

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Thursday, April 28, 2022
6:30 p.m.
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the Regular minutes for April 14, 2022, and Workshop April 5, 2022
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VIII. PUBLIC HEARINGS AND SECOND READINGS**
- IX. REGULAR AGENDA AND FIRST READINGS**
 - a. Act on Final Site Plan Approval for Haverhill Townhomes
 - b. Update on ARPA brochure and charette
- X. REPORTS**
 - a. Town Attorney
 - b. Mayor
 - c. Town Administrator
 - d. Council/Committee/Delegate Report
 - e. Treasurer's Report
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370

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Public comment will be received via e-mail (jrutan@townofhaverhill-fl.gov) up until noon on April 28, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Once the meeting begins, all participants will be muted, however, after Council discusses a specific agenda item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

TOWN COUNCIL REGULAR MEETING
Thursday, April 28, 2022
6:30 p.m.
OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held on Thursday, January 27, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL. Those present were Mayor Jay G. Foy, Vice Mayor Lawrence Gordon, and Council Member Ray. The Town Administrator was also present. Town Attorney John Foster participated via Zoom.

CALL TO ORDER

Mayor Foy called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy led in the Pledge and offered the Invocation

ROLL CALL

All members were present except Council Member Withington and Council Member Johnson who were both attending the Florida League of Cities Institute for Elected Officials in Cocoa Beach.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

A motion was made by Vice Mayor Gordon, seconded by Council Member Caranci, and unanimously passed (3-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the Regular minutes for April 14, 2022, and Workshop April 5, 2022

A motion was made by Council Member Caranci, seconded by Vice Mayor Gordon, and unanimously passed (3-0) to approve the Consent Agenda as presented.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

D/S Kayla Schnell, Community Policing, was present to offer the PBSO report. She reported that there had been a report of a stolen vehicle with suspicious circumstances reported. The ring camera did not pick up the vehicle being stolen. This had occurred in the 1000 block of Cheryl Road on April 18, 2022. There had been a report of a fight in the Haverhill Park. When the units arrived, the crowd had dispersed. There had been calls from 920 N. Haverhill because of issues between property owner and tenants. There had been a stolen radio detection transmitter from the 5400 block of Club Circle. D/S Schnell then requested brochures be left at the Town Hall announcing the position openings for crossing guards.

PUBLIC HEARINGS AND SECOND READINGS

Act on Final Site Plan Approval for Haverhill Courts Townhome Project

Town Planner Josh Nichols presented Staff's report. Doug Murray from WGI and Karl Albertson representing DRHorton were present to answer any questions. Technical difficulties prevented the Town Attorney from participating in the Public Hearing however, he was able to hear the proceedings and call in if necessary.

The Conditions of Approval were reviewed. Mayor Foy expressed his concern over the engineering and commented the Plat would call out the easements for drainage and utilities as

private. Further, the Town would accept the roadway, but any parking spaces would be the responsibility of the HOA.

Council Member Caranci expressed his disappointment over the proposed landscaping. He stated the landscape plan lacked canopy trees and suggested they add Oak, Mahogany or Green Buttonwoods to the landscape plan to replace the smaller trees such as Holly. He emphasized that the trees they chose would need to be sustainable.

Discussion continued and the specifics about the perimeter fence were confirmed. There would be a six-foot perimeter fence and required eight' hedging as a buffer.

Vice Mayor Gordon confirmed that the properties would be highly insulated with impact windows. He also asked the developer to make whatever attempts possible to keep prices affordable. Understanding their need to make a profit, he asked them to keep the prices as affordable as they can.

Mr. Albertson understood, adding that the costs are rising daily.

A motion was made by Council Member Caranci to approve the site plan as presented but to add an additional Condition of Approval that prior to the issuance of the first permit to construct a unit, a revised landscape plan be submitted, reviewed, and approved by the Town Council. The motion was seconded by Vice Mayor Gordon and unanimously passed (3-0).

REGULAR AGENDA AND FIRST READINGS

Update on ARPA brochure and charette

The Town Administrator reported on the progress of the informational brochure and charette planning for the programs to be funded by the ARPA money. The next meeting of the ARPA Advisory committee would be May 5th. They Committee was hoping to mail the brochure by the middle of the month with the charette to be held on June 11, 2022, between 11:00 – 1:00 p.m. (Date has since been changed to June 18, 2022, 11:00 – 2:00 p.m.).

Vice Mayor Gordon reported that he would speak on the new DOJ guidelines for ADA compliance under committee delegate reports.

REPORTS

Town Attorney

Attorney Foster commented that he would bring forward the Contract extension between the Town of Haverhill and WastePro at the next Council Meeting. There had been one change in the language clarifying that other than the change in weekday pick up of vegetation from Tuesday to Wednesday, the schedule remained the same for household garbage, recycling, and bulk,

Mayor

Mayor Foy reported he had sent the letter to Palm Beach County requesting they include streetlighting along Belvedere Road and the gate across the E-3 canal on the east side as part of the Belvedere Road Bridge Improvement Project. He had also notified the Director of the Lake Worth Drainage District that the request had been made.

Town Administrator

None.

Council/Committee/Delegate Report

Vice Mayor Gordon reported on having attended the monthly meetings of the Criminal Justice Committee, Impact Fee Committee and Palm Beach County League of Cities: The following matters had been discussed:

Criminal Justice:

- Card Program
- Racial equity with police and minorities
- Administrative Judge to reduce bail from \$3,000 to \$1,000 for minor infractions

The Palm Beach County League of Cities officers had been formally named at the PBC LOC meeting. They would be sworn in at the May 25, 2022, gala to be held at the Kravitz Center.

PBC LOC awarded three scholarships this year for students presently attending Dryfoos Academy, Royal Palm High School, and Jupiter High School

PBC LOC Legal Report included the Department of Justice's Guidance on Web Accessibility that included common website barriers (poor color contrast, lack of video captioning, inaccessible online forms, and a lack of text alternatives. It also reported on the case Sunny Isles Beach vs. Gotto text messages sent during a public meeting

Mayor Foy also reported that the City Manager of Boynton Beach had been fired by the elected officials of Boynton in a 4-1 vote.

UNFINISHED BUSINESS

Council Member Caranci reported that there are still many outstanding issues because of the downed wires dating back to October. Ian Cotner from AT&T needs to be contacted again and asked to meet at the site to fully understand what needs to be done,

NEW BUSINESS

The Council had an informal discussion regarding Impact Fees, the excessive cost of HOA fees and municipal generated assistance programs for housing when the jurisdiction has no properties that would qualify for assistance.

Treasurer's Report

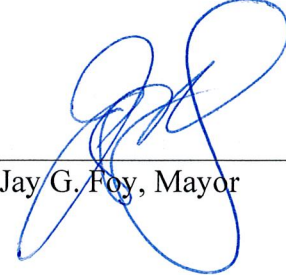
Included in Packet

ADJOURNMENT:

With no further business to come before the Town Council, the meeting adjourned at 7:25 p, m,

Approved: May 12, 2022


Janice C. Rutan, Town Administrator


Jay G. Foy, Mayor