

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Jo Plyler, Council Member  
Mark C. Uptegraph, Council Member  
Remar M. Harvin, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN OF HAVERHILL**  
**Regular Town Council Meeting**  
**Thursday, March 24, 2016**  
**Town Hall – 4585 Charlotte Street**  
**AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. SWEARING IN OF COUNCIL MEMBERS**
- VI. REORGANIZATION OF THE TOWN COUNCIL**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the March 10, 2016 Regular Meeting**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
  - a. Request to exceed the height limitation of 4 feet to 6 feet to install two gates in the front yard as requested by Lorenzo Fraiss, 1136 Palmetto Road.**
  - b. Review DRAFT of RFP for Solid Waste and Recycling Services**
- XI. REPORTS**
  - Town Attorney**
  - Mayor**
  - Administrator's Report**
  - Committee/Delegate Report**
  - Treasurer's Report (included in packet)**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

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**TOWN OF HAVERHILL**  
**Regular Town Council Meeting**  
**Thursday, March 24, 2016**  
**Town Hall – 4585 Charlotte Street**  
**OFFICIAL MINUTES**

Pursuant to the foregoing notice, a regular meeting of the Haverhill Town Council was held on Thursday, March 24, 2016 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Remar M. Harvin, Council Member and Mark Uptegraph, Council Member. Also present were Town Attorney John Foster, Town Administrator Janice C. Rutan and Director of Public Services, Joseph Roche.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation. Mayor Foy then led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator recorded all members were present with the exception of Jo Plyler.

**COMMENTS FROM THE PUBLIC**

Council Member Christine Nagy from the Town of Hypoluxo was present in the audience. She explained that as an elected official, she was trying to visit each municipality in Palm Beach County to learn how each government works. Mayor Foy welcomed her to the meeting.

**SWEARING IN OF COUNCIL MEMBERS:**

John Foster administered the Oath of Office to Council Member Remar M. Harvin who had been appointed to serve the ensuing two year term for Council Seat 1.

**REORGANIZATION OF THE TOWN COUNCIL:**

A motion was made by Vice Mayor Gordon and seconded by Council Member Harvin to nominate Jay Foy to serve as Mayor for the ensuing one year term.

**There being no further nominations from the floor, the vote was then called on the motion to appoint Council Member Foy as Mayor and it passed unanimously (4-0).**

**A motion was then made by Council Member Uptegraph and seconded by Council Member Harvin to nominate Council Member Gordon to serve as Vice Mayor for the ensuing one year term.**

**With no further nominations from the floor, the vote was then called to appoint Council Member Gordon Vice Mayor and it passed unanimously (4-0).**

**APPROVAL OF AGENDA**

**With no additions, deletions and subtractions, a motion was made by Council Member Uptegraph and seconded by Vice Mayor Gordon and unanimously passed (4-0) to approve the agenda as presented.**

## **APPROVAL OF THE CONSENT AGENDA**

### **Approval of the minutes of the March 10, 2016 Regular Meeting**

**Typographical errors were brought to the attention of the Town Administrator. A motion was then made by Council Member Harvin seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the Consent Agenda as presented.**

## **COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**

Deputy Perry was present representing the Palm Beach County Sheriff's office. It was reported that there had been several domestic disturbances within the Town during the previous two week period. There had been no burglaries and no crimes. There had been several property checks as well.

Council Member Harvin inquired as to the police presence in front of the Jehovah Witness property the previous weekend. It was explained they had probably arranged for a private detail to move the church traffic along.

Council expressed their appreciation to the Palm Beach County Sheriff's office for their support.

## **PUBLIC HEARINGS AND SECOND READINGS**

None.

## **FIRST READINGS AND REGULAR AGENDA**

### **Request to exceed the height limitation of 4 feet to 6 feet to install two gates in the front yard as requested by Lorenzo Frias, 1136 Palmetto Road.**

Mrs. Frias was present in the audience. She explained that at least 15' of the gates being installed would be transparent and would be able to be seen through from the road in accordance with the Town's ordinance. Staff raised no objection to Council approval of the request for variation.

**A motion was then made by Vice Mayor Gordon, seconded by Council Member Uptegraph and unanimously passed (4-0) to grant the variation for 6' gates with the understanding that they need to be constructed in accordance with the Town's requirements as per Section 58-319 (g).**

## **Review DRAFT of RFP for Solid Waste and Recycling Services**

The Town Administrator presented the proposed Terms for the Proposal and the entire Request for Proposal. She confirmed that Council was adamant about twice weekly pickups, on Tuesday and Fridays, with unlimited vegetation, recycling and bulk trash to be picked up on Tuesdays.

It was agreed to discuss the remaining outstanding items at the April 5, 2016 workshop. Because the FEMA Flood Map meeting was scheduled to begin at 1:00 p.m. at the Palm Beach County Jog Road location, Council, through general consensus agreed to begin the workshop at 11:30 a.m.

The Town Administrator would post the change in hour on both the website and on Facebook.

## **REPORTS**

### **Town Attorney**

None.

**Mayor**

Mayor Foy discussed the proposed infrastructure sales tax and the inclusion of the Cultural Council and Economic Development initiatives. He commented that the original intent was for the additional tax to be used for the backlog of infrastructure projects and not for the new construction or projects.

Vice Mayor Gordon reported that the Board of County Commissioners meeting held earlier in the week spent over 8 hours in discussion on this topic. There would be more tweaking of the percentages before County Administrator Baker would bring back the final proposal for action on April 5, 2016.

Discussion followed.

**Administrator's Report**

The Town Administrator reported that the BEBR population estimates were in and the Town's population increased by approximately 104 residents to a total of 1977.

**Committee/Delegate Report**

Staff was gearing up for the Town Picnic scheduled for April 2, 1016.

**Treasurer's Report**

Included in packet.

**UNFINISHED BUSINESS**

The Town Administrator reported that DR Horton would be coming before Council on April 14, 2016 with an amendment to the site plan regarding the signage.

Director of Public Services Joseph Roche announced that the Palmetto/Pineway Drive drainage project would begin on April 18, 2016.

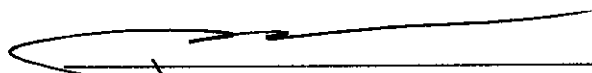
**NEW BUSINESS**

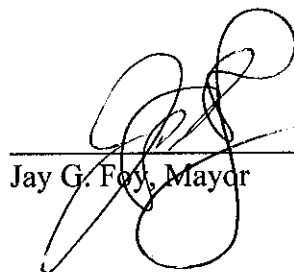
The Town Administrator announced that she would be arranging for an Ethics presentation from Palm Beach County in the near future.

**ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 8:10 p.m.

Approved: April 14, 2016

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor