

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
Janice C. Rutan, Town Administrator
John Fenn Foster, Town Attorney



**Town Council
Workshop
Town Hall Council Chambers
4585 Charlotte Street
Haverhill
Thursday, August 7, 2014
NOON**

AGENDA

- I. Call to Order
- II. Presentations/Proclamations
 - a. Michael Linet, Sprint and Richard Cucchiaro, SBA will be present to address their proposal for the installation, location, etc. of a Sprint Wireless generator
- III. Council, Attorney and Staff Reports
 - a. Discussion of proposed drainage improvement project for Park and Cyprus Lanes and other budgetary matters.
 - b. Discussion of revised site plan and plat re: Emerald Cove
- V. Old Business
- VI. Adjournment

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN OF HAVERHILL
Town Council Workshop
August 7, 2014
Town Hall – 4585 Charlotte Street**

OFFICIAL MINUTES

Pursuant to the foregoing notice, a Haverhill Town Council Workshop was held on Thursday, August 7, 2014 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay Foy, Mayor, Jerry Beavers, Council Member, Lawrence Gordon Council Member and Mark Uptegraph, Council Member. Also present were John Foster, Town Attorney, Jeff Renault, Town Engineer, Janice C. Rutan, Town Administrator, Joseph Roche, Director of Public Services, Rich Cucchiaro from SBA and Michael Linet from Sprint Wireless and Javier Omana from CPH, Land Planners.

I. CALL TO ORDER

Mayor Foy called the Workshop to order at 12:10 PM.

II. PRESENTATIONS/PROCLAMATIONS

Presentation: Michael Linet, Sprint and Rich Cucchiaro, SBA address their proposal for the installation, location, etc. of a Sprint Wireless generator.

Town Administrator J. Rutan introduced Mr. Linet and Mr. Cucchiaro to the Council and stated that they visited the Town grounds approximately two weeks ago and explored their location options for the placement of a generator.

Linet and Cucchiaro explained that the placement of the generator is based on an initiative to provide better service to Haverhill residents as well as the surrounding area. Ninety percent coverage is required to be on line at all times. The generator will start up when the power goes out and "e-calling" will be able to be used by any individual no matter the carrier of their cell service. According to a Florida Statute, all "e-911" calls are handled in the same manner and this will be occurring over the Nation. A reasonable location for the generator is the goal. Linet and Cucchiaro assured Council that no residences would be affected by the noise levels produced from the generator. The location options are next to the Town Hall generator located to the west of the building and next to the maintenance building, but there is a residence to the east of this location. A sound deafening box can't be mounted to the ground and it will not meet the required setbacks. A custom box can be made, but it will cost approximately \$60,000.00. If the generator is placed next to the Town's generator the noise would increase, but only slightly, not in a significant amount.

Town Attorney Foster had concerns about testing times and suggested that limits be placed. He suggested that no testing could commence on the weekends or on holidays. Testing should only occur during the week between 10:00 a.m. and 2:00 p.m. If the generator is placed on the back slab behind the maintenance building, AT&T would have to be contacted because they are the owners of the fence in order for Sprint to put any sound buffering on the fence for the affected residents. Testing a generator takes about 1 hour. The generator would be a self contained diesel generator. Sprint is in the process of upgrading all radio towers.

Discussion ensued.

Town Administrator Rutan introduced Javier Omana who is working on the new construction of the Florida Public Utilities campus on Cleary Road and Belvedere. This was an informational overview on the land plans.

The closing will occur within the next sixty days for the Business Park. There will be a 42,000 square foot two story building. There will be a warehouse for storage with a canopy and welding shop for large machinery. On August 20th they will be going before Palm Beach County for re-zoning on the property. There would be an architecture review and the developers are being sensitive to the residence to the east of the future site. This building is strictly designated for operation and people would not be visiting this location to pay their bills. Maintenance and emergency calls would be taken at this location and a pilot program for gas strictly for fleet vehicles will be at this location. The gas pilot program will be available to citizens in the future if and when the need is apparent. The building will not be taller than thirty-five feet, keeping the residential homes in mind by not making the building and eye sore to the homeowners. A masonry wall will be constructed to separate the front area of the building from the back where large fleet vehicles and equipment will be stored; the wall will also lesson the visual impact on the building. With the construction of the building starting, construction jobs will be created and the economic impact for employment for the construction workers and staff that will work at the building once finished. There are 291 parking spaces and a secured parking for the fleet vehicles and some staff parking.

A copy of the plans would be submitted to the Town of Haverhill when submitted to the county. Showers, lockers, and bike racks will be included in the plans. This building is a prototype for other centers around the state. This building will be a two-in-one in comparison to the other facilities. Other current facilities have one building for administrative and one building for maintenance. The existing zoning for the property is commercial recreational and the facility that will be built will be considered as light industrial, as no manufacturing will be done at this location.

Discussion ensued.

III. COUNCIL, ATTORNEY AND STAFF REPORTS

Town Engineer Renault started the discussion of the proposed drainage improvement project for Park and Cyprus Lanes and other budgetary matters. Renault continued by saying that the project's price tag is about \$750,000 and is looking into ways to reduce the price as well as find ways to utilize what the town has now. The idea is that concrete valley gutters will be put in to direct storm water run off. A revised estimate will cost less because it isn't a complete rebuild.

Mayor Foy initiated the topic on the budget for the upcoming fiscal year. There is an excess of \$200,000 but it is not balanced. Town Administrator Rutan suggested that \$500,000 should be kept in a reserve account at all times because if there is a natural disaster the FEMA funds will take a while to come in if there is need for a Town cleanup after a storm.

The valley gutter that would be built would move the water toward the drain. Mayor Foy told Town Engineer Renault to draw up a proposal for the design plans for the project. Council would decide at that point when action will be taken for the drainage. If the figure

doesn't come in time for the budget then whatever amount the town does have will be spent. Town Engineer Renault said that a meeting with Palm Beach County would have to occur because the Town would be tying into their system.

Attorney Foster suggested that one way to fund road projects would be to establish a fund specifically for that use. Also, a Non Ad Valorem assessment for roads and drainage was discussed. Mayor Foy mentioned that using to cost of living adjustment for a tax increase was justifiable.

IV. OLD BUSINESS

Vice Mayor Woods will be out of town for September's workshop and would not be able to attend. The review for the final plat at Emerald Cove was discussed. The budget was discussed for budget amendments as well as allowing employees with Domestic Partners be allowed to get health insurance coverage through the town. The statement of Claim was discussed.

V. ADJOURNMENT

There being no further business to be discussed, the Workshop adjourned at 1:10 p.m.

Approved: August 28, 2014

Devon Esplin
Devon Esplin

Jay G. Foy
Jay G. Foy, Mayor

SIGN IN SHEET

**TOWN OF HAVERHILL
TOWN COUNCIL WORKSHOP
August 7, 2014, Noon**

Name	E- Mail Address	Signature
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Michael Linet	michael.linet@sprint.com	Michael Linet
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JERRY BEAVERS		Jerry Beavers
Janice Putan		Janice Putan
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SOE ROEHL		Joseph Koehl
Javier Omana		