

Jay G. Foy, Mayor  
James E. Woods, Vice Mayor  
Jerry E. Beavers, Council Member  
Lawrence Gordon, Council Member  
Mark C. Uptegraph, Council Member  
John Fenn Foster, Town Attorney  
Janice C. Rutan, Town Administrator



**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ July 26, 2012**  
**7:00 p.m.**  
**REVISED AGENDA**

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE CONSENT AGENDA**
  - a. Approve Minutes of the June 14, 2012, June 28, 2012 and July 12, 2012 Regular Meetings
- VI. PROCLAMATIONS AND PRESENTATIONS**
  - a. Presentation of the Audited Financial Statements for the Fiscal Year Ending September 30, 2012 by Michelle Blackstock of Grau and Associates
- VII. COMMENTS FROM THE PUBLIC**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. FIRST READINGS AND REGULAR AGENDA**
  - a. Consider passing a Resolution in support of the County's continued allocation of the \$12.50 funds to the Municipalities pursuant to County Resolution R-2002-0192.
- X. PUBLIC HEARING (SECOND READINGS) Postponed from June 28, 2012 to July 12, 2012 at 7:00 p.m.)**
  - a. **ORDINANCE NO. 405:** An Ordinance of the Town Council of the Town of Haverhill amending its Comprehensive Plan , and modifying the future land use map by changing an approximate 1.44 acre parcel from the Town's Low Density Residential Land Use designation to Other Public Facilities as requested by Clauduis Zetrenne, owner, and Shiloh Seventh Day Adventist (SDA) Church, through its agents, Kevin McGinley, Land Research Management, Inc. and Robert Kuoppala , Kuoppala & Associates, which parcel is located at 4968 Cyprus Lane, Haverhill, FL on the east side of Haverhill Road approximately .5 miles north of Belvedere Road; providing for severability; providing for repeal of laws in conflict; providing for the transmittal to the State of Florida Land Planning Agency, providing for inclusion in the Comprehensive Plan; providing for an effective date and other purposes.
  - b. **ORDINANCE NO. 406:** An Ordinance of the Town Council of the Town of Haverhill amending its Official Zoning Map, as amended, by redesignating an approximate 1.44 acre parcel from the Town's EXISTING R-1 single-family residential zoning district to the Town's R-2 Two-Family RESIDENTIAL district as requested by Clauduis Zetrenne, owner, and Shiloh Seventh Day Adventist (SDA) Church, through its agents, Kevin McGinley, Land Research Management, Inc. and Robert Kuoppala , Kuoppala & Associates, which parcel is located at 4968 Cyprus Lane, Haverhill, FL on the east side of Haverhill Road approximately .5 miles north of Belvedere Road; providing for severability; providing for repeal of laws in conflict; providing for the transmittal to the State of Florida Land Planning Agency, providing

**for inclusion in the Comprehensive Plan; providing for an effective date and other purposes.**

**XI.**

**REPORTS:**

**Town Attorney**

**Mayor**

**Consultants**

**Town Administrator**

**XII.**

**Committee/Delegate Report**

**XIII.**

**Treasurer's Report (included in packet)**

**XIV.**

**UNFINISHED BUSINESS**

**XV.**

**NEW BUSINESS**

**XVI.**

**ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ July 26, 2012**  
**OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, July 26, 2012 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member, Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster, and Town Administrator, Janice C. Rutan.

**CALL TO ORDER**

Mayor Foy called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator recorded all members were present.

**APPROVAL OF AGENDA**

There being no additions, deletions or substitutions, the agenda stood as presented. (The Town Council ratified the inclusion of item IXa. adoption of R2012-04).

**APPROVAL OF THE CONSENT AGENDA**

**Approve Minutes of the June 14, 2012, June 28, 2012 and July 12, 2012 Regular Meetings**

A motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the Consent Agenda as presented.

**PROCLAMATIONS AND PRESENTATIONS**

**Presentation of the Audited Financial Statements for the Fiscal Year Ending September 30, 2011 by Michelle Blackstock of Grau and Associates**

Michelle Blackstock, partner at Grau and Associates, the Town's independent auditing firm addressed the Town Council and presented the audited Financial Statement for the fiscal year ended September 30, 2011. She commended the Town for being able to maintain expenditures despite the reduction in ad valorem taxes. There were no current year findings and no prior year findings. In response to Council Member Gordon, Ms. Blackstock reported that the Town's finances were being favorably managed.

The Town Council thanked Ms. Blackstock for her presentation and ratified filing the audited Financial Statement for the fiscal year ended September 30, 2011 which had been originally been received and filed on June 28, 2012

**COMMENTS FROM THE PUBLIC**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

Palm Beach County Sheriff's Department addressed the Town Council. They reported that there had been 9 calls for service that included vehicle accidents and residential alarms. There was an issue with a property at 1082 Park Lane that involved renters moving out and taking copper wire etc. from the property. There was a vehicle break in at Park Lane. Council expressed their appreciation to the Palm Beach County Sheriff's office.

**FIRST READINGS AND REGULAR AGENDA**

**Consider passing a Resolution in support of the County's continued allocation of the \$12.50 funds to the Municipalities pursuant to County Resolution R-2002-0192.**

The title was ready by Attorney Foster. It was explained that the Palm Beach County League of Cities requested all municipalities to pass a Resolution supporting the County's continued allocation of the \$12.50 funds to municipalities pursuant to County Resolution R2002-0192.

Mayor Foy was against adopting Resolutions that would not benefit the Town and questioned Staff's time in the preparation of documents that accomplished nothing. Vice Mayor Woods supported the Resolution in that it would hold the County to an agreement it had entered into

Council Member Beavers stated that the League was asking all municipalities to show support in solidarity. Council Member Gordon agreed adding that the Town may need the League's support one day. Vice Mayor Woods concurred.

**A motion was then made by Council Member Gordon to adopt to RESOLUTION NO. 2012-04 - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA, STRONGLY SUPPORTING THE COUNTY'S CONTINUED ALLOCATION OF THE \$12.50 FUNDS TO THE MUNICIPALITIES PURSUANT TO COUNTY RESOLUTION NO. R-2002-0192, WHICH SERVES TO ENHANCE THE COUNTY'S INTERGOVERNMENTAL COMMUNICATIONS PLAN; AND STRONGLY SUPPORTING THE COUNTY'S DISBURSEMENT OF THE \$12.50 FUNDS TO COVER EXPENSES FOR ALL MUNICIPALITIES THAT HAVE RADIO SYSTEMS THAT ARE FUNCTIONALLY INTEROPERABLE WITH THE COUNTY'S RADIO SYSTEM WITHOUT ARBITRARY DISTINCTIONS BEING MADE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES. The motion was seconded by Vice Mayor Woods and passed 4-1 with Mayor Foy voting against.**

**PUBLIC HEARING (SECOND READINGS) Postponed from June 28, 2012 to July 12, 2012 at 7:00 p.m.)**

**ORDINANCE NO. 405: An Ordinance of the Town Council of the Town of Haverhill amending its Comprehensive Plan , and modifying the future land use map by changing an approximate 1.44 acre parcel from the Town's Low Density Residential Land Use designation to Other Public Facilities as requested by Clauduis Zetrenne, owner, and Shiloh Seventh Day Adventist (SDA) Church, through its agents, Kevin McGinley, Land Research Management, Inc. and Robert Kuoppala, Kuoppala & Associates, which parcel is located at 4968 Cyprus Lane, Haverhill, FL on the east side of Haverhill Road approximately .5 miles north of Belvedere Road; providing for severability; providing for repeal of laws in conflict; providing for the transmittal to the State of Florida Land Planning Agency, providing for inclusion in the Comprehensive Plan; providing for an effective date and other purposes.**

The title was read by Attorney Foster. Attorney Foster explained the format of the meeting. The Public Hearing would be held as a Quasi Judicial Hearing. Attorney Foster then swore in all persons wishing to speak or give testimony. Ex Parte communications were revealed. Vice Mayor Woods had conversation with Tec Shoumate who reiterated his opposition to the Church use being approved.

Town Planner, Chris Barry of Jon Schmidt and Associates noted that there had been no updates to Staff's report recommending approval.

Kevin McGinley addressed the Town Council. When last they met, the Church had begun to look at alternative sites but as of this point in time they had not entered into a contract for any specific site. They were aware the Town Council did not want any further continuances. Mr. McGinley noted that the Pastor was present and would address the Town Council.

Mr. McGinley noted the Church had come far since they first occupied the property and have heard the Council's concerns loud and clear, but at this point, not having an alternative site, and having a recommendation for approval by Staff, they would like to move forward with Council support. They would also accept Council's recommendation to postpone.

Council Member Gordon confirmed with the Church that they had been involved in good faith negotiations for an alternate site. Mr. McGinley deferred that answer to the Pastor. In this case it would be the Church Council, not only the Pastor, that would make final decisions on whether to move forward with the Haverhill site or to look for alternative sites. Mr. McGinley was aware of the efforts being made on at least three properties.

that the withdrawal would be with prejudice for one year. After one year the applicant could apply once again, or during the time apply for a less restrictive use.

There were no further comments from the applicant.

There being no interveners, the floor was opened to public comment.

**Bonnie Graham, 1261 Park Lane.** In response to a comment made by Mayor Foy at the last Public Hearing, Ms. Graham presented the following findings of facts to support her opposition to the application. She quoted Mayor Foy's comments from the summer newsletter.

- Fact No. 1. Presented petition signatures presented to Council June 25, 2012
- Fact No. 2. Presented the minutes of April 10, 2008 concerning the Special Exception as filed by St. Peter's Coptic Orthodox Church. Ms. Graham read a portion of the minutes to the Town Council.
- Fact No. 3. Presented workshop minutes from November 3, 2009 regarding 4968 Cyprus Lane Church. Ms. Graham read a portion of the minutes to the Town Council.
- Fact No. 4. Presented minutes of the March 8, 2012 Town Council Meeting. Ms. Graham read a portion of the minutes to the Town Council. She also presented minutes of the March 8, 2012 minutes of the Local Planning Agent. Ms. Graham read a portion of the minutes to the Town Council. She then addressed the applicants. She continued to read a portion of the minutes to the Town Council.

**Tec Shoumate, 1231 Haverhill Road North.** Respectfully requested a unanimous vote against the rezoning and land use change to maintain the quality of life in the neighborhood and the residential flavor of the Town. He asked that a final vote be taken or the application be withdrawn. Because they had made a commitment to move, he had no objection to giving them time to look around.

**Thelmalee Brandenburg, Cyprus Lane.** Does not see the harm in offering the church a six month extension to afford them a place to meet while they look for an alternate location.

**Richard Briggs, 1214 Park Lane.** He thought the compromise of an extension was a good idea but also thought the matter should be denied this evening while letting them have the extension if Code Enforcement can be worked out. It should not be dragged out.

Following the format of the hearing, the applicant was permitted to make final comment.

Kevin McGinley addressed the Town Council. He reminded Council that the facts offered were not substantial, competent evidence. He argued that what was said and was presented was not substantial and competent evidence as to why the application should be denied. The professional staff did provide Council with substantial and competent evidence. Absent anything contrary to staff's recommendation for approval, he noted the burden would be on the opposition to state why the application does not meet the standards for approval. He noted that what may be facts to one person did not rise to what should be considered substantial competent information. He also corrected Ms. Graham's reference to Special Exemptions to be Special Exceptions. There was no relevance to the reference of the St. Peter's Coptic Church to the Shiloh SDA application before Town Council. He supported Vice Mayor's Woods suggestion that the applicants should pursue the matter with Code Enforcement and the withdrawal of the application.

Town Council called for a recess at 7:50 p.m.

Town Council reconvened at 7:53 p.m.

**Public Comment:**

**Dorothy Suker, 4931 Cyprus Lane.** She lives across the street from the church. The lights shine in all the time and the traffic is terrible.

Returning to the order of the hearing, Mayor Foy called for additional Staff comments. Hearing none, he opened Council deliberation.

Mayor Foy reminded all that the Ordinance before Council is for the change in land use designation. The rezoning was not before the Council at this point.

He gave the Council the option to either vote or postpone the matter. Vice Mayor Woods would prefer to discuss both options. Council Member Gordon addressed the audience and noted that they seemed to be in favor of allowing the Church time to explore their options and it is the Council's responsibility to be fair to all parties. He would prefer a reasonable compromise in granting the applicant the option to withdraw with the additional time extension. Council Member Beavers was in favor of pursuing the withdrawal with the relief of Code Enforcement for 6 months. Council Member Uptegraph agreed with Council Member Beavers for the time extension but added that the Council should give the applicant a definite decision this evening.

Attorney Foster addressed the Town Council. Although the Code Enforcement officer of the Town has the responsibility under the Town's Charter to prosecute Code Enforcement violations, he had agreed to hold off any prosecution of this matter for a period of six months if the applicant were to withdraw the application this evening. This action would alleviate the concern of the applicant. It was confirmed the September 26, 2012 Special Magistrate hearing could be postponed as well.

Mayor Foy noted that although he did not know where the vote would lead, withdrawing the application seemed to be the easier route.

He then explained that the facts in meeting the criteria of the Code of Ordinances differed from meeting the fact of history. He addressed Ms. Graham and although she quoted facts of history, she did not address the facts of the applicant meeting the necessary criteria as set out in the Code. He added the process in this case has been made so much more difficult because the applicants were such good people.

Attorney Foster once again noted that the Town should hear from the applicant in response to the Town's representation that Code Enforcement action would be withheld for six months if the application was withdrawn this evening. There would be no Town Council action required if the applicant were to move forward with that decision.

Mayor Foy opened the floor again for Public Comment:

**Richard Briggs, 1214 Park Lane.** Reminded Council that Mrs. Suker is directly affected by the Church use and if the six month extension was granted, it would result in an additional six months that she would be unable to enjoy her property. He stated that there already had been enough time given for this project. Although the six months may sound fair, there were residents that have been affected for some time.

**Rhonda Shoumate, 1231 Haverhill Road North.** Suggested that if an extension was granted it should be done with guidelines such as having the real estate agent attend Town Council meetings for status reports. This would help in keeping up with progress.

**Frank Suker, 4931 Cyprus Lane.** A resident of Cyprus Lane for 47 years. When they first moved to Cyprus the area was heaven. No longer is it that way. His son has moved to Loxahatchee, which he now considers heaven and that was how his property used to be.

Kevin McGinley then addressed the Council. It was his understanding that Staff had the authority to withdraw the item from the September 26, 2012 Special Magistrate Hearing. It would have been his preference to go before the Special Magistrate and adhere to the six month schedule. But he has now been assured that if the Code Enforcement officer did not place the matter on the docket, no action by the Magistrate would be taken. If after a brief conference with the Pastor to be sure he understood the implications of withdrawal, he agreed the matter could be resolved this evening.

Mayor Foy reiterated his comments from the last public hearing. He had found that after looking at all the criteria he had been slightly in favor of the land use change (50.25 percent based on his academic analysis). When it came to the rezoning, the analysis came out less than 20% in favor of the rezoning. So if the matter were to be put to a vote tonight, with Vice Mayor Woods already indicating that he would be against both applications and himself voting against at least one of the applications he would not be sure how the vote would go. The other matter was that the Town Council was not permitted to consider the site plan. One of the intentions when the code was

passed was that the access be off a thoroughfare road, however, the Ordinance was worded to only require frontage, not ingress and egress on a thoroughfare road. He would have required access to and from the site be from Haverhill Road should the site plan come before them. He also would have been assured that the equal and compensating storage requirements would have been met. The C-51 basin required use of land for drainage. It could have been addressed with underground storage but again because the Town had not considered the site plan, he did not address those issues. He had always believed the parcel was a difficult parcel to get approved through the site plan process. Previously he was willing to see if the applicants could meet those requirements but now he was unsure of that noting that so much of the land would be forfeited to meet requirements. He was afraid that the size of the Church would be restricted and the impact to the site plan limited even prior to buffer, parking and other matters not yet addressed. The Council was only considering land use and zoning.

The Mayor commented these considerations have forced him to not vote from his heart but vote per the Code. The action of withdrawal would void all these issues. Mayor Foy reiterated that he wanted it made very clear where he has stood on this issue from the beginning. He had waived on land use because he wanted to give the applicant a chance but he could not waiver on the zoning issue.

Kevin McGinley announced that the Pastor had informed him that he did not have the authority to withdraw the application without the approval of the Church Council. Mr. McGinley requested one month to allow the applicant to go before the Special Magistrate and to get the authority from the Church Council to withdraw the application. He himself may need to go before the Church Council to explain the merits of the withdrawal but he did need the time. He stated that as he stood before the Council he could not withdraw the application but asked that the matter be scheduled for next month when they could present the withdrawal with the authority of the Church council.

Comment from the public was not accepted.

Mayor Foy deferred to Council. It did not sit well with him to continue to extend.

Mayor Foy inquired of the Town Attorney if a motion to postpone would be required. Attorney Foster responded that it was the discretion of Council to extend for a time period or to a specific meeting.

The choice before Council was to either grant the extension or vote on the matter.

Vice Mayor Woods suggested the Council consider setting August 7, 2012 workshop as a special council meeting. The Pastor responded that he would be unable to get an answer that quickly and requested a month be considered.

**Richard Briggs, 1214 Park Lane.** Commended the Town Council for their handling of the matter. He commented that the applicants were unable to make a decision this evening and as such the negotiations were going nowhere. As the elected body, the Council should make the final decision and the applicants should have come prepared.

Kevin McGinley commented that with all due respect the applicants had come prepared for a vote. The suggestion to withdraw was offered by the Vice Mayor. They were prepared to take the vote this evening. They were even willing to move forward with the caveat to obtain site planning within the 30 days as per the Resolution.

**A motion was called for by the Mayor.**

**Council Member Gordon moved to postpone action on Ordinance No. 405 to the second meeting in August, August 23, 2012.**

There being no second to the motion, the motion failed.

**Vice Mayor Woods moved the Council proceed with the vote and deny the application for a change in land use and deny the the adoption of Ordinance 405. The motion was seconded by Council Member Uptegraph. There being no discussion, the vote was called with Vice Mayor Woods, Council Member Uptegraph**

**and Council Member Beavers voting in favor of the motion with Mayor Foy and Council Member Gordon voting against the motion.**

Mayor Foy clarified that the motion to deny passed but the land use failed.

It was agreed to move forward with second reading of Ordinance No. 406.

**ORDINANCE NO. 406: An Ordinance of the Town Council of the Town of Haverhill amending its Official Zoning Map, as amended, by redesignating an approximate 1.44 acre parcel from the Town's EXISTING R-1 single-family residential zoning district to the Town's R-2 Two-Family RESIDENTIAL district as requested by Clauduis Zetrenne, owner, and Shiloh Seventh Day Adventist (SDA) Church, through its agents, Kevin McGinley, Land Research Management, Inc. and Robert Kuoppala, Kuoppala & Associates, which parcel is located at 4968 Cyprus Lane, Haverhill, FL on the east side of Haverhill Road approximately .5 miles north of Belvedere Road; providing for severability; providing for repeal of laws in conflict; providing for the transmittal to the State of Florida Land Planning Agency, providing for inclusion in the Comprehensive Plan; providing for an effective date and other purposes.**

The title was read by Attorney Foster.

It would be the recommendation of the Attorney that Staff amend its Staff Report to recommend Council denial due to the failure to pass Ordinance No. 405.

The hearing would remain quasi judicial.

Chris Barry, of Jon Schmidt and Associates, Town Planner, addressed the Town Council. In agreement with the Town Attorney, Staff would be recommending denial of Ordinance No. 406 because the land use application failed and as such the proposed zoning would no longer be consistent with the land use.

Mayor Foy opened the floor to the applicant. Kevin McGinley addressed the Council and established for the record that there was no reason given for the denial of the comprehensive land use change.

**Bonnie Graham, 1261 Park Lane.** She asked that even if the matter were denied, she would be in favor of giving the Church six months to look for another location.

Mayor Foy responded that the Town Council cannot intervene in Code Enforcement matters.

Mayor Foy believed the Comprehensive Plan was clear in its intent that the Town remain residential and that was overwhelming substantial evidence that the zoning was not in support of the application.

**A motion was then made by Vice Mayor Woods to deny the application for rezoning and deny the adoption of Ordinance No. 406. Council Member Beavers seconded the motion. The motion passed 4-1 with Council Member Gordon voting against the motion.**

The Public Hearings were then closed.

#### **REPORTS:**

##### **Mayor**

Mayor Foy reported that the Town was asked to pass a resolution in support of the Central Everglades Planning Project. Although he personally was in favor of the project, he was not in favor of passing a Resolution to that effect.

He gave a brief description of the project.

Vice Mayor Woods explained that if the Town were to support, funding for the project may be realized quicker.

He reported on another project and stated that the Everglades lawsuit issue was moving forward. 880 million dollars would be spent to meet the required 10 parts per billion phosphorus levels. These projects affected the north County reservoir. He did attend hearings on the matter and spoke on behalf of himself, not the Town. The one project would cost each taxpayer in the 16 counties affected areas approximately \$4.00 per year.

Discussion ensued.

**Attorney:**

He asked Council to look at the additional Ordinances that would be brought up for consideration at the next meeting.

**Consultants**

Chris Barry offered advice to Council as their professional Planner. He explained that if there were any application before the Town Council for consideration, and if it did not meet 100% of the criteria, then the obligation would be to vote for denial of the application.

Mayor Foy explained his reasons behind his analysis.

Town Planner Barry explained that if there were eight required criteria and the Mayor felt that only 6 were met, his obligation would be to deny the application.

Attorney Foster referred to Mr. Woods's comments that number 5 and Number 8 of the criteria were not met and as such he would be required to vote against the application.

Mayor Foy took exception to Mr. McGinley's comment that no reason was given for denial.

In response to Mayor Foy's comments concerning Mr. McGinley's comment for the record that no reason was given, Mr. Barry noted that as a Planner, he would have wanted it specified as to which of the criteria had not been met. That would set the basis for the denial.

Attorney Foster noted the record reflected the criteria that were not met, however the motion was not specific.

Council Member Gordon noted that Mr. McGinley's comments may have been said to keep the door open for a possible legal challenge in the event they were unable to find a substitute location.

Mayor Foy reminded all that he had been through a hearing process that Council was threatened and likened Mr. McGinley's comment to that of a threat.

Attorney Foster and Planner Barry noted that Mr. McGinley needed to make the comment for the record.

**Town Administrator**

The Town's retrofit project would be closed out on July 30, 2012.

She would like to schedule a budget workshop August 7, 2012 and would like direction from the Council as far as capital improvement projects, etc.

Council Member Uptegraph noted he may be out of Town and not present at the August 7, 2012 meeting.

Vice Mayor Woods stated that other than the basic required items, decisions regarding infrastructure and paving and drainage must be considered.

The Town Administrator reported that the Town Engineer and the Director of Public Services had completed an inventory of all roads and would be making recommendations to the Administrator for consideration.

Discussion followed about the quote received for the Briarwood resurfacing. The price quoted was based on piggy back prices and was strictly for budgetary purposes.

Mayor Foy commented that all things, including raises, had to be considered.

Vice Mayor Woods noted that there were many projects that need to be completed and consideration should be given to raising the millage to cover the projects for the ensuing years.

The Mayor and Town Administrator would meet to prepare a draft budget for Council consideration. The Mayor would look at the reserve balance.

The Town Administrator confirmed that the Town wanted to continue to maintain all its cell tower leases as she had been receiving many requests from independent companies to buy out the leases.

**Committee/Delegate Report**

Council Member Uptegraph noted for the record that the face of Haverhill Road had changed dramatically with the addition of the Raceway Station and now a Church was being constructed as they had to money to do so. He understood that Town had no jurisdiction over matters happening outside the Town boundaries, however, he complained that this was an eyesore happening right outside the Town's limits.

Council Member Beavers reported on the Palm Beach County League of Cities meeting at which Lisa Tropepe was appointed to serve on the Florida League of Cities Board; Retha Lowe was appointed to serve on the Ethics Task Force. A legal update would be prepared by the League for informational purposes.

NIMSCAST meeting had been scheduled for August 1, 2012. NIMSCAST reports would be due August 22, 2012.

Council Member Beavers would be attending the League of Cities conference in Hollywood August 13 - 16, 2012.

**Treasurer's Report**

Included in packet.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

With no further business to come before the Town Council, the meeting adjourned at 8:50 p.m.

Approved: September 27, 2012

  
Janice C. Rutan, Town Administrator

  
Jay G. Foy, Mayor