

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Jo Plyler, Council Member
Remar M. Harvin, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ August 24, 2017
7:00 p.m.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes for the June 22, 2017, July 13, 2017 and July 27, 2017 regular meetings (REVISED)
- VII. PROCLAMATIONS AND PRESENTATION**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
 - a. **RESOLUTION 2017-08: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, LEVYING A NON-AD VALOREM SPECIAL ASSESSMENT FOR RESIDENTIAL PROPERTIES LYING WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF HAVERHILL AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, TO FUND SOLID WASTE COLLECTION AND DISPOSAL AND RELATED CHARGES WITHIN THE TOWN, COLLECTING SUCH PURSUANT TO THE UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS; APPROVING, CONFIRMING, AND ADOPTING THE NON-AD VALOREM ASSESSMENT ROLL, INCORPORATED HEREIN AS EXHIBIT "B"; PROVIDING THAT SUCH ASSESSMENTS SHALL CONSTITUTE LEGAL, VALID, AND BINDING FIRST LIENS UPON PROPERTY AGAINST WHICH ASSESSMENTS ARE MADE UNTIL PAID; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. **Appoint Audit Selection Committee**
 - b. **First Reading: Ordinance No. 452: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, AMENDING THE CODE OF ORDINANCES, "ELECTIONS", ARTICLE IV, section 4.03 "SUBJECT TO LOCAL ACT RELATING TO MUNICIPAL ELECTIONS" TO REFLECT EXEMPTIONS FROM SECTIONS 2 AND 5 OF CHAPTER 83-498 LAWS OF FLORIDA (UNIFORM MUNICIPAL ELECTION ACT) AND REGARDING CANDIDATE QUALIFYING PERIODS PROVIDING FOR CONFLICTS, SEVERABILITY, AND**

**AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND
FOR OTHER PURPOSES**

- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ August 24, 2017
OFFICIAL MINUTES**

The regular monthly meeting of the Haverhill Town Council was held on Thursday, August 24, 2017 at the Town Hall, 4585 Charlotte Street, Haverhill, Florida. Those present were Jay G. Foy, Mayor; Lawrence Gordon, Vice Mayor; Mark Uptegraph, Council Member, Jo Plyler, Council Member and Remar M. Harvin, Council Member. Also present were John Foster, Town Attorney; Janice C. Rutan, Town Administrator.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

The Town Administrator called the roll. All members were present.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

A motion was made by Council member Harvin, seconded by Council Member Plyler and unanimously passed (5-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of minutes for the July 13, 27 and August 10, 2017 Regular Meetings.

A motion was made by Council Member Uptegraph, seconded by Vice Mayor Gordon and unanimously passed (5-0) to approve the Consent Agenda as presented.

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Palm Beach County Sheriff's Office reported that there had been 1 theft, 9 burglaries to vehicles; 1 drug arrest; 1 shooting was reported at 1069 North Military Trail as that was the location of the victim, but that might not have been where the shooting took place.

The Town Council expressed their appreciation to the Sheriff's office.

SECOND READINGS AND PUBLIC HEARINGS

RESOLUTION 2017-08: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, LEVYING A NON-AD VALOREM SPECIAL ASSESSMENT FOR RESIDENTIAL PROPERTIES LYING WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF HAVERHILL AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, TO FUND SOLID WASTE COLLECTION AND DISPOSAL AND RELATED CHARGES WITHIN THE TOWN, COLLECTING SUCH

PURSUANT TO THE UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS; APPROVING, CONFIRMING, AND ADOPTING THE NON-AD VALOREM ASSESSMENT ROLL, INCORPORATED HEREIN AS EXHIBIT "B"; PROVIDING THAT SUCH ASSESSMENTS SHALL CONSTITUTE LEGAL, VALID, AND BINDING FIRST LIENS UPON PROPERTY AGAINST WHICH ASSESSMENTS ARE MADE UNTIL PAID; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The title was read by Attorney Foster. The Town Administrator presented Staff's Report. **A motion was then made by Council member Harvin, seconded by Council Member Plyler and unanimously passed (5-0) to approve Resolution 2017-08.**

FIRST READINGS AND REGULAR AGENDA

Appoint Audit Selection Committee

The Town Administrator presented Staff's report. She reminded the Town Council that they would need to appoint a Committee to oversee the search for an Auditing firm and suggested the the Town Council consider appointing the Surtax Oversight Committee to serve as the Auditor Selection Committee as well. She commented that the Committee works well together and seems to take a genuine interest in the affairs of the Town.

A motion was then made by Voce Mayor Lawrence Gordon, seconded by Council member Harvin to appoint the members of the Surtax Oversight Committee, and Tom Burns of Briarwood Drive, to serve as the members of the Auditor Selection Committee provided there would be no conflict of interest as determined by the Palm Beach County Commission on Ethics and/or Office of Inspector General.

The Town Administrator reported that there was a meeting of the Sales Tax Oversight Committee on September 11, 2017 at 5:30 p.m. and that she would make the announcement to the Committee at that time.

FIRST READING ORDINANCE No. 452: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, AMENDING THE CODE OF ORDINANCES, "ELECTIONS", ARTICLE IV, section 4.03 "SUBJECT TO LOCAL ACT RELATING TO MUNICIPAL ELECTIONS" TO REFLECT EXEMPTIONS FROM SECTIONS 2 AND 5 OF CHAPTER 83-498 LAWS OF FLORIDA (UNIFORM MUNICIPAL ELECTION ACT) AND REGARDING CANDIDATE QUALIFYING PERIODS PROVIDING FOR CONFLICTS, SEVERABILITY, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

The title was read by Attorney Foster. The Town Administrator offered Staff's report explaining that the Ordinance needed to be adopted to comply with the time requirements to allow for delivery of absentee ballots overseas.

A motion was then made by Council member Plyler, seconded by Vice Mayor Gordon and unanimously passed (5-0) to approve Ordinance No. 452 on first reading.

REPORTS

Town Attorney

None.

Mayor

- Mayor Foy reported on the following:
- NPDES Assessment Plan was due 9/7/2017
- Palm Beach County posted the link to the Flood Insurance Rate Maps (FIRM)

- The Mayor's Literacy lunch would take place on September 14, 2017 at 11:30 a.m. at the Flagler Steak House. Vice Mayor Gordon would attend.

Town Administrator

- The Town Administrator gave an update on the request of Crowne Castle to install the telecommunication pole on Belvedere Road.
- She presented an updated proposed budget for Council consideration.

Committee/Delegate Report

Vice Mayor Gordon reported on his attendance at the Florida League of Cities Conference in Orlando. There were over 900 delegates in attendance. There were several vendors and an interchange of ideas among colleagues. Topics discussed included the opioid crisis, Sober Homes, Home Rule. Speakers included the State's Attorney General Dave Aaronberg and the Chief of Police of Dallas, Texas.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

Joseph Roche, Director of Public Services reported that the Town Engineer had filed for permits with Palm Beach County for the Park and Cyprus Lane drainage project.

Mayor Foy suggested the Town Council consider adopting a program that would allow those neighborhoods with private roads to bring the roads up to the Town standards and then grant them to the Town for maintenance. The program would come up with a type of mill and overlay that could be paid for through an assessment, but once completed would open the opportunity that the roads could become part of the Town. Discussion followed as to the roads within Town that could possible benefit from this type program.


NEW BUSINESS

None.

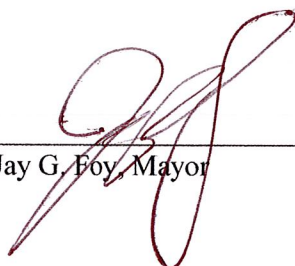
ADJOURNMENT:

With no further business to come before the Town Council, the meeting adjourned at 7:50 p.m.

Approved: October 12, 2017



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor