

Jay G. Foy, Mayor  
James Woods, Vice Mayor  
Jerry E. Beavers, Council Member  
Lawrence Gordon, Council Member  
Mark C. Uptegraph, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN OF HAVERHILL  
PUBLIC HEARING  
MILLAGE RATE/  
BUDGET FOR FY 2014/2015  
Thursday, September 25, 2014  
7:00 p.m.  
Town Hall – 4585 Charlotte Street**

- I. Call to Order
- II. Invocation and Pledge of Allegiance
- III. Roll Call
- IV. Comments from the Public
- V. Approval of Agenda
- VI. **ADOPT MILLAGE RATE FOR 2014/2015**
  - a. **RESOLUTION 2014-08: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, LEVYING A TAX OF 4.2500 MILLS UPON THE TAXABLE NON-EXEMPT PROPERTY WITHIN THE TOWN OF HAVERHILL FOR THE 2014/2015 FISCAL YEAR RESULTING IN A 10.02 PERCENT INCREASE OVER THE ROLLED BACK RATE OF 3.8631 MILLS.**
- VII. **ADOPT BUDGET FOR 2014/2015**
  - a. **RESOLUTION 2014-09: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, ADOPTING THE 2014/2015 BUDGET OF THE TOWN OF HAVERHILL**
- VIII. Adjournment

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ September 25, 2014**  
**Immediately following close of Public Budget Hearing**  
**AGENDA**

- I. CALL TO ORDER**
- II. COMMENTS FROM THE PUBLIC**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF THE CONSENT AGENDA**
  - a. Approve Minutes of the August 28, 2014 Regular Meeting, September 9, 2014 Workshop and the September 11, 2014 Regular Meeting**
- IV. PROCLAMATIONS AND PRESENTATIONS**
- V. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- VI. SECOND READINGS AND PUBLIC HEARINGS**
  - None.
- VII. FIRST READINGS AND REGULAR AGENDA**
  - a. Discuss annual rent options for telecommunication tower lease at former Nextel location (ballfield)**
  - b. Update on FEMA FIRM**
- VIII. REPORTS**
  - Town Attorney
  - Mayor
  - Consultants
  - Town Administrator
  - Committee/Delegate Report
  - Treasurer's Report (included in packet)
- IX. UNFINISHED BUSINESS**
- X. NEW BUSINESS**
- XI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL  
PUBLIC HEARING  
MILLAGE RATE/  
BUDGET FOR FY 2014/2015  
Thursday, September 25, 2014  
7:00 p.m.  
Town Hall – 4585 Charlotte Street**

Pursuant to the foregoing notice, a Public Hearing of the Haverhill Town Council was held on Thursday, September 25, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Mayor Jay G. Foy, Vice Mayor James E. Woods, Council Member Jerry Beavers, Council Member Lawrence Gordon and Council Member Mark Uptegraph. Town Attorney John Foster, Town Administrator Janice Rutan and Director of Public Services Joseph Roche were also present.

**CALL TO ORDER**

Mayor Foy called the public hearing to order at 7:00 p.m.

**ROLL CALL**

The Town Administrator recorded all members present.

**APPROVAL OF AGENDA**

There being no additions, substitutions or deletions, the Agenda was approved as presented

**ADOPT MILLAGE RATE FOR 2014/2015**

**RESOLUTION 2014-08: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, LEVYING A TAX OF 4.2500 MILLS UPON THE TAXABLE NON-EXEMPT PROPERTY WITHIN THE TOWN OF HAVERHILL FOR THE 2014/2015 FISCAL YEAR RESULTING IN A 10.02 PERCENT INCREASE OVER THE ROLLED BACK RATE OF 3.8631 MILLS.**

The title was read by Attorney Foster.

**A motion was made by Vice Mayor Woods and seconded by Jerry Beavers to approve Resolution 2014-08.**

Mayor Foy opened the floor to public comment.

**Ed Stalf, 5263 Belvedere Road.** Mr. Stalf complained that there was too much government for such a small town and suggested the Town of Haverhill be abolished and become part of the County. He commented that there were too many residential properties and not enough commercial. He closed by saying government should be for the people and by the people.

**With no further public comment the vote was called and passed 4 -1 with Councilmember Gordon voting against the motion.**

**ADOPT BUDGET FOR 2014/2015**

**RESOLUTION 2014-09: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, PALM BEACH COUNTY, FLORIDA, ADOPTING THE 2014/2015 BUDGET OF THE TOWN OF HAVERHILL**


The title was read by Attorney Foster.

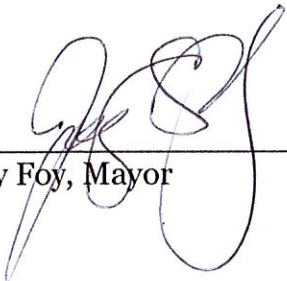
A motion was made by Vice Mayor Woods and seconded by Jerry Beavers to approve Resolution 2014-09.

There being no public comment, the vote was called and passed 5-0.

Mayor Foy closed the public hearing and adjourned the meeting at 7:15 p.m.

Approved: October 9, 2014

  
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Janice C. Rutan, Town Administrator

  
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Jay Foy, Mayor

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ September 25, 2014**  
**Immediately following close of Public Budget Hearing**  
**OFFICIAL MINUTES**

Mayor Foy called the regular meeting of the Haverhill Town Council to order at 7:16 p.m. immediately following the close of the Public Budget hearing.

**APPROVAL OF AGENDA**

There being no additions, deletions or substitutions, the Agenda stood as presented.

**APPROVAL OF THE CONSENT AGENDA**

**Approve Minutes of the August 28, 2014 Regular Meeting, September 9, 2014 Workshop and the September 11, 2014 Regular Meeting**

A motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the consent agenda as presented.

**PROCLAMATIONS AND PRESENTATIONS**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

Deputy Leroy Gray was present on behalf of the Palm Beach County Sheriff's office. He explained that there had been an increase in crime over the past several weeks. There had been 5 burglaries in the Town of Haverhill. In one instance the homeowners were at Church on a Sunday morning when the break in took place. He cautioned to be on the lookout for an older model gold colored ford Taurus, as one had been seen in the areas near the break-ins.

Councilmember Gordon reported that on the previous Sunday morning, at approximately 4:00 a.m., he had seen a young man walking down Berkeley Mews and trying to open car doors. He shouted out to the person, who fled. Mr. Gordon then called 9-1-1- and after a second attempt, the dispatcher picked up after 10 rings.

Director of Public Services, Joseph Roche, reported that he had increased permit patrols due to the spike in crime.

**SECOND READINGS AND PUBLIC HEARINGS**

None.

**FIRST READINGS AND REGULAR AGENDA**

**Discuss annual rent options for telecommunication tower lease at former Nextel location (ballfield)**

The Town Administrator reported that she had presented Jason Sawyer, the representative acting on behalf of Verizon, with a counter offer of \$39,500 annual rent for the lease of the former Sprint/Nextel ground space. Mr. Sawyer had responded that Nextel had agreed to raise their rent proposal from \$18,000 to \$30,000 explaining that Verizon significant up front capital expenditures with reverse engineering and tower costs.

After a lengthy discussion, Council agreed to authorize the Town Administrator to make a counter offer to Verizon agreeing an annual rent of \$30,000 for the first 5 year term to allow Verizon to recoup its initial investment, however, the first 5 year term would be followed by a 25% escalator for the ensuing five year term, reverting back to a 15% increase for the remaining five year renewal terms with a minimum lease agreement of 25 years, of which the first fifteen years are to be guaranteed.

### **Update on FEMA FIRM**

Mayor Foy updated the Council on the latest information concerning the incorrect FEMA maps. He referred to the letter he sent asking that the 2013 mapping that had been promised to the Town be used and notifying them that the Town objected to the use of the 2014 maps as they were incorrect. He stated that FEMA will not change the maps for an individual home. It would have to be a minimum of 5 acres or 50 units. He noted that there was another meeting scheduled for the following week.

Again, noting that there would be an appeal, he would encourage the Town to help finance obtaining LIDAR data to support the appeal.

### **UNFINISHED BUSINESS:**

Council agreed to amend the agenda to allow for Old Business to be addressed as the Town Engineer was present.

Town Engineer Jeffrey Renault addressed the Town Council. He explained that the Park and Cyprus Lane topographical survey had been completed. He had met with representatives from Palm Beach County and the project would not require permitting through the County, however, he had agreed to provide the County with the drainage calculations.

He had requested a proposal from Jeffrey Hiscock to provide the County with the pre vs. post drainage calculations to demonstrate that the proposed peak discharge rates will not exceed the existing peak rates.

His fee estimate was in the amount of \$6,125.00.

Discussion followed. Mayor Foy had questions concerning how the datasets would be formulated. He also felt the price was high for the type model being produced.

Engineer Renault commented that a design fee of approximately 8-10% was not unreasonable for an approximately \$450,000 project.

A motion was then made by Vice Mayor Woods, seconded by Councilmember Uptegraph to authorize the Town Administrator and the Mayor to negotiate with the Town Engineer and Mr. Hiscock and to spend an amount up to \$6,125.00. The motion passed unanimously, 5-0.

### **REPORTS**

#### **Town Attorney**

The Town Attorney reminded all there would be a meeting of the Code and Ordinance Committee scheduled for Wednesday, October 1, 2014.

#### **Mayor**

Mayor Foy reported on the upcoming FEMA meeting. He also reported on the Mayor's Literacy luncheon held on September 17, 2014. The book chosen by the Literacy



Coalition was "Bunny Cakes" and the read for the record has been scheduled for Tuesday, October 21, 2014.

**Town Administrator**

The Town Council and Town Administrator of the Town of Haverhill had been challenged by the Village of Palm Springs to participate in the ALS Ice Bucket challenge. They also challenged the City of Atlantis who accepted the challenge and invited the Town to participate with them.

Councilmember Beavers and Councilmember Uptegraph accepted the challenge.

**Committee/Delegate Report:**

Vice Mayor Woods commented that the Special Events committee was meeting and planning for the annual Halloween Event scheduled for October 31, 2014. The Executive Director of the Palm Beach County League of Cities, Richard Radcliffe agreed to judge the costume contest. He also announced the Town would be sponsoring a neighborhood yard sale on Saturday, November 15, 2014.

Councilmember Beavers reported on the League of Cities meeting held the previous day. The following items were discussed:

- Attorney Trela White reminded all municipalities to post their adopted budgets on their website
- Chris Garrison from the Palm Beach County School District discussed the Interlocal Agreement for school concurrency (Haverhill is exempt).
- The Legislative Delegation would be attending the December 17, 2015 meeting of the PBCLOC to be held in Atlantis
- The Tri City barbeque would be held in Belle Glade on December 5, 2014

**Treasurer's Report**

Included in packet.

**NEW BUSINESS**

None.

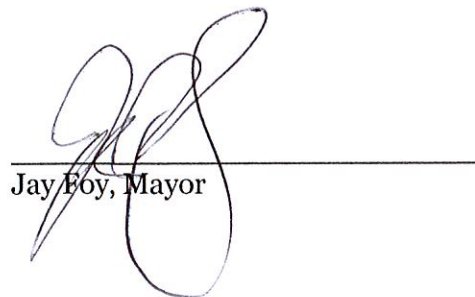
**ADJOURNMENT**

There being no further business to come before the Town Council, the meeting adjourned at 8:10 p.m.

Approved: October 9, 2014



Janice C. Rutan, Town Administrator



Jay Foy, Mayor