

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, February 26, 2015
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the January 22, 2015 and February 12, 2015 Regular Meeting and February 3, 2015 workshop minutes.**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- VIII. PRESENTATIONS AND PROCLAMATIONS**
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Approve replacement of Town Hall roof and award bid per the proposals received and staff's recommendation**
- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Administrator's Report**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, February 26, 2015
Town Hall – 4585 Charlotte Street
Official Minutes**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, February 26, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member; and Mark Uptegraph, Council Member. Also present were Town Attorney John Foster, Town Administrator Janice Rutan and Director of Public Services, Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present with the exception of Council Member Gordon.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

With no additions, deletions or substitutions, the agenda stood as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the January 22, 2015 and February 12, 2015 Regular Meeting and February 3, 2015 workshop minutes.

A motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously voted (4-0) to approve the consent agenda as presented.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.

Adams Lin reported on a vehicle break in at a property on Park Hill. They were also watching a property on Cole Street for possible drug traffic. Director of Public Services Joseph Roche spoke of an incident at 1048 Park Hill Drive where there had been fighting in the street. Again, PBSO was monitoring the situation.

PRESENTATIONS AND PROCLAMATIONS

None.

PUBLIC HEARINGS AND SECOND READINGS

None.

FIRST READINGS AND REGULAR AGENDA

Approve replacement of Town Hall roof and award bid per the proposals received and staff's recommendation

Staff presented estimates for the reroof of the Town Hall as follows:

Newbold Construction, Inc.:

45 year asphalt shingles	\$11,250.00
Standing seam metal roof	\$30,000.00

Rich Moore Roofing LLC

GAF Lifetime dimensional shingles	\$9,539.00
Standing seam metal roof	\$21,897.00

O'Neal Jr. Roofing, Inc.

GAF Timberline HD lifetime shingles	\$10,500.00
Standing seam 24 gauge mill finish	\$16,100.00

Joseph Roche, Director of Public Services informed Council that he had reviewed the proposals with the Building Official and it was the Building Official's recommendation that the roof be replaced with asphalt shingles. Mr. Roche agreed adding that aesthetically the shingle roof would match the existing roofs on all buildings at the Town Hall complex.

As per the Council's request, the Town Administrator contacted the Insurance carrier and confirmed the following insurance premium savings depending on the type roof used:

Shingle Roof:	\$297.40
Metal Roof	\$386.06

A motion was then made by Vice Mayor Woods and seconded by Mark Uptegraph to accept staff's recommendation to award the project to Rich Moore Roofing, LLC, as per his quote for GAF Lifetime dimensional roofing shingles in the amount of \$9,539.00 to be paid in full at the time of completion and final approved inspection of same by the Building Official and to further authorize the transfer of funds from miscellaneous income (001-369.9000) to Town Hall Repair and Maintenance (001-1200-512.4600) in the amount of \$9,539.00. The motion passed unanimously 4-0.

REPORTS

Town Attorney

Attorney Foster had not yet spoken with Attorney Max Loehmann regarding the ordinance Mr. Loehmann had drafted for the City of Palm Beach Gardens that would regulate the sale of puppies and kittens. Mr. Foster hoped to present an Ordinance for Council consideration at the March 12, 2015 meeting.

Mayor

Mayor Foy reported on the Clerk's luncheon sponsored by the Town of Haverhill that was held earlier in the day. He welcomed the Palm Beach County Clerks Association to the Town of Haverhill and offered the invocation. A guest speaker from PBSO was also present.

Mayor Foy reported that the revised FEMA elevations were out and anticipated there would be appeals and further revisions.

Administrator's Report

The Town Administrator announced that Council Member Gordon was home and recovering from back surgery that he reported went well.

The Town Administrator also announced that that Rodrick Jones had married over the weekend. Council expressed congratulations to Rodrick and Nina Jones.

Committee/Delegate Report

Vice Mayor Woods reported on the Special Events Committee and the progress to date planning the April 11, 2015 annual picnic.

Council Member Beavers reported on the CCAN meeting that he had attended on February 19, 2015. During the meeting, election of officers took place and there was discussion on the litigation between Palm Beach County Airport and Donald Trump re: Mara Lago. The costs for litigation were estimated to be in excess of \$380,000. Council member Beavers inquired as to why the County's in house legal staff was not litigating the case.

The Palm Beach County League of Cities had met the previous day and the following topics were discussed:

- Local Option Fuel Tax
- Municipal Mileage Maps
- Guy Harvey Resorts taking over the management of the Pahokee Marina
- County Commissioners discussion on the future with TCRPC
- Florida University BEBR population numbers were published for 2014

Council Member Beavers reported that during a conversation he was having with a member of the league, Haverhill was referred to as a "speed trap" area due to the 30 mph speed limit set for Belvedere Road. Discussion followed.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

Joseph Roche, Director of Public Services reported on the emergency repairs to the Woodland drainage pipes.

The Town Administrator updated Council on the potential purchase of land by DRHorton and their proposed site plan for a new development in Town.

NEW BUSINESS

Council Member Beavers suggested Council consider looking into purchasing a 52" flat screen television that could be put on wheels and used for council meetings, special events, power point presentations, etc. He referred to the confusion earlier in the day at the Clerk's meeting when staff had to put up the screen, set up the projector only to learn that the laptop being used for the power point had an older version of power point than the document being loaded, etc. The problem was eventually remedied, however, could have possibly been avoided if a large screen television had been set up. He added that it would also promote transparency in government by the Council.

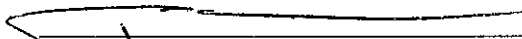
Mayor Woods commented that he would possibly consider it if there was more public participation at the meetings. He noted that the Town Council of the Town of Haverhill was transparent at all times.

Mayor Foy suggested the matter be revisited during the budget process.

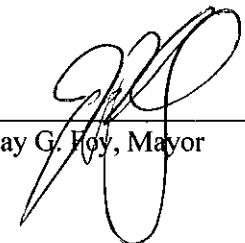
ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:46 p.m.

Approved: March 12, 2015



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor