanted to introduce the Proclamation "Mothers Demand Action". Council Member Johnson introduced Cassandra Williams, a resident of the Town to the Town Council. She was representing Mothers Demand Action and was in support of the Town Council adopting a Proclamation declaring the first Friday in June National Gun Violence Awareness week. She explained the history of the proposed Proclamation.

**A motion was made by Council Member Johnson to place the Proclamation declaring the first June in Friday National Gun Violence Awareness week on the May 26, 2022, agenda for Council consideration. Vice Mayor Gordon seconded the motion.**

Discussion followed. Mayor Foy expressed concern over the costs behind Staff preparing the Proclamation, presentation of the Proclamation and the time lost in photo ops, etc. He was

not in favor of spending taxpayer dollars for matters that basically was for the purpose of “feeling good”, adding the number of Proclamations introduced could be excessive.

Council Member Johnson responded that she too was a taxpayer and by joining in support of Proclamations, it would bring awareness to a myriad of many things.

Mayor Foy called the question.

**The vote was called and passed 4 to 1 with Mayor Foy voting against the motion.**

**Designate Voting Delegate for Palm Beach County League of Cities**

**A motion was made by Council Member Withington, seconded by Council Member Caranci, and unanimously passed (5-0) to appoint Vice Mayor Lawrence Gordon as the Voting Delegate to the Palm Beach County League of Cities and to appoint Mayor Jay Foy alternate voting delegate to the Palm Beach County League of Cities.**

**Approve Renewal of Solid Waste Collection Agreement**

**A motion was made by Vice Mayor Gordon, seconded by Council Member Withington, and unanimously passed (5-0) to approve the extension of the contract between the Town of Haverhill and Waste Pro for Solid Waste, Recycling and Disaster Debris services and to authorize the Mayor to sign the agreement once the CPI increase is determined.**

**Approve end user Professional Services Agreement between the Town of Haverhill and Thompson Consulting Services for monitoring and reporting for Disaster Debris Management**

The Town Administrator offered Staff's report. She explained that the manual system for certifying debris loads after a disaster was labor intense and time consuming. It often resulted in errors. The Solid Waste Authority had entered a contract with Thompson to provide these services electronically and have offered the municipalities a way to become an end user to their contract. Thompson will track the trucks via GPS and assign the loads to municipalities based on the carriers (Waste Pro) and the truck certifications. The rates were adopted by SWA and will be prorated for the smaller municipalities.

Staff is recommending the Town enter into an end user agreement with Thompson as consultants during debris removal resulting from a hurricane.

**A motion was made by Council Member Caranci and seconded by Vice Mayor Gordon to enter into an end user agreement with Thompson for monitoring the monitoring and reporting the load tickets resulting from hurricane debris. It was moved by Council Member Withington to amend the motion to require legal review of the end user agreement. The maker and the second to the motion raised no objection to the amendment. The vote was called and passed 5-0.**

**Announce installation of additional wi-fi pole on Woodland Avenue (PBC Digital Inclusion Project)**

The Town Administrator presented Council with a set of plans showing an additional pole to be installed on Woodland Avenue as part of the Palm Beach County and School Board Digital Inclusion Project.

It was explained that the area had been chosen and marked out and the property owners were notified as well. The Town had been notified only because the contractor inquired about permitting.

Although the Town was only advisory and could not regulate the placement of the pole under the telecommunications legislation, The Town Council took exception to the way it was notified and expressed their disappointment that they had not afforded the courtesy to comment on the new location, as had been the practice in the past.

Council Member Caranci complained the pole was being placed in the middle of a residential neighborhood in the front yards of private property.

The Town Administrator was instructed to contact County Commissioner Weiss and the School Board and express the Town's objection to the process by which it was notified of the additional pole being placed without Council input.

#### **Update on ARPA brochure and charette**

The Town Administrator and Council Member Johnson updated the Town Council on the ARPA Program. The mailers should go out the last week in May with the Charette scheduled for June 18, 2021.

#### **REPORTS**

##### **Town Attorney**

None.

##### **Mayor**

Mayor Foy reported on the Palm Beach County District 2 & 3 luncheon held the previous day. The Mayor of Loxahatchee Groves spoke on Okeechobee Road improvements. The Mayor had reached out to the Director of the Lake Worth Drainage District to discuss the placement of a gate at the southeast side of the E-3 canal. The Mayor had received a response from the County and they will not fund streetlights or the gate at the canal as part of the bridge improvement plan.

##### **Town Administrator**

None.

##### **Council/Committee/Delegate Report**

Council was reminded of the May 25, 2022, Gala to be held at the Kravitz Center at 11:00 a.m. Vice Mayor Gordon would be sworn in as President to the Palm Beach County League.

Dr. Johnson reported on her recent attendance at the Florida League of Cities Institute for Elected Officials in Cocoa Beach. She commented on the awesome training experience as well as the presentation by Lynn Tipton of the Florida League. A topic of discussion was formulating a strategic plan for the Town. It would be her desire open discussion in relation to growth in the community and moving forward toward that direction by formulating and adopting a strategic plan.

Council Member Johnson informed the Council that Richard Ratcliff of the Palm Beach County League of Cities had appointed her to serve as a voting member of the Prison Reentry Task Force. The committee supports a transitional employment program.

##### **Treasurer's Report**

None.

**UNFINISHED BUSINESS**

Council member Caranci reported that the Utility issue in his neighborhood has still not been resolved. He had reached out to Ian Cotner from AT&T to resolve the outstanding issues. He had received a returned response that Mr. Cotner was out of the office due to illness.


**NEW BUSINESS**

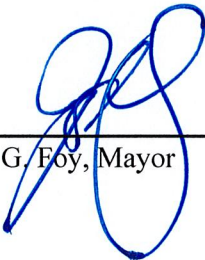
None.

**ADJOURNMENT**

**There being no further business to come before the Town Council, the meeting adjourned at 7:50 p.m.**

Approved: May 26, 2022

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor

