

Jay G. Foy, Mayor  
James E. Woods, Vice Mayor  
Jerry E. Beavers, Council Member  
Lawrence Gordon, Council Member  
Mark C. Uptegraph, Council Member  
Janice C. Rutan, Town Administrator  
John Fenn Foster, Town Attorney



**Town Council  
Workshop  
Town Hall Council Chambers  
4585 Charlotte Street  
Haverhill  
Tuesday, September 9, 2014  
NOON**

**AGENDA**

- I. Call to Order
- II. Presentations/Proclamations
  - a. Update on FEMA meeting
  - b. Discuss annual rent options for telecommunication tower lease at former Nextel location (ballfield).
- III. Council, Attorney and Staff Reports
- IV. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL  
Town Council Workshop  
September 9, 2014  
Town Hall – 4585 Charlotte Street**

**OFFICIAL MINUTES**

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Tuesday, September 9, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor, Jerry Beavers, Council Member and Lawrence Gordon, Council Member. Also present were John Foster, Town Attorney, Devon Esplin, Administrative Assistant, and Joseph Roche, Director of Public Services.

**I. CALL TO ORDER**

Mayor Foy called the Workshop to order at 12:10 p.m.

**II. PRESENTATIONS/PROCLAMATIONS**

a. Update on FEMA Meeting

Mayor Foy presented the proposed FEMA maps with changes to Council for review. The legend indicated that the red on the map is where it is likely to flood, the blue is what has been removed, and the grey area is what has remained the same. Mayor Foy planned on attending a FEMA meeting to discuss the new flood maps. FEMA did not use the information to create the maps that they said they were going to use. The new flood maps have 200,000 people in the flood zone, including properties that have a partial flood. The flood maps will be the determining factor for people with mortgages on their homes if they will be required to get flood insurance for their houses. In December of this year, the flood maps will be finalized, and the ninety day appeal period will start. The final determination will be made in June of 2015 and if everything stays on track then the maps would become affective at that time. Town Attorney Foster suggested that the language in town ordinances be updated to include the newest version of the FEMA flood maps. The thought is that flood insurance will go up, and that the Town of Haverhill is too small to fund municipal surveys for elevation. The neighborhood of Briarwood is at an advantage because the properties were all built on a slope. A letter of map amendment will be written for each house that requests new data be used for the flood maps. A surveying company must be hired. Flooding has been reduced for some by widening pipes for flooding. Council needs to see if residents are interested.

b. Discuss rent options for telecommunication tower lease at former Nextel location (ball field).

Administrative Assistant Esplin presented her findings from other municipalities that have Verizon Wireless leases. Discussion Ensued. There is a range of lease prices from \$24,000-\$36,000. Co-locators are allowed on the tower, but if more co-locators are going to be placed on the tower, then ground leases would be drafted resulting in more funds for the Town. Verizon Wireless has offered \$18,000 for annual rent. The rent negotiations will be discussed further in depth at the September 11<sup>th</sup> Council Meeting. The discussion of getting a lump sum annually or

monthly rent payments will also be discussed. The Town will need a twenty to twenty five year opportunity to consider the construction and leasing of a tower.

**III. COUNCIL, ATTORNEY AND STAFF REPORTS**

Administrative Assistant Esplin asked Council Member attendees if anyone else would be interested in joining the Airport Noise Committee, and no one was interested in joining.

Discussion ensued over the topic of creating an ordinance where the sale of puppies and medical marijuana would be prohibited in Town.

John Kim, Town Traffic Engineer has moved firms and the town is encouraging him to stay with the Town of Haverhill.

Council Member Beavers started the discussion on the Building Official for the Town and he was informed that David Wilcox was acting as a temporary fill in for the Town and that Kevin Hempel would be starting this week as a permanent Building Official.

**IV. OLD BUSINESS**

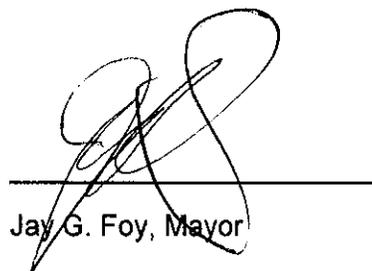
**V. ADJOURNMENT**

There being no further business to be discussed, the workshop ended at 12:55 p.m.

Approved: September 25, 2014



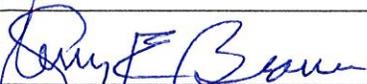
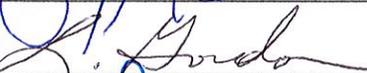
Devon Esplin, Administrative Assistant



Jay G. Foy, Mayor

**SIGN IN SHEET**

**TOWN OF HAVERHILL  
TOWN COUNCIL WORKSHOP  
September 9, 2014, Noon**

Name	E- Mail Address	Signature
JERRY BEAVERS		
L. Gordon		
S. Foster	yes	
Jay Foy		
Joseph Koels		
Devon Espin		Devon Espi