

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Dennis Withington, Council Member
Ray Caranci, Council Member
Dr. Teresa Johnson, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Thursday, February 24, 2022
6:30 p.m.
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes for February 1, 2022**
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. COMMENTS FROM THE PALM BEACH COUNTY FIRE RESCUE**
- X. PUBLIC HEARINGS AND SECOND READINGS**
- XI. REGULAR AGENDA AND FIRST READINGS**
 - a. Act on request of Jose Rente, property owner of 860 Palm Tree Lane, for a Lien Reduction**
 - b. Consider lifting mask mandate**
 - c. Update on Code and Ordinance Amendments**
- XII. REPORTS**
 - Town Attorney**
 - Mayor**
 - Town Administrator**
 - Council/Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**
- XV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370

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Public comment will be received via e-mail (jrutan@townofhaverhill-fl.gov) up until noon on February 24, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. If you prefer to appear in person to address the Town Council and exhibit signs of illness, such as coughing or sneezing, please do not enter Town Hall. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. Town Council has considered the health, safety and welfare of its residents and the public, and voted to continue to require face masks be worn during public meetings and public hearings in Town Hall and Town Council Chambers to address the Town Council. Masks will be required for those persons entering Council Chambers. Those persons gathering outside the Town Hall are encouraged to maintain a separation of at least six feet from one another. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Those individuals gathering outside of the Town Hall will need to dial-in to the number above as there will be no speaker outside to broadcast the meeting. Once the meeting begins, all participants will be muted, however, after Council discusses a specific workshop item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.

TOWN COUNCIL REGULAR MEETING
Thursday, February 24, 2022
6:30 p.m.
OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held on Thursday, February 24, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL. Those present were Mayor Jay Foy, Council Member Dennis Withington, Council Member Ray Caranci, and Council Member Dr. Teresa Johnson. Also present were Town Attorney John Foster and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Vice Mayor Gordon called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor Gordon led in the Pledge and offered the Invocation

ROLL CALL

All members were present except for Vice Mayor Gordon.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

A motion was made by Council Member Withington, seconded by Council Member Johnson, and unanimously passed (4-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the February 1, 2022, Workshop Minutes

A motion was made by Council Member Caranci, seconded by Council Member Withington, and unanimously passed (4-0) to approve the agenda as presented.

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Not present

COMMENTS FROM THE PALM BEACH COUNTY FIRE RESCUE

Not present

PUBLIC HEARINGS AND SECOND READINGS

None.

REGULAR AGENDA AND FIRST READINGS

Act on request of Jose Rente, property owner of 860 Palm Tree Lane, for a Lien Reduction

The Town Administrator presented Staff's report. The report included the chronology of events that led to the lien running against the property for 1,177 days. (Copy attached).

Mr. Rente and his mother were present to address the Town Council. It was explained that Mr. Rente, was under the impression that since the Code Officer at

the time, Joseph Roche, had seen that pavers had been removed from the setback he was come into compliance and no further action on his part was needed.

It is Staff's recommendation that the Town Council consider a reduction in lien to cover the cost of reimbursement to the Town for actual costs of the Special Magistrate Hearings, Recording Fees, copies, and Staff time.

Special Magistrate:

February 2017 Hearing:	361.85
March 2017 Hearing	256.21
Staff time	540.00
Mailings/Copies/Recordings	45.00

Total due TOH **\$1,203.06**

Vice Mayor Gordon had called the Town Administrator earlier in the day and noted that he felt the lien should be reduced to actual costs specific to this case. Staff time, except for the Special Magistrate was the cost of doing business. Staff would have been paid whether this case was open or not.

It was then agreed to reduce the lien to \$618.06 to cover the cost of the Special Magistrate Hearings. Attorney Foster added that the lien would have to be paid in full by March 15, 2022. Mr. Rente called his son who arrived with cash to pay the reduced lien in full.

The Attorney noted he would prepare and forward the Release of Lien.

Mr. Rente expressed his appreciation to the Town Council for their assistance.

Consider lifting mask mandate

A motion was made by Council Member Withington to lift the Town of Haverhill's Mask mandate. The motion failed due to a lack of a second to the motion.

Update on Code and Ordinance Amendments

Attorney Foster led the discussion on the proposed Ordinances as they related to subdivisions and legal lots of record prior to the adoption of the Ordinance. Discussion followed.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy commented on scheduling the meeting with Commissioner Weiss to discuss the closing of the Roessler's Belvedere Road driveway and the Belvedere Road Bridge project plans.

He then reported on the newly created Loxahatchee River Rule that will reduce availability of water for West Palm Beach and Palm Beach County. The Rule was adopted to protect waters resources in the Loxahatchee River Watershed area.

Town Administrator

It was next reported that Palm Beach County was changing their streetlights to LED and discovered that six of their poles along Military Trail were within the Town's boundaries. To move forward with the project, the Town had to agree to take over the poles and enter into an agreement with FP&L, similar to the agreement the Town has with all their other poles. The advantage to accepting the poles prior to the start of the project was that they could still be considered part of the project and be transitioned to LED under the County's agreement. Council supported the decision of the Mayor.

Council/Committee/Delegate Report

Council Member Johnson reported on the ARPA Advisory Committee meeting that had been held prior to the Council meeting. They had appointed Salesia Smith Gordon, Chair and Dan Ayers, Co-Chair. John Czernis from the Integrity Group and Todd McLeod Town Engineer were also present, and the Committee highlighted areas that the funds could be spent.

The Committee would like to encourage community input and to do so would host a charette highlighting areas on how the funds could be spent and solicit preferences from the residents.

Council Member Caranci suggested some funding be set aside to remove exotics as their roots are compromising the Town's culverts and drainage ditches.

He also suggested to install curb and gutter throughout the rest of the Woodland and Mimosa area to alleviate the flooding.

Treasurer's Report

UNFINISHED BUSINESS

Council Member Caranci again reported that the outstanding utility issues in the Ponderosa/Woodland and Mimosa neighborhood because of the downed power wires resulting from the WastePro bucket truck accident that occurred in October of 2021.

He was firm in declaring the matter to be a health, safety and welfare issue and needs to be addressed immediately.


NEW BUSINESS

None.


ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:20 p.m.

Approved: March 10, 2022



Janice C. Rutan, Town Administrator



Jay Foy, Mayor