

Jay G. Foy, Mayor  
James Woods, Vice Mayor  
Jerry E. Beavers, Council Member  
Lawrence Gordon, Council Member  
Mark C. Uptegraph, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ July 25, 2013**  
**7:00 p.m.**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE CONSENT AGENDA**
  - a. Approval of the minutes for the July 2, 2013 Workshop and the July 11, 2013 regular meeting
- VI. PROCLAMATIONS AND PRESENTATION**
  - a. Presentation of the Annual Financial Report for the fiscal year ending September 30, 2012 by Michelle Blackstock, Grau & Associates
- VII. COMMENTS FROM THE PUBLIC**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
- X. FIRST READINGS AND REGULAR AGENDA**
  - a. Update on Park Lane and Cyprus Lane – Drainage/Road Resurfacing Project
- XI. REPORTS**
  - Town Attorney
  - Mayor
  - Town Administrator
  - Committee/Delegate Report
  - Treasurer's Report (included in packet)
- XII. UNFINISHED BUSINESS**
- XIII. NEW BUSINESS**
- XIV. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN COUNCIL REGULAR MEETING  
Town Hall Council Chambers  
Thursday ~ July 25, 2013  
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, July 25, 2013 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member; Lawrence Gordon Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney Fuchs, Town Administrator Rutan, Town Planner Jeff Renault and Director of Public Services Roche.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator recorded all members present.

**APPROVAL OF AGENDA**

The Town Administrator requested the Consent Agenda be removed as the minutes had not been completed. **A motion was then made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the agenda as amended.**

**APPROVAL OF THE CONSENT AGENDA**

~~Approval of the minutes for the July 2, 2013 Workshop and the July 11, 2013 regular meeting~~

**PROCLAMATIONS AND PRESENTATION**

**Presentation of the Annual Financial Report for the fiscal year ending September 30, 2012 by Michelle Blackstock, Grau & Associates**

Michelle Blackstock of Grau and Associate presented the Audited Financial Report for the period ending September 30, 2012. She expressed appreciation to Council for serving as the Town's independent auditing firm.

After the brief presentation, the Town Council expressed their thanks to Ms. Blackstock. No formal Council action was needed as the Audit was formally received and filed at the June 27, 2013 Council meeting.

**COMMENTS FROM THE PUBLIC**

**Davilyn Whims, 1156 Park Lane.** Ms. Whims had lived in town since 1988 and reported the drainage on Park Lane had never worked well and she has lost use of her bathrooms several times. She would like the drainage ditches to work better.

Mayor Foy responded explaining that typically the road improvements would include curb and gutter and assured Ms. Whims that the next phase would address the function of the drainage ditches. He explained that the motion made by Council at their previous meeting included only Phase 1 of the project.

Vice Mayor Woods concurred adding that the entire project is estimated to cost \$750,000 but the Town has committed to follow through.

**Miguel Garcia, 1128 Park Lane.** Mr. Garcia gave a brief history of his experience with drainage issues on Park Lane. He commented that the drainage is higher than the culverts and better maintenance was needed.

**William Hartsuiker, 1175 Park Lane.** Mr. Hartsuiker expressed his concern that because of the ongoing drainage issues on Park Lane, the area floods and he is afraid of contamination due to sewage seepage. He commented heavy rains are always followed by a foul smell and he is concerned over a potential serious health issue.

Mayor Foy responded that there is a possibility of contamination when there is standing water across properties. He added that there will always be flooding in South Florida and agreed that the best recovery between storms results from proper maintenance.

#### **COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

None present.

#### **SECOND READINGS AND PUBLIC HEARINGS**

None.

#### **FIRST READINGS AND REGULAR AGENDA**

None.

**Update on Park Lane and Cyprus Lane – Drainage/Road Resurfacing Project**  
Joseph Roche, Director of Public Services reported that the resurfacing road width corresponds with the existing Park Lane width of 16.5 feet. He gave an update of the road resurfacing project to date and added that some immediate drainage improvements were being made as well.

Discussion followed.

#### **REPORTS**

##### **Town Attorney**

None.

##### **Mayor**

Mayor Foy reported on the recent Water Resource Task Force meeting he had attended.

He commented that the technical task force was still reviewing the FEMA maps and that the next municipal conference call was postponed so the technical committee could conference with FEMA to discuss the technical issues.

Mayor Foy announced that he had been selected to serve as the District Engineer for the Indian Trail Improvement District and would also be providing consulting services for storm water and drainage.

##### **Town Administrator**

The Town Administrator informed the Council that she would be presenting an amendment to the personnel policy that would exempt part time temporary and seasonal employees from the nepotism policy. She would confer with the Town Attorney.

The Mayor's literacy luncheon has been scheduled for Wednesday September 18, 2013 at the Omphoy Ocean Resort. The Coalition would like the Mayor and two elected officials to attend.

**Criminal Justice Commission for the allocation of FY 2014 (Federal Fiscal Year 2013) JAG funds to Palm Beach County in the amount of \$342,929.**

**REPORTS**

**Town Attorney**

None.

**Mayor**

Mayor Foy reviewed the letter he had prepared commenting on the FEMA FIRM maps. He reported on the Palm Beach County League of Cities technical review committee meetings held.

It was announced the Palm Springs would not be continuing enforcement of their red light camera program.

**Town Administrator**

The Town Administrator reported that Lake Worth Drainage District had held an information meeting with the residents affected by their L-4 Canal Rehabilitation Program on July 10, 2013 at the Town Hall. The meeting had been well attended.

**Committee/Delegate Report**

Council Member Beavers reported that 29 persons had attended the Palm Beach County League of Cities District II and III luncheon held in Atlantis the previous day. Discussion amongst those present included Sober houses, FEMA flood maps, Fire Rescue Advisory Board, quiet zones at railroad crossings, beach erosion, SWA and Wellington's first unanimous vote since March.

**Treasurer's Report**

Included in packet.

**UNFINISHED BUSINESS**

The Town Administrator reported that construction on the Belvedere turn lane at Haverhill Road had commenced and that she had been in communication with Palm Beach County regarding the ownership of Grove Street and Durham Street and the allocation of road tax dollars resulting from same.

**NEW BUSINESS**

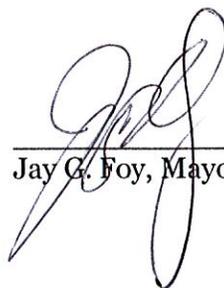
None.

**ADJOURNMENT**

There being no further business to come before the Town Council, the meeting adjourned at 9:00 p.m.

Approved: August 8, 2013

  
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Janice C. Rutan, Town Administrator

  
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Jay G. Foy, Mayor