

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, June 25, 2015
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the June 11, 2015 Regular Meeting
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.**
- VIII. PRESENTATIONS AND PROCLAMATIONS**
 - a. Presentation by Grau and Associates of the Town's Financial Report for the fiscal year ending September 30, 2014
- IX. PUBLIC HEARINGS AND SECOND READINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Receive and file the Town's Financial Report for the fiscal year ending September 30, 2014
 - b. **RESOLUTION 2015-02: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, ADOPTING A PRELIMINARY NON-AD VALOREM SPECIAL ASSESSMENT FOR THE 2015/2016 FISCAL YEAR FOR RESIDENTIAL PROPERTIES LYING WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF HAVERHILL AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, TO FUND SOLID WASTE COLLECTION AND DISPOSAL AND RELATED CHARGES WITHIN THE TOWN, COLLECTING SUCH PURSUANT TO THE UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS, PROVIDING THAT SUCH ASSESSMENTS SHALL CONSTITUTE LEGAL, VALID, AND BINDING FIRST LIENS UPON PROPERTY AGAINST WHICH ASSESSMENTS ARE MADE UNTIL PAID; AND PROVIDING FOR AN EFFECTIVE DATE.**
 - c. Appoint a voting delegate to represent the Town of Haverhill at the 89th Annual Florida League of City Conference August 13 -15, 2015 at the World Center Marriot, Orlando.
- XI. REPORTS**
 - Town Attorney
 - Mayor
 - Administrator's Report
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**

XIV. ADJOURNMENT

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, June 25, 2015
Town Hall – 4585 Charlotte Street
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, June 25, 2015 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; Jerry Beavers, Council Member; Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster, Director of Public Services Joseph Roche and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present with the exception of Vice Mayor Woods.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

There being no additions, deletions or substitutions, a motion was made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously approved (4-0) to approve the agenda as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the June 11, 2015 Regular Meeting.

A motion was made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (4-0) to approve the consent agenda as presented.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPT.

Deputy Strickland was present and presented the crime statistics for the previous 2 week period. He reported that the problems they were having at Park Hill Estates should be resolved shortly; there had been a flare up at the end of Club Road; a family related burglary took place and a robbery among friends took place at the intersection of Haverhill and Belvedere Roads. There had been one arrest of a suspicious person.

The Council expressed their appreciation to PBSO for the permit detail within the Town.

PRESENTATIONS AND PROCLAMATIONS

Presentation by Grau and Associates of the Town's Financial Report for the fiscal year ending September 30, 2014

Racquel McIntosh, CPA, presented the Annual Financial Report for the FY ending September 30, 2014 to the Town Council. She highlighted certain areas of the report but noted that it was a clean audit and no material weaknesses were found. The internal audit controls of the Town were strong and the Town was in sound financial condition.

The Town Council expressed its appreciation to Ms. McIntosh and Grau and Associates for the presentation.

PUBLIC HEARINGS AND SECOND READINGS

None.

FIRST READINGS AND REGULAR AGENDA

Receive and file the Town's Financial Report for the fiscal year ending September 30, 2014. A motion was made by Council member Uptegraph, seconded by Council Member Gordon and unanimously passed (4-0) to receive and file the annual financial report for the fiscal year ended September 30, 2014.

RESOLUTION 2015-02: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, ADOPTING A PRELIMINARY NON-AD VALOREM SPECIAL ASSESSMENT FOR THE 2015/2016 FISCAL YEAR FOR RESIDENTIAL PROPERTIES LYING WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF HAVERHILL AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO, TO FUND SOLID WASTE COLLECTION AND DISPOSAL AND RELATED CHARGES WITHIN THE TOWN, COLLECTING SUCH PURSUANT TO THE UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS, PROVIDING THAT SUCH ASSESSMENTS SHALL CONSTITUTE LEGAL, VALID, AND BINDING FIRST LIENS UPON PROPERTY AGAINST WHICH ASSESSMENTS ARE MADE UNTIL PAID; AND PROVIDING FOR AN EFFECTIVE DATE.

The title was read by Attorney Foster.

A motion was made by Council Member Uptegraph, seconded by Council Member Gordon and unanimously passed (4-0) to pass Resolution 2015-02 setting the non as valorem assessment rate at \$234.00 per unit - Single Family Homes and \$234.00 per unit for multifamily homes, < 5 units for the 2015/2016 fiscal year.

Appoint a voting delegate to represent the Town of Haverhill at the 89th Annual Florida League of City Conference August 13 -15, 2015 at the World Center Marriot, Orlando.

A motion was made by Council Member Gordon, seconded by Council Member Uptegraph and unanimously passed (4-0) to appoint Jerry Beavers as the voting delegate to represent the Town of Haverhill at the 89th Annual Florida League of City Conference August 13 -15, 2015 at the World Center Marriot, Orlando.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy reported on attending the ethics training sponsored by the Palm Beach County League of Cities. He noted the conflict between the State Law and the County ordinance as it pertained to voting abstention. In addition he was surprised to learn that two members of the Council can be in private session while negotiating a contract with an outside contractor.

He also confirmed with the Attorney that naming roads under the Town's jurisdiction could be a function of the Town Council.

He went on to say that Mo Thornton, the Manager from Atlantis was drafting a letter to the Mayor of Palm Beach County in support of the proposed sales tax that when implemented could be used by the municipalities to fund infrastructure repairs and improvements. He was seeking Council support in sending the same letter.

Discussion ensued with Council Member Gordon expressing his concern that those most affected by an increase in sales tax are the ones that can least afford it.

No formal Council action was taken.

A brief discussion followed regarding how to raise the needed revenue. Council agreed to look into increasing the present rate of 2.6% for the Communication Services Tax.

Administrator's Report

The Town Administrator presented proposed revenues for the upcoming fiscal year. She noted that the Office of Inspector General would be collecting approximately \$4,100 for their share of funding.

She also reminded all the DR Horton, Haverhill Pointe project would be heard by the Town Council on July 7, 2015 in workshop and on July 9, 2015 and July 23, 2015 in Public Hearing. Because Mayor Foy must recuse himself from discussion, Council Members needed to be in attendance to be sure a quorum is present.

Committee/Delegate Report

Council Member Beavers reported that Edward Rosenberg had spoken on recovery at the June 17, 2015 Emergency Management meeting.

Council Member Beavers reported that at the Palm Beach County League of Cities meeting, the following topics had been discussed:

- Palm Beach County's recent ordinance on soliciting on public roadways
- The Board had tabled action on the Palm Beach County Medical Services Ordinance due to an issue with the wording of the Ordinance
- Appointment to the Water Resource Task Force
- Report on the Environmental Committee
- ITE Committee Policies and Procedures
- Florida League of Cities Award given to Scott Dudley

Joseph Roche, Director of Public Services reported on his attendance at the Solid Waste Authorities tour of their state of the art waste to energy plant. The power is being sold to Florida Power & Light.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

Mayor Foy reported that the County was looking to update their TOPO/LIDOR and the Town would probably join with them to improve upon the proposed FEMA Maps.

NEW BUSINESS

The property at Haverhill and 45th Street was being approved by Palm Beach County as a new baseball spring training facility.

Council Member Gordon had attended a meeting of the Caribbean Democratic Club of Palm Beach County.

Joseph Roche, Director of Public Services had been invited by the PBSO to attend the swearing in ceremony for the promotion of two of Haverhill's permit deputies to Sergeants.

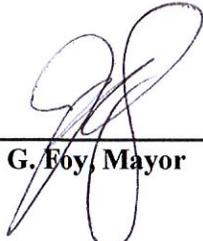
ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:10 p.m.

Approved: July 23, 2015



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor

