

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, October 9, 2014
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. COMMENTS FROM THE PUBLIC**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes of the September 25, 2014 Regular Meeting
- VII. PRESENTATIONS AND PROCLAMATIONS**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. Discuss drainage project for Park and Cyprus Lanes
 - b. Discuss annual rent options for the telecommunication tower proposed for the ballfield
- XI. REPORTS**
 - Town Attorney
 - Mayor
 - Consultants
 - Administrator's Report
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose, he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, October 9, 2014
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, October 9, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member and Mark Uptegraph, Council Member. Also present were Town Attorney John Foster, Town Administrator Janice Rutan and Director of Public Services, Joseph Roche.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present with the exception of Council Member Gordon.

COMMENTS FROM THE PUBLIC

None.

APPROVAL OF AGENDA

Town Administrator Rutan requested approval of the minutes be removed from the agenda.

A motion was then made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (4-0) to approve the agenda as amended.

APPROVAL OF THE CONSENT AGENDA

~~Approval of the minutes of the September 25, 2014 Regular Meeting~~

PRESENTATIONS AND PROCLAMATIONS

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT

Deputy Greg Meehan was present representing the Palm Beach County Sheriff's office. Over the past two week period there had been one burglary to a vehicle and 4 calls for service.

Council expressed appreciation to the Sheriff's office as the deputy detail is working. Director of Public Services Joseph Roche commented that there would be extra details over the holiday season.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Discuss drainage project for Park and Cyprus Lanes

As discussed during the workshop, Mayor Foy was looking into ways that the drainage improvement project for Park Lane and Cyprus could be accomplished without jeopardizing the flow of water thus causing standing water and adversely affecting property owners.

Discuss annual rent options for the telecommunication tower proposed for the ball field

The Town Administrator reported that she had heard back from Jason Sawyer regarding the Verizon wireless proposal to build a tower on the Town's ball field. They have offered the following terms:

- Yearly rent = **\$30,000**
- One five (5) year term followed by four (4) five-year terms for a total of 25 years.
The first term rent to be guaranteed.
- Rent shall be increased **15% per term**

Mr. Sawyer explained that Verizon would not agree to anything in excess of the offered terms.

Discussion followed. Council was in agreement that they were satisfied with the terms of the counter offer of \$30,000 and instructed the Town Administrator to notify Mr. Sawyer of their decision so that negotiations could proceed.

With regard to the offer from Crown Castle for the AT&T lease extension, Attorney Foster reported that he would bring back a letter of intent and a non-binding agreement for Council consideration.

REPORTS

Town Attorney

Attorney Foster presented Council with draft Ordinances that would be before them for first reading at the next regular meeting for first reading.

Congregate living facilities: Attorney Foster explained that although the Town allows congregate living facilities within the Town, the ordinance needed clarification as to the definition of a "Congregate Living facility" among other things.

Other proposed Ordinances included regulation of the resale of domestic animals (puppy mills); roll off services to be required for all construction debris; the installation of signage for land use amendments and a moratorium on the issuance of licenses or permits for any uses involving the cultivation, processing and/or dispensing of medical marijuana. A discussion followed regarding the possible legislative amendment that would allow for the use of medical marijuana that is on the November ballot and the need for regulation should the amendment pass.

First reading of all Ordinances would be scheduled for October 23, 2014.

Mayor

Mayor Foy reported that he had finally been able to work with someone who could interpret the LIDAR data being used for the Town's FEMA FIRMs and that the new data will be incorporated in the revised maps.

He reminded all that had volunteered to read that the annual Palm Beach County Read for the Record event would be held on October 21, 2014.

Consultants

None.

Administrator's Report

The Town Administrator reported that the regular monthly workshop would need to be rescheduled as the County would be holding a general election on November 4, 2014 at the Town Hall. **A motion was then made by James Woods, seconded and unanimously passed (4-0) to reschedule the regular monthly workshop to Thursday, November 7, 2014 at noon.**

She also reminded Council Member Beavers and Council Member Uptegraph that she would be working with the City of Atlantis to schedule the ALS ice bucket challenge that they had volunteered to participate in.

Committee/Delegate Report

Vice Mayor Woods reported that the Special Events Committee had been meeting to finalize the details of the October 31, 2014 Halloween Event.

Council Member Beavers reported on the Palm Beach County League of Cities District II and III luncheon held the previous day. The following items were discussed:

- FEMA maps
- Amendment No. 2 (Medical Marijuana)
- Term limits
- Public Records Request for Gulf Stream
- Dade City railroad crossing closing off streets for 5 hours due to malfunction
- Rebecca Waldorf hosting the luncheon at "V" in February
- District II and III luncheon being combined with regular meeting for December at which time the legislative delegation would be present
- Limit each person to speak for only 3 minutes at the meeting
- October 19 – 25 being local government week
- Possible location for baseball training facility

Treasurer's Report

In packet

UNFINISHED BUSINESS

None

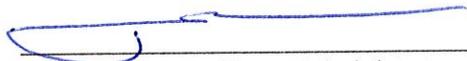
NEW BUSINESS

None

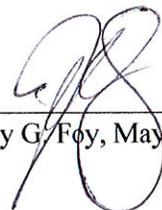
ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:10 p.m.

Approved: October 25, 2014



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor