

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph Council Member
Jo H. Plyler, Council Member
Remar Harvin, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



REVISED

**TOWN OF HAVERHILL
FIRST PUBLIC HEARING
ADOPT MILLAGE RATE/
PROPOSED BUDGET FOR FY 2017/2018
Thursday, September 14, 2017
SEPTEMBER 21, 2017
7:00 p.m.
Town Hall – 4585 Charlotte Street**

- I. Call to Order
- II. Invocation and Pledge of Allegiance
- III. Roll Call
- IV. Comments from the Public (items not on agenda)
- V. Approval of Agenda
- VI. Adopt tentative millage rate
 - a. Fiscal Year October 1, 2017 through September 30, 2018
- VII. Adopt tentative budget
 - a. Fiscal Year October 1, 2017 through September 30, 2018
- VIII. Adjournment

REVISED

**TOWN OF HAVERHILL
REGULAR TOWN COUNCIL
THURSDAY, SEPTEMBER 14, 2017
THURSDAY, SEPTEMBER 21, 2017
7:00 P.M.**

(IMMEDIATELY FOLLOWING CLOSE OF PUBLIC BUDGET HEARING)

- I. CALL TO ORDER
- II. COMMENTS FROM THE PUBLIC
- II. APPROVAL OF AGENDA
- III. APPROVAL OF THE CONSENT AGENDA
 - a: Approval of the minutes of the July 18, 2017 August 10 and August 24, 2016 Regular meeting
- IV. PRESENTATIONS
- V. COMMENTS FROM THE PUBLIC
- VI. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT
- VII. SECOND READINGS AND PUBLIC HEARINGS
- VII. FIRST READINGS AND REGULAR AGENDA
 - a. Cancel and reschedule the regular monthly meetings for the months of November and December and consider Town Hall holiday schedule
 - b. Consider speed bump/hump policy

- c. **Confirm and ratify Scrivener's error in Ordinance No. 449**
- d. **Consider and act on Oversight Committee's recommendation regarding funding for the Park Lane and Cyprus Lane drainage improvement project.**
- e. **Discuss inventory of emergency supplies and items in the aftermath of an emergency event**

- X. REPORTS**
 - Town Attorney**
 - Mayor**
 - Administrator's Report**
 - Committee and Delegate Reports**
 - Treasurer's Report (included in packet)**
- XI. UNFINISHED BUSINESS**
- XII. NEW BUSINESS**
- XIII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING

Town Hall Council Chambers
Thursday ~ September 21, 2017
7:00 p.m.
OFFICIAL MINUTES

The regular monthly meeting of the Town Council was called to order immediately following the close of the first public hearing to set the tentative millage rate and tentative budget for the 2017/2018 FY. Those present were Jay G. Foy, Mayor; Mark Uptegraph, Council Member and Jo Plyler, Council Member. Also present were John Foster, Town Attorney; Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:11 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Offered at the Public Hearing.

ROLL CALL

Called at the Public Hearing.

COMMENTS FROM THE PUBLIC

FRED KUTCHER, 5320 Toronto Road. Mr. Kutcher reported that his truck and trailer had been stolen from his property the previous weekend. He complained about the crime in Town, specifically his neighborhood, and asked that the Town increase its patrols throughout the Town. He also suggested the Town consider installing cameras on the street lights heading into the neighborhood.

Discussion followed. Mayor Foy explained that the Town spends a large proportion of its budget for police protection through the Palm Beach County Sheriff's office. Increasing that patrol most probably would result in an increase to taxes.

BEVERLY McGAHEE, 548 Ontario Road also addressed the Town Council about the crime in the neighborhood and complained about the neighboring single-family home that she contends has several unrelated persons living in it, including over 8 children. There have been many police calls to the property because of domestic violence, the most recent involving an arrest.

Deputy Sergeant Frensetta who was present at the meeting to represent PBSO spoke to the domestic calls at the property and also spoke about the importance of being proactive against crime and not reactive.

The residents addressed the Town Council on several other issues including potential sober homes in the area and rental properties. Mr. Kutcher mentioned specific properties that he felt should be cited for Code Enforcement issues.

LEVITA ANDERSON, 620 Ontario Road next addressed the Council and echoed her concern about the decline in safety and appearances in the neighborhood, as did **MARGARET MARTE, 5329 Ontario Road** who also referred to a boat and trailer having been stolen from her yard.

It was agreed that the Town would look into the legality of placing cameras on FP&L poles, etc. In the meantime, staff has increased PBSO patrols in the Tall Pines, Toronto (Towner Park) area.

APPROVAL OF AGENDA

The Town Administrator requested the approval of minutes be removed from the consent agenda and that the agenda be amended to hear the matter of funding the Park and Cyprus Lanes Drainage Improvement Project as the first matter of business on the agenda as Michele Malone from Seacoast Bank was present in the audience and prepared to address the Town Council. **A motion was then made by Council Member Uptegraph, seconded by Council Member Plyler and unanimously voted (3-0) to approve the agenda as amended.**

APPROVAL OF THE CONSENT AGENDA

~~Approve minutes of the July 18, 2017 workshop, August 14 and 28, 2017 regular meetings.~~

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Palm Beach County Sheriff's office was present to provide the crime statistics for the previous two weeks including the recent domestic arrest as spoken about earlier. The Town Council expressed their appreciation to the PBSO.

SECOND READINGS AND PUBLIC HEARINGS

None.

REGULAR AGENDA AND FIRST READING

Consider and act on Oversight Committee's recommendation regarding funding for the Park Lane and Cyprus Lane drainage improvement project.

The Town Administrator presented Staff's report. Michelle Malone from Seacoast was also present to answer questions.

Council disclosed ex parte communications as follows:

- Attorney Foster has a banking relation with Seacoast Bank
- Mayor Foy is a minority stockholder with Seacoast Bank

The Town had received proposals from Pinnacle Financial, a BankUnited Company headquartered in Scottsdale Arizona and Seacoast National Bank based in Florida. TDBank did not return a proposal.

She presented the proposals to Council for review, but explained that comparing only the interest rates and monthly payments costs were as follows for a \$650,000 loan:

	5 year term	7 year term	10 year term
Pinnacle	2.20%	2.37%	2.54%
Seacoast	2.75%	2.90%	3.15%

Payments are as follows:

	5 year term	7 year term	10 year term
Pinnacle	11,450.01	8,405.33	6,139.37
Seacoast	11,618.57	8,571.16	6,617.93

Pinnacle would charge up to \$3,000 for legal review of the loan. Seacoast will confirm closing costs in addition to the 35 basis points of the amount of the loan (\$2275.00), if any.

The differences between the loans had been discussed a great length by the Surtax Oversight Committee. One issue was that Pinnacle would disburse the lump sum immediately and begin to

charge the monthly payment as indicated above. Seacoast would charge interest only on the funds used for the initial 6 months of the loan. So if the Town did not draw on the loan, no payment would be made for the first 6 months. The secondary difference was that Seacoast included a prepayment penalty at 102% of the unpaid principal balance at the time of pay off.

Seacoast would not charge a prepayment penalty if paid after 3 years of the 5 year loan; 4 years after the 7 year loan and 5 years after the 10 year loan. So, using the Committee's favored 7 year term, although the monthly payments would result in a net difference of approximately \$7,000 difference if paid early (\$13,900 if paid over life of loan) the importance of a local presence and close banking relationship was their preference.

The Town would be requested to deposit operating accounts with Seacoast, with Seacoast agreeing to waive all maintenance fees on all accounts and to print the Town's checks with watermarks at no cost to the Town. Seacoast would also look into waiving prepayment penalties after three years of the 7 year loan.

The Town Administrator noted that it was the general consensus of the members present at the Surtax Oversight Committee meeting to recommend to the Town Council that Seacoast National Bank be selected as the lender for the Park and Cyprus Land drainage improvement project citing local preference and their willingness to work with the Town.

A motion was then made by Council Member Uptegraph, seconded by Council Member Plyler and unanimously passed (3-0) to authorize the Town Administrator to move forward with negotiations with Seacoast Bank to provide funding to the Town in the amount of \$650,000 for the Park and Cyprus Lane drainage project.

Cancel and reschedule the regular monthly meetings for the months of November and December and consider Town Hall holiday schedule

The Town Administrator presented staff's report and explained that Regular Council meetings for the month of November fall on Thursday, November 9, 2017 and Thursday, November 23, 2017 (Thanksgiving Day). Council traditionally has cancelled both meetings and rescheduled a single meeting for the third Thursday of the month.

Regular Council meetings for the month of December fall on Thursday, December 14, 2017 and Thursday, December 28, 2017. Council traditionally has cancelled both meetings and rescheduled a single meeting for the month of December.

It was staff's recommendation that the regular monthly meetings for the month of November be cancelled and be rescheduled to Thursday, November 16, 2017 at 7:00 p.m.

It was also staff's recommendation that the regular monthly meeting scheduled for December 14, 2017 remain as scheduled and that the regular meeting for December 28, 2017 be cancelled.

The Town Administrator was also requesting Council to approve the following Town Hall holiday schedule:

THANKSGIVING:

Town Hall closed Wednesday, November 22, 2017 at 1:00 p.m. and remain closed Thursday, November 23, 2017 and Friday, November 24, 2017

CHRISTMAS:

Town Hall to be closed Monday December 25, 2017 and Tuesday, December 26, 2017

NEW YEARS:

Town Hall to be closed Monday, January 1, 2018

A motion was then made by Council Member Uptegraph, seconded by Council member Plyler

and unanimously passed (3-0) to approve the recommendation of Staff and reschedule the regular monthly meetings for November and December and to approve the holiday closing schedule for the Town Hall.

Consider speed bump/hump policy

The Town Administrator presented Staff's report. The Town had received a petition for the installation of speed humps on Pineway Drive. Per the request of the Town Hall, Staff had obtained sample policies from other municipalities and presented same to Council. After a brief discussion, it was agreed to place this matter on the October 2, 2017 workshop agenda.

Confirm and ratify Scrivener's error in Ordinance No. 449

The Town Administrator presented Staff's Report. Page 3 of Ordinance No. 449, adopted on June 22, 2017 incorrectly referred to the effective date of the Flood Insurance Study and Flood Insurance Rate Maps as October 5, 2016 when it should have read October 1, 2017.

A motion was then made by Council member Plyler, seconded by Council Member Uptegraph and unanimously passed (3-0) to confirm and ratify the correction of the Scrivener's error by changing the effective date to October 5, 2017.

Discuss inventory of emergency supplies and items in the aftermath of an emergency event

A discussion concerning the recent events surrounding Hurricane Irma and emergency preparedness next ensued.

Mayor Foy addressed the Town Council regarding Hurricane Irma and his relief that the impact of the storm was not as first predicted. He commented on how the trees and vegetation had regrown over the 12 years between hurricanes. He questioned as to whether that overgrown vegetation was one of the causes of the power outages during the storm and in several cases, for up to a week after the storm. It was also noted that several towers had come down because of the high winds.

Supposedly, FP&L had been working on hardening the system for the several years between storms, however, the number of outages that were reported as a result of the storm seemed to negate the effect of that effort. He would like to invite FP&L representatives to explain the cause of the failure of the system. Discussion followed.

It was suggested that the Town's next newsletter remind residents to maintain and trim their vegetation so as not to interfere with utility wires.

Town Administrator Rutan commented on the status of the debris removal from the Town by Waste Pro. Christopher Schulle of Waste Pro had worked with the Town to begin the process of debris removal immediately following the storm. Discussion followed as to the process and confirmation with the Director of Public Services that the Town was following procedures to qualify for FEMA reimbursement.

The Mayor suggested there be a type of exchange among neighbors and neighborhoods during events such as the hurricane. An example he referred to was when his power was restored, he no longer needed his generator, however, there were others still without power that could have benefitted from its use.

REPORTS

Town Attorney

None.

Mayor
See above.

Town Administrator
See above.

Committee/Delegate Report
None.

Treasurer's Report
Included in packet.


OLD BUSINESS
None.

NEW BUSINESS
None.

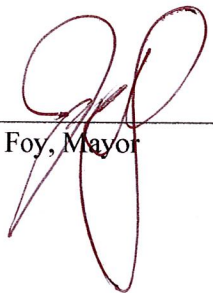
ADJOURNMENT:

With no further business to come before the Town Council, the meeting adjourned at 8:50 p.m.

Approved: October 12, 2017



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor

