

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Tuesday, March 1, 2022
NOON**

AGENDA

- I. Call to Order**
- II. Presentations/Proclamations**
- III. New Business:**
 - a. Presentation of Jonathan Brown, Department of Housing and Economic Development: Presentation of Sustainable Housing Programs, Palm Beach County**
 - b. Presentation of Annual Report by Tracey Adams, Palm Beach County Fire Rescue**
- V. Old Business**
- VI. Council, Attorney and Staff Reports**
- VII. Adjournment**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



**TOWN COUNCIL WORKSHOP
TUESDAY, March 1, 2022**

Public comment will be received via e-mail (jrutan@townofhaverhill-fl.gov) up until 10:00 a.m. on MARCH 1, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. If you prefer to appear in person to address the Town Council and exhibit signs of illness, such as coughing or sneezing, please do not enter Town Hall. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. Town Council has considered the health, safety and welfare of its residents and the public, and voted to continue to require face masks be worn during public meetings and public hearings in Town Hall and Town Council Chambers to address the Town Council. Those persons gathering outside the Town Hall are encouraged to maintain a separation of at least six feet from one another. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Those individuals gathering outside of the Town Hall will need to dial-in to the number above as there will be no speaker outside to broadcast the meeting. Once the meeting begins, all participants will be muted, however, after Council discusses a specific workshop item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

**TOWN OF HAVERHILL
Town Council Workshop
March 1, 2022
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, March 1, 2022, at Town Hall, 4585 Charlotte Street, Haverhill. Those present were Mayor Jay Foy; Vice Mayor Lawrence Gordon (**Via Zoom**); Council Member Ray Caranci; Council Member Teresa Johnson; Town Attorney John Foster; Town Administrator Janice Rutan; Deputy Town Clerk Jean Wible; Code Inspector Rico Armstrong and Town Planner Josh Nichols.

Also in attendance was Tracey Adams, PBC Fire Rescue and Jonathan Brown, PBC Department of Housing and Economic Development.

I. CALL TO ORDER

Mayor Foy called the workshop to order at 12:05 pm. Mayor Foy announced this was only a workshop for discussion purposes only, and no voting or decisions could be made here.

II. PRESENTATIONS / PROCLAMATIONS

N/A

III. NEW BUSINESS

A. Presentation by Jonathan Brown, PBC Department of Housing and Economic Development: Presentation of Sustainable Housing Programs, Palm Beach County: Director Jonathan Brown explained the responsibilities of the Department was to manage Federal, State, and Local Program Funding for Housing, Economic, and Community Development.

Director Brown reported that their primary Federal funding resource was the U.S. Department of Housing & Urban Development also known as HUD. However, there were several other Department resources they work with like the Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investments Partnership Program (HOME), Neighborhood Stabilization Program (NSP), Section 108 Loan Program,

United States Department of Agriculture (USDA), Department of Energy (DOE), U.S. Department of Environmental Protection Agency (EPA), U.S. Economic Development Administration (EDA), Coronavirus Aid, Relief, & Economic Security Act (CARES) and the American Rescue Plan Act (ARPA).

State funding resources were State Housing Initiative Partnership (SHIP) and Coronavirus Relief Fund (CRF).

Local funding resources were Workforce Housing Trust Fund, Ad Valorem Tax Exemption Program (AVTE) and General Fund.

Projects that are typically funded for the (CBG) Community Block Grants are **Infrastructure:** Drainage, Road & Resurfacing, Sanitary Sewer; **Public Facilities:** Parks improvements, community facilities; **Public Services:** Philip D. Lewis Center, Legal Aid, Seagull Industries, Aid to Victims of Domestic Abuse, Coalition for Independent Living, Urban League, Children's Place at Home Safe, Sickle Cell Foundation, Place of Hope, Vita Nova, Healthy Mothers Healthy Babies, Redlands Christian Migrant Assoc.

Director Brown presented a detailed power point and provided a pdf copy to Town Council and Staff to follow along (see attached). **Discussion ensued.**

Director Brown stated that if the Town had projects they would like to see have funded, contact him to see how they can make it happen. Town Council mentioned they would like to look into funding for changing over from septic to sewer within the Town.

- B. Presentation of Annual Report by District Chief (Battalion 10) Tracey Adams, of Palm Beach County Fire Rescue:** Chief Tracey Adams presented a power point of the Town of Haverhill Annual Report from October 1, 2020, through September 20, 2021. Chief Adams announced our new Fire Chief was Patrick Kennedy as Chief Reginald Duren left to accept a position working for PBC Administrator Verdenia Baker as an Assistant County Administrator. Chief Adams also provided the February 2022 Response Time Report which included 14 Medical Calls, 2 Vehicle Accidents, 1 Structure Fire, 2 Assists/Investigations and 1 Fire Alarm with a response time of 5 minutes and 54 seconds.


IV. OLD BUSINESS

V. COUNCIL, ATTORNEY AND STAFF REPORTS


VI. ADJOURNMENT

With no further business, the workshop ended at 1:20 pm

Approved: April 14, 2022



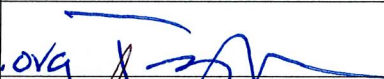

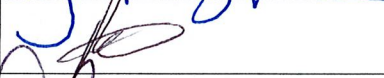
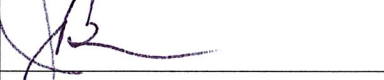
Jean Wible, Deputy Town Clerk



Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
TOWN COUNCIL WORKSHOP
Tuesday, March 1, 2022
Noon**

Name	E- Mail Address	Signature
Tracey Adams	Tadams@pbegov.org	
 Rico Armstrong		
Jonathan Brown	JBrown2@pbegov.org	
Jay Foy		
Lawrence Coorden	via zoom	
Teresa Johnson		
Ray Coranci		
Janice Ruten		
Josh Nichols		
Sean Wible		