

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Dennis Withington, Council Member  
Ray Caranci, Council Member  
Dr. Teresa Johnson, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**  
**Thursday, February 10, 2022**  
**6:30 p.m.**  
**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes for January 27, 2022, Regular Meeting
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. COMMENTS FROM THE PALM BEACH COUNTY FIRE RESCUE**
- X. PUBLIC HEARINGS AND SECOND READINGS**
- XI. REGULAR AGENDA AND FIRST READINGS**
  - a. Set Code and Ordinance Committee Meeting to discuss Sign Ordinance
  - b. First Reading: Amendment Ordinance 501 re: Required front yard setbacks
  - c. Social Media – Push Alerts
- XII. REPORTS**
  - Town Attorney
  - Mayor
  - Town Administrator
  - Council/Committee/Delegate Report
  - Treasurer's Report (included in packet)
- XIII. UNFINISHED BUSINESS**
- XIV. NEW BUSINESS**
- XV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370

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**TOWN COUNCIL MEETING**  
**February 10, 2022**  
**6:30 p.m.**

**Public comment will be received via e-mail ([jrutan@townofhaverhill-fl.gov](mailto:jrutan@townofhaverhill-fl.gov)) up until noon on February 10, 2022. Any public comments received via e-mail, will be made part of the record of the meeting. If you prefer to appear in person to address the Town Council and exhibit signs of illness, such as coughing or sneezing, please do not enter Town Hall. Each person will be granted 5 minutes to speak either on an agenda item or under Public Comment. If you wish to speak on a specific agenda item, please tell the Administrator prior to your entrance into the Town Hall so she can schedule speakers accordingly. Town Council has considered the health, safety and welfare of its residents and the public, and voted to continue to require face masks be worn during public meetings and public hearings in Town Hall and Town Council Chambers to address the Town Council. Masks will be required for those persons entering Council Chambers. Those persons gathering outside the Town Hall are encouraged to maintain a separation of at least six feet from one another. If you wish to listen to the Town Council Meeting via teleconferencing, dial 1-877-953-1152 and enter participant code 7404157#. Those individuals gathering outside of the Town Hall will need to dial-in to the number above as there will be no speaker outside to broadcast the meeting. Once the meeting begins, all participants will be muted, however, after Council discusses a specific workshop item, the call will be unmuted to allow for questions. Please be courteous of the other participants, speak in turns and do not talk over another speaker. Thank you for your patience and understanding.**

**TOWN COUNCIL REGULAR MEETING**  
**Thursday, February 10, 2022**  
**OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, February 10, 2022, at the Town Hall, 4585 Charlotte Street, Haverhill, FL. Those present were Vice Mayor Gordon, Council Member Dennis Withington, Council Member Ray Caranci, and Council Member Dr. Teresa Johnson. Also present were Town Attorney John Foster and Town Administrator, Janice C. Rutan.

**CALL TO ORDER**

Vice Mayor Gordon called the meeting to order at 6:30 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice Mayor Gordon led in the Pledge and offered the Invocation

**ROLL CALL**

All members present except for Mayor Foy.

**COMMENTS FROM THE PUBLIC**

None.

**APPROVAL OF AGENDA**

A motion was made by Council Member Caranci, seconded by Council Member Johnson, and unanimously passed (5-0) to approve the agenda as presented.

**APPROVAL OF THE CONSENT AGENDA**

Approval of the minutes for January 27, 2022, Regular Meeting

A motion was made by Council Member Withington, seconded by Council Member Caranci, and unanimously passed (5-0) to approve the agenda as presented.

**PROCLAMATIONS AND PRESENTATION**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

None.

**COMMENTS FROM THE PALM BEACH COUNTY FIRE RESCUE**

None.

**PUBLIC HEARINGS AND SECOND READINGS**

None.

**REGULAR AGENDA AND FIRST READINGS**

**Set Code and Ordinance Committee Meeting to discuss Sign Ordinance**

It was agreed to set the Code and Ordinance Committee meeting for February 22, 2022, at 11:30 a.m. to discuss the proposed amendments to the sign Ordinance.

**First Reading: Amendment Ordinance 501 re: Required front yard setbacks**

Town Attorney Foster presented Staff's report. The 90' separation between the front to front of each building would still be a requirement in the PBI Airport Overlay Zone. It was agreed first reading would be scheduled for February 24, 2022.

### **Social Media – Push Alerts**

It was the recommendation of Staff that the matter of Push Alerts and any upgrade to social media be researched and a recommendation regarding same would be made to the Town Council during the budget process.

Mayor Foy announced that the District 2 and 3 lunches were being held again on the 2<sup>nd</sup> Wednesday of each month at the El Sabor Restaurant (Forest Hill Boulevard and Jog Road). He and Council Member Johnson attended the meeting held the previous day. It was not well attended, however, it did conflict with the FLC Legislative Action Days being held in Tallahassee.

Mayor Foy announced that topics of discussion held at the PBC District 2 and 3 luncheon the previous day included Push Texts and Code Red notification systems being used by other municipalities (Atlantis and Palm Springs).

Mayor Foy expressed his support of the in-person luncheons noting they proved to be so much more specific to the needs of the individual municipalities than the General Membership Meeting. He looked forward to the March luncheon when there would be more municipalities in attendance.

Council Member Johnson requested the Town Administrator have PBSO send the crime statistic report even if they will not attend the Council meetings.

### **Town Attorney**

Town Attorney Foster announced that his firm had been a victim of check fraud. His Real Estate Trust Account had been compromised and he warned all in attendance to be proactive in their monitoring of their financial accounts.

### **Mayor**

He mentioned that the Council should consider either lifting or extending the mask mandate. He would place the matter on the February 24, 2022, agenda.

He noted that once again the NPDES regulations have become more stringent now requiring that an area designated as impaired (such as the Lake Worth Lagoon) would require 50% more water quality treatment.

Lake Clarke Shores has created its own Best Management Practices Program for the transition from sewer to septic to protect the C-51 and L-8 canals.

### **Town Administrator**

It was reported that the Roessler's (1010 Pineway Road) have been in contact with the Town regarding the Belvedere Road bridge project and the County's intent to close their driveway access to Belvedere Road.

Discussion followed. The Town had confirmed with the County that the plans received were the most recent plans, however, they were different than the plans that the Roesslers had received. It was agreed that the Mayor would request a meeting with Commissioner Weiss to determine the County's intent. The Town Administrator would contact the Commissioner's office and make the arrangements.

The Town Administrator requested Council direction on reaching out to WastePro to extend the contract in accordance with the recently enacted Ordinance. Council consensus was to move forward in that direction.



A discussion followed concerning the Town roads and streetlights.

### **Council/Committee/Delegate Report**

Vice Mayor Gordon reported on his attendance at the FLC Legislative Action Days in Tallahassee. He noted there were over 300 people in attendance representing the 411 cities in Florida. 2022 represents the 100-year anniversary of the Florida League of Cities.

He was able to meet with Senator Powell to and enlist his support in the legislation the Town would like to see move forward, specifically, the proposed legislation dealing with campaign financing.

He spoke briefly on Sovereign Immunity and how it came to be. He noted there is pending legislation that would increase the present limits.

He reported on the following legislation being considered:

- Short Term Rentals
- Smoking in Public Places
- Cyber Security Improvement Bill
- Local business can claim local Ordinances detrimental to their business
- Taking over discharges from Lake O

He noted the proposed legislation continues to intrude on home rule.

A long discussion followed about grant funding for the transition from septic to sewer. Mayor Foy reported the approximate cost for a standard sized lot to transition to sewer was approximately \$30,000 with the cost for a larger lot to be \$40,000.

Lastly, it was announced that long-time resident Rochelle Alonzi had passed away suddenly on February 4, 2022. The Alonzis both have been very active in the Town, both serving as workers for local elections and volunteering for Town Boards and Committees.

### **Treasurer's Report**

#### **UNFINISHED BUSINESS**

Council Member Caranci reported that the damaged caused by the October 19, 2021, accident with the WastePro truck taking down Utility Wires is still not resolved. He gave a detailed account of the outstanding items, most of which are the responsibility of AT&T.

He would put together a full accounting and he and the Town Administrator would reach out to the Utility Companies (again) as well as County Commissioner Weiss, Senator Powell and Representative Willhite.


#### **NEW BUSINESS**

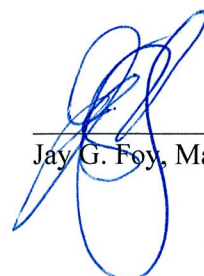
None.

#### **ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 7:55 p.m.

Approved: March 10, 2022

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor

