

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



**TOWN OF HAVERHILL
FIRST PUBLIC HEARING
ADOPT MILLAGE RATE/
PROPOSED BUDGET FOR FY 2014/2015
Thursday, September 11, 2014
7:00 p.m.
Town Hall – 4585 Charlotte Street**

- I. Call to Order
- II. Invocation and Pledge of Allegiance
- III. Roll Call
- IV. Comments from the Public (items not on agenda)
- V. Approval of Agenda
- VI. Adopt tentative millage rate
 - a. Fiscal Year October 1, 2014 through September 30, 2015
- VII. Adopt tentative budget
 - a. Fiscal Year October 1, 2014 through September 30, 2015
- VIII. Adjournment

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL
THURSDAY, SEPTEMBER 11, 2014
7:00 P.M.**

(IMMEDIATELY FOLLOWING CLOSE OF PUBLIC BUDGET HEARING)

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC
- II. APPROVAL OF AGENDA
- III. APPROVAL OF THE CONSENT AGENDA
- IV. PRESENTATIONS
- V. COMMENTS FROM THE PUBLIC
- VI. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT
- VII. SECOND READINGS AND PUBLIC HEARINGS
- VII. FIRST READINGS AND REGULAR AGENDA
 - a. Cancel and reschedule the regular monthly meetings for the months of November and December and consider Town Hall holiday schedule
 - b. Discuss annual rent options for telecommunication tower lease at former Nextel location (ballfield)
 - c. Update on FEMA FIRM
- X. REPORTS
 - Town Attorney
 - Mayor
 - Consultants
 - Administrator's Report
 - Committee and Delegate Reports
 - Treasurer's Report (included in packet)
- XI. UNFINISHED BUSINESS
- XII. NEW BUSINESS

XIII. ADJOURNMENT

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
PUBLIC HEARING
ADOPT TENTATIVE MILLAGE RATE/
PROPOSED BUDGET FOR FY 2014/2015
Thursday, September 11, 2014
OFFICIAL MINUTES**

Pursuant to the foregoing notice, a public hearing of the Haverhill Town Council was held on Thursday, September 11, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member, Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster, Administrative Assistant Devon Esplin and Director of Public Services Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance, as well as a moment of silence for the remembrance of the thirteenth anniversary of September 11, 2001.

ROLL CALL

The Administrative Assistant recorded all members present.

APPROVAL OF AGENDA

The Agenda was approved as presented.

PUBLIC HEARING:

ADOPT TENTATIVE MILLAGE RATE

a. Fiscal Year October 1, 2014 through September 30, 2015

There being no persons present, the public hearing was not opened for public comment.

A motion was made by Vice Mayor Woods, seconded by Council Member Beavers to set the tentative millage rate at 4.2500 mills. Discussion ensued between Council on whether the lower millage should be adopted and then to go to the reserves for the extra expenses. Council Member Uptegraph stated that the yearly budget spending doesn't reflect one hundred percent. Vice Mayor Woods noted that the reserves will not last if money is continued to be taken from the account. Council Member Gordon offered an amendment to the motion to maintain the current millage at 4.0000, the amendment was not seconded. Mayor Foy would have preferred keeping the millage at 4.0000 because of the increase in the non ad valorem assessment however would support the increase to 4.2500. The vote was called and passed (4-1) with Council Member Gordon in opposition.

ADOPT TENTATIVE BUDGET

a. Fiscal Year October 1, 2014 through September 30, 2015

There being no persons present, the public hearing was not opened for public comment.

A motion was made by Vice Mayor Woods, seconded by Council Member Beavers and unanimously passed (5-0) to adopt the tentative budget as presented, in the amount of \$1,005,210.00 for general fund revenues and expenditures, \$144,846.00 non ad valorem special assessment for solid waste and recycling revenue and expenditures for a total of \$1,150,056.00.

COMMENTS FROM THE PUBLIC (ITEMS NOT ON AGENDA)

None

ADJOURNMENT

With no further business to come before the Town Council, the Public Budget Hearing adjourned at 7:10 p.m.

Approved: September 25, 2014

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL
Town Hall Council Chambers
Thursday ~ September 11, 2014
IMMEDIATELY FOLLOWING CLOSE OF PUBLIC BUDGET HEARING)
OFFICIAL MINUTES**

Pursuant to the foregoing notice, a meeting of the Haverhill Town Council was held on Thursday, September 11, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member, Mark C. Uptegraph, Council Member, and Council Member Lawrence Gordon. Also present were Town Attorney John Foster, Administrative Assistant, Devon Esplin and Director of Public Services Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:11 p.m.

APPROVAL OF AGENDA

There being no additions, deletions or substitutions, the agenda stood as presented.

APPROVAL OF THE CONSENT AGENDA

None.

PRESENTATIONS

None.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT

Deputy Sergeant Alfred Gomez presented crime statistics for the period August 27, 2014 through September 9, 2014. There had been twelve service calls with case numbers. These calls included assault, domestic troubles, hit and runs, suspicious activity and traffic stops. As well as inessential injury, routine house checks, a stolen vehicle, larceny, a warrant on Park Hill and a domestic assault case on Park Hill. Director of Public Services Roche advised Council that the officer schedule is being altered so future possible incidences are less frequent because the schedule will be randomized.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Cancel and reschedule the regular monthly meetings for the months of November and December and consider Town Hall holiday schedule.

Town Administrator, Janice Rutan prepared staff report explained that in past years, the second Regular Council Meeting for the months of November and December have traditionally been canceled. As well as allowing the floating holiday for 2014 be the day after Christmas, December 26, 2014. Council Member Uptegraph motioned that there only be one Workshop Meeting in November that will be held on November 4, 2014 and one Regular Council Meeting that will be held on November 6, 2014 and one Workshop Meeting in December to be held on December 2, 2014 and one Regular Council Meeting to be held on December 11, 2014. All agreed and the motion passed with a (5-0) vote.

Town Attorney Foster presented to Council to allow Town staff to have the floating holiday of January 2, 2015. Vice Mayor Woods made a motion in agreeance, and Council Member Gordon seconded the motion, the motion passed (5-0).

Attorney Foster suggested that a Code & Ordinance meeting be scheduled to discuss the sale of puppies and medical marijuana within the town.

Discuss annual rent options for telecommunication tower lease at former Nextel location (ballfield).

Town Attorney Foster suggested that the negotiating of rent begin in the range \$31,000-\$36,000. Council Member Gordon suggested that the negotiations start from \$36,000-\$40,000 because you can always go down in price, but the negotiated price can't go up. The standard lease agreement is twenty to twenty five years with a minimum of five years. Mayor Foy suggested that the negotiations start off with the higher price. Council came to the general consensus that the negotiations should move forward.

Update on FEMA FIRM

Mayor Foy explained that properties with mortgages that are federally backed will require flood insurance for the property's that have flooding, according to the maps. The comparison maps have increased, and if there is flooding near the home, then the property owner will be required to have flood insurance if there is a mortgage on the home. In December the maps will be complete, and then a ninety day appeal period will begin. The maps will be finalized come December 2015. Town Attorney Foster suggested that an ordinance must be revised to include the current flood maps. Mayor Foy included that surveys will not be used that residents have gotten done by surveying companies.

REPORTS

Town Attorney

None.

Mayor

None.

Consultants

None.

Administrator's Report

None.

Committee and Delegate Reports

Vice Mayor Woods announced that he would present more information regarding the Halloween Event next Council Meeting.

Council Member Beavers presented an overview of the League of Cities, which included donations as a public benefit, Sheriff's officer cameras as well as new cruiser cameras.

Treasurer's Report

None.

UNFINISHED BUSINESS

Director of Public Services Roche informed Council that the red light cameras were being removed from the town, but the company removing the cameras did not pull a permit with the county do perform work in the right of way. They also patched a concrete sidewalk with asphalt.

Mayor Foy asked if there were any volunteers to take the place of Vice Mayor Woods to attend the Literacy Coalition luncheon, Council Member Beavers volunteered.

NEW BUSINESS

The adoption of revisions to resolutions for the flood grants from FDEM and FEMA.

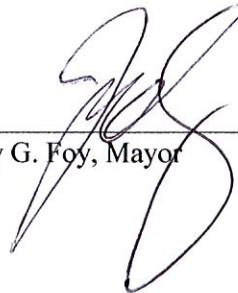
ADJOURNMENT

There being no further business to come before the Town Council, the meeting adjourned at 7:50 p.m.

Approved: September 25, 2015



Devon Esplin, Administrative Assistant



Jay G. Foy, Mayor