

Jay G. Foy, Mayor
James E. Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, April 26, 2012
Town Hall – 4585 Charlotte Street
AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- VI. APPROVAL OF AGENDA**
- VII. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the March 8, 2012 meeting of the Local Planning Agency; March 8, 2012 and March 22, 2012 Regular meetings and the March 13, 2012 workshop
- VIII. PRESENTATIONS AND PROCLAMATIONS**
- IX. COMMENTS FROM THE PUBLIC**
- X. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**
- XI. SECOND READINGS AND PUBLIC HEARINGS**
- XII. FIRST READINGS AND REGULAR AGENDA**
 - a. Approve budget amendment in the amount of \$1,500 from 001-4100-541.6301 Storm Drainage to 001-4100-541.3103 NPDES to cover overrun due to new NPDES permit requirements.
- XIII. REPORTS**
 - Town Attorney
 - Mayor
 - Consultants
 - Administrator's Report
 - Committee/Delegate Report
 - Treasurer's Report (included in packet)
- XIV. UNFINISHED BUSINESS**
- XV. NEW BUSINESS**
- XVI. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, CMC, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN OF HAVERHILL
Regular Town Council Meeting
Thursday, April 26, 2012
Town Hall – 4585 Charlotte Street
OFFICIAL MINUTES

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, April 26, 2012 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member, Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster, and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:01 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members were present.

APPROVAL OF AGENDA

There being no additions, deletions or substitutions, the agenda stood as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the March 8, 2012 meeting of the Local Planning Agency; March 8, 2012 and March 22, 2012 Regular meetings and the March 13, 2012 workshop.

A motion was made by Vice Mayor Woods, seconded by Council Member Beaver and unanimously passed (5-0) to approve the Consent Agenda as presented.

PRESENTATIONS AND PROCLAMATIONS

None.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT

The Palm Beach County Sheriff's Department reported on the previous two week period. There had been 100 traffic stops, 75 business and resident checks, 1 report of counterfeit money, a vandalism at 1099 North Military Trail and graffiti at 852 Palo Verde Court.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

Approve budget amendment in the amount of \$1,500 from 001-4100-541.6301 Storm Drainage to 001-4100-541.3103 NPDES to cover overrun due to new NPDES permit requirements.

The Town Administrator presented Staff's report. It was explained that due to the new NPDES permit requirements, the Town's consultants, AECOM, had to take on additional tasks including attendance at meetings and additional reporting criteria.

A motion was then made to approve a budget amendment in the amount of \$1,500 from 001-4100-541.6301 Storm Drainage to 001-4100-541.3103 NPDES to cover overrun due to new NPDES permit requirements.

REPORTS

Town Attorney

Attorney Foster reported that a follow up phone conversation with Chris Sacco of Carlton Fields law firm, Attorneys for ATS, had been scheduled for May 2, 2012 at 9:00 a.m.

Mayor

None.

Consultants

None.

Administrator's Report

The Town Administrator reported that the Town of Haverhill, along with the Town's of Glen Ridge, Cloud Lake and Lake Clarke Shores had hosted the Palm Beach County Municipal Clerks Association meeting earlier in the day. At that meeting, a report on the contract negotiations with the Supervisor of Elections had been given. It was the Town Administrator's recommendation to wait until the outcome of the upcoming election before considering the terms of the Agreement.

The Town Administrator also noted for the record that the following requests for Proclamations/Resolutions had come in for Council consideration:

- Resolution urging local retailers selling tobacco products to refrain from selling and marketing flavored tobacco products which tend to promote and influence underage and/or youthful consumption
- Proclamation and Pledge of Civility for month of May (May is Civility Month)
- Recognition of May 25th as National Missing Children's Day

Committee/Delegate Report

Mayor Foy reported on the **Code and Ordinance Committee** meeting and the discussion concerning the recently enacted Building Code and the Town's adoption of wind speeds. After research and maps from the County, the Town of Haverhill would be in the following wind speed categories:

- **Risk Category I Buildings:** 150 mph
- **Risk Category II Buildings:** 170 mph
- **Risk Category III/IV Buildings:** 180 mph

This information will be included in the Ordinance being drafted.

Town Administrator Rutan announced that **Building Official** Tom Rodgers had tendered his resignation effective May 4, 2012. The Town was in contract with MT Causley, so they would be providing a replacement with no interruption in service.

Vice Mayor Woods reported on the success of the **Annual Picnic** held the previous weekend. He commented that the inclement weather had held off and the picnic was able to go on despite the storms and rain occurring all around the Town. There were several County agencies represented and non profit organizations; the Palm Beach zoo, classic car and antique tractor shows all took place. There was food, snow cones and funnel cakes. It was estimated 200 people were in attendance.

Council Member Beavers reported on the recent **Palm Beach County League of Cities Meeting** of which the Town of Haverhill was a co-sponsor. Following the meeting there was an Elected Officials Workshop. The League had given a memorial on behalf of recently deceased West Palm Beach Commissioner Bill Moss. There was a brief mention of the recent change in the County's distribution of traffic citation fines that would not affect the Town of Haverhill as Haverhill did not have its own Police Department.

It was confirmed that the Mayor was the appointed representative to speak with the press.

Mayor Foy announced that Council Member Beavers had been appointed the Palm Beach County League's District II representative.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

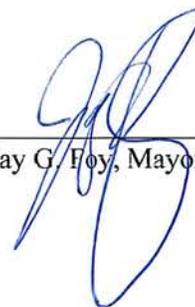
ADJOURNMENT

There being no further business to come before the Town Council, the meeting adjourned at 7:35 p.m.

Approved: May 24, 2012



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor