

Jay G. Foy, Mayor
Lawrence Gordon, Vice Mayor
Mark C. Uptegraph, Council Member
Jo Plyler, Council Member
Remar M. Harvin, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ March 22, 2018
7:00 p.m.
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. COMMENTS FROM THE PUBLIC**
- IV. SWEARING IN OF COUNCIL MEMBER**
 - a. Oath of Office – Seat 1 – Remar Harvin
Seat 2 – Daniel H. Sohn
- V. ROLL CALL**
- VI. REORGANIZATION OF TOWN COUNCIL**
 - a. Appointment of Mayor and Vice Mayor
- VII. APPROVAL OF AGENDA**
- VIII. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the March 8, 2018 regular meeting
- IX. PROCLAMATIONS AND PRESENTATION**
- X. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- XI. SECOND READINGS AND PUBLIC HEARINGS**
- XII. REGULAR AGENDA AND FIRST READINGS**
- XIII. REPORTS**
 - Town Attorney
 - Mayor
 - Town Administrator
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XIV. UNFINISHED BUSINESS**
- XV. NEW BUSINESS**
- XVI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ March 22, 2018
7:00 p.m.
OFFICIAL MINUTES

The regular monthly meeting of the Haverhill Town Council was held on Thursday, March 22, 2018 at the Town Hall, 4585 Charlotte Street, Haverhill, Florida. Those present were Jay G. Foy, Mayor; Mark C. Uptegraph, Council Member and Remar M. Harvin, Council Member. Also present were John Foster, Town Attorney; Janice C. Rutan, Town Administrator and Joseph Roche, Director of Public Services.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led in the Pledge of Allegiance.

ROLL CALL

The Town Administrator called the roll. All members were present with the exception of Council Member Gordon.

COMMENTS FROM THE PUBLIC:

None.

SWEARING IN OF COUNCIL MEMBERS

Attorney John Foster administered the Oath of Office to returning Council Member Remar M. Harvin (Seat 1), and newly elected Council Member Daniel H. Sohn (Seat 2) for the ensuing two year term.

REORGANIZATION OF THE TOWN COUNCIL

Nomination for Mayor

Council Member Uptegraph nominated Jay Foy to serve as Mayor for ensuing one year term. Council Member Harvin seconded the nomination. There being no further nominations from the floor, Jay G. Foy would serve as Mayor for a one year term by unanimous vote of the Town Council.

Nomination for Vice Mayor

Council Member Sohn nominated Lawrence Gordon to serve as Vice Mayor for ensuing one year term. Council Member Uptegraph seconded the nomination. There being no further nominations from the floor, Lawrence Gordon would serve as Vice Mayor for the ensuing one year term by unanimous vote of the Town Council.

APPROVAL OF AGENDA

The Town Administrator requested the Consent Agenda be removed from the Agenda as the minutes were not ready for approval. **A motion was made by Council Member Harvin, seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the agenda as presented.**

APPROVAL OF THE CONSENT AGENDA

~~Approval of the minutes of the March 8, 2018 regular Meeting.~~

PROCLAMATIONS AND PRESENTATION

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Officer Defreitis was present to report on the crime statistics for the previous two week period. He reported on the numerous traffic stops, business checks, complaints of graffiti, shots fires, domestic calls and traffic crashes.

Council expressed their appreciation to the PBSO.

SECOND READINGS AND PUBLIC HEARINGS

None.

REGULAR AGENDA AND FIRST READINGS

None.

REPORTS

Town Attorney

Town Attorney Foster congratulated Council Members Harvin and Sohn and brought up several "housekeeping" items that the Council members should adhere to.

He reminded all of the importance in familiarizing themselves with the Sunshine Law and how two or more Council Members cannot discuss any matter that might come before the Council for a vote. All meetings must be duly noticed and occur "in the Sunshine." He instructed members of the Council who are friends with each other on Facebook or other social media to not comment on the others social media page.

He went on to remind the Council members that a Council Member cannot represent the Town of Haverhill or the Council as a body unless they have the specific authorization from the Council to act on behalf of the Council.

He reminded all that any and all communication regarding Town Business be conducted through the Town Administrator. Council Members should refrain from contacting Staff members or Consultants directly regarding Town business.

The Mayor or his designee has traditionally been the media or press spokesperson for the Town.

Again, he cautioned all to err on the side of caution as elected Public Officials and that if they have any doubt, to contact the Town Administrator.

He then offered a very comprehensive report on recently enacted legislation and legislation that failed as well.

Mayor

Mayor Foy opened the discussion on the Town medians and asked of any progress had been made with alternate landscaping plans. The Town Administrator reported that she had been in contact with Michelle Duchene, Landscape Planner from Schmidt Nichols.

Town Administrator

The Town Administrator commented on the March 13, 2018 Election. She reported on the fact that the Clerk assigned to work the Haverhill precincts had been rushed to the hospital and was unable to work the polls on Election Day. Fortunately Jean Wible, Deputy Town Clerk had attended a Clerk's Training Course at the Supervisor of Elections office and was able to step in and manage the election and election workers for the day. She expressed her appreciation to Jean as did the Council.

Council Members

Daniel Sohn, recently elected Council member addressed those present. There were several people present to support him and to witness his swearing in. He thanked those who came out, mentioning that his mother was participating via a live stream as she was in New Jersey. He expressed his appreciation and noted he looked forward to a pleasant experience serving on the Town Council.

Committee/Delegate Report

Remar Harvin reported on the Palm Beach County District 2 and 3 luncheon and the topics of discussion that included Palm Springs disappointment in the County Commissioners voting down their Community Redevelopment Area; the number of Briteline accidents and the upcoming CCAN meeting.

The Town Administrator reported that Lawrence Gordon had been appointed as an at large Board Member to the League.

Mayor Foy reported on the NPDES training meeting that he and Joseph Roche, Director of Public Works had attended.

He then reported on the Water Resource Task Force Committee that he serve on representing the entire County, specifically that the Federal Government is trying to take the bull by the horns and get the DEP regulations passed.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

Joseph Roche, Director of Public Services reported that Park and Cyprus Lanes are ready to be milled.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 755 p.m.

Approved: April 12, 2018




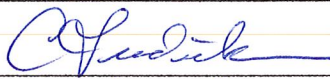
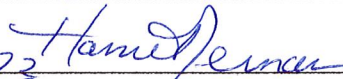

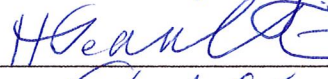



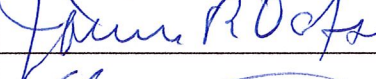

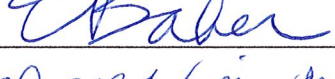
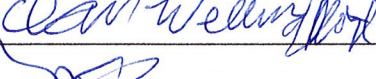





Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor

SIGN IN SHEET

TOWN OF HAVERHILL REGULAR TOWN COUNCIL MEETING Thursday, March 22, 2018

| Name | Address | Signature |
|---------------------|---|---|
| Virginia Savietto | 5345 Mendoza St WPRB FL 33415 |  |
| Charles Fredrickson | 941 Woodland Ave Haverhill |  |
| Harriet Herman | 8486 Logia Circle Bayside Beach 33172 |  |
| Carol S. Leary | 278 Piedmont F Delray Beach, FL 33484 |  |
| H. Joan Witke | 2600 N Flagler Dr # 207 WPRB FL 33407 |  |
| Shirley Y. Herman | 278 Piedmont F Delray Beach, FL 33484 |  |
| Bruce L. Leary | 278 Piedmont F Delray Beach, FL 33484 |  |
| Marilyn Stattel | Tampa, FL |  |
| James R. Oatsun | Ft Land, FL |  |
| David Walker | |  |
| Ellen Baker | PBG 33418 |  |
| Ism Wellinghurst | Tequesta |  |
| Mindy Koch | Boca Raton |  |
| Patrice Dyer | Laudershill |  |
| Hazelle Rogers | Lauderslake Lakes |  |
| Dr. Cheryl White | ↓ |  |
| Pastor Alan Hoff | ↓ | ATO |
| Lucy L. Tucker | Plantation |  |

Friends
of
Council Member
DANIEL SCHN