

Jay G. Foy, Mayor  
Lawrence Gordon, Vice Mayor  
Mark C. Uptegraph, Council Member  
Jo Plyler, Council Member  
Remar M. Harvin, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



## **TOWN COUNCIL REGULAR MEETING**

**Town Hall Council Chambers**

**Thursday ~ February 9, 2017**

**7:00 p.m.**

### **AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes of the January 10, 2017 and January 26, 2017 regular meetings and the January 10, 2017 workshop minutes**
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
- X. REPORTS**
  - Town Attorney**
  - Mayor**
  - Town Administrator**
  - Committee/Delegate Report**
  - Treasurer's Report (included in packet)**
- XI. UNFINISHED BUSINESS**
- XII. NEW BUSINESS**
- XIII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ February 9, 2017**  
**OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, January 26, 2017 at the Town Hall, 4585 Charlotte Street, Haverhill, Florida. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark C. Uptegraph, Council Member, Jo H. Plyler, Council Member and Remar M. Harvin, Council Member. Also present were Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator called the roll. All members were present with the exception of Jo Plyler. Attorney Fuchs was available via telephone if needed.

**COMMENTS FROM THE PUBLIC**

None.

**APPROVAL OF AGENDA**

**A motion was made by Council Member Uptegraph, seconded by Council member Harvin and unanimously passed (4-0) to approve the agenda as amended.**

**APPROVAL OF THE CONSENT AGENDA**

**Approval of the minutes of the January 10, 2017 and January 26, 2017 regular meetings and the January 10, 2017 workshop minutes. A motion was made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (4-0) to pass the Consent Agenda as presented.**

**PROCLAMATIONS AND PRESENTATION**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

Officer Corey Gray reported that there had been no reports of robberies to a person or any property crime committed within the Town's limits for the previous two week period. The additional PBSO detail that the Town arranges for is being credited for keeping Haverhill safe. Council expressed their appreciation to the Palm Beach County Sheriff's office.

**SECOND READINGS AND PUBLIC HEARINGS**

None.

**REGULAR AGENDA:**

None.

## **REPORTS**

### **Town Attorney**

None.

### **Mayor**

The Mayor suggested a Code and Ordinance Committee meeting be scheduled to discuss several pending Ordinance amendments.

He commented that he was quite pleased with the street sweeping services that had been completed at the intersections and along the medians on both Haverhill and Belvedere Roads.

He inquired as to the status of the filing of the Town's annual NPDES report. Director of Public Services Joseph Roche responded that Karen Brandon, the Town's NPDES Engineer had completed the report for delivery.

Mayor Foy gave a brief report on the Palm Beach County League of Cities District 2 and 3 luncheon held the day prior in Atlantis.

### **Town Administrator**

The Town Administrator reported that the Town picnic was being scheduled for April 22, 2017. The other available date of April 1, 2017 conflicted with other countywide events.

### **Committee/Delegate Report**

The Town Administrator agreed to schedule a Code and Ordinance Committee meeting within the next few weeks.

### **Treasurer's Report**

Included in packet.

## **UNFINISHED BUSINESS**

None.

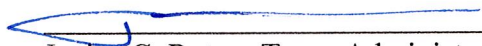
## **NEW BUSINESS**

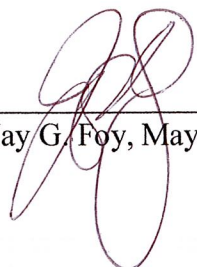
None.

## **ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 7:25 p.m.

**Approved:** February 23, 2017

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor