

**TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ May 26, 2011
OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, May 26, 2011 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James E. Woods, Vice Mayor; Jerry Beavers, Council Member; Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney John Foster Director of Public Services, Joseph Roche; and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members were present.

APPROVAL OF AGENDA

The town Administrator requested the consent agenda be removed from the agenda. **A motion was then made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the agenda as amended.**

APPROVAL OF THE CONSENT AGENDA

~~Approve Minutes of the May 12, 2011 Regular Meeting~~

PROCLAMATIONS AND PRESENTATIONS

None.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

None.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF LANTANA, HAVERHILL, OCEAN RIDGE, PALM BEACH SHORES AND THE CITY OF ATLANTIS FOR JOINT PARTICIPATION IN GRANT AGREEMENT #ARE022 AND AUTHORIZE THE MAYOR AND TOWN CLERK TO SIGN ON BEHALF OF THE TOWN OF HAVERHILL

Town Attorney Foster confirmed that he had reviewed the Memorandum of Understanding for Legal Sufficiency.

With no further discussion, a motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the Memorandum of Understanding between the Town of Lantana, Haverhill, Ocean Ridge, Palm Beach Shores and the City of Atlantis for Joint participation in Grant Agreement #ARE022 and authorize the Mayor and Town Clerk to sign on behalf of the Town of Haverhill.

APPROVE RENEWAL OF INTERLOCAL COOPERATION AGREEMENT BETWEEN PALM BEACH COUNTY AND TOWN OF HAVERHILL FOR PARTICIPATION IN THE URBAN COUNTY PROGRAM FOR FY 2012-2014 AND AUTHORIZE THE MAYOR AND TOWN CLERK TO SIGN ON BEHALF OF THE TOWN OF HAVERHILL

Clement Clarke and Scott Schultz were present on behalf of Palm Beach County Housing and Community Development. Mr. Clarke addressed the Town Council and explained that for the County to benefit from the various Urban County Grant Programs; all municipalities in the County must participate. The Town of Haverhill had participated for the previous three year periods.

Mr. Clarke highlighted several programs available to qualified persons. The neighborhood stabilization II program does include Haverhill.

A brief discussion ensued. **A motion was then made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the renewal of Interlocal Cooperation Agreement between Palm Beach County and Town of Haverhill for participation in the Urban County Program for FY 2012-2014 and authorize the Mayor and Town Clerk to sign on behalf of the Town of Haverhill.**

Award bid based on Staff's recommendation for installation of video surveillance equipment at Town Hall

The Town Administrator presented Staff's report. **Town Council reviewed the recommendation of Staff and a motion was made by Vice Mayor Woods, seconded by Council Member Uptegraph and unanimously passed (5-0) to award the bid to Protection Plus in the amount of \$6,130 for the camera surveillance system and \$930 for the door lock system for the following reasons:**

Protection Plus is a Video Surveillance Company that specializes in surveillance, security and alarm monitoring

Tropical Computer presently services the Town's Computer and IT needs and although that could work to the Town's favor, it could also result in a conflict should a problem arise with either of the services

Tropical Computer cited work load issues as a reason not to bid on the door lock system and as such the installation, repair and service of the Town's video surveillance equipment and/or IT issues could be affected by these work load issues

The Town Administrator explained that should Council choose to award the bid, a budget amendment would be required:

Based on Staff's recommendation a motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) that the following budget amendment be made:

Increase Misc. Revenue 001-369-9000 due to Code Enforcement Liens -	\$7500.00
Increase Legislative Machinery and Equipment 001-1200-539-8300	\$7500.00

REPORTS

Town Attorney

Attorney Foster reported that Staff had set the fee for the non ad valorem assessment at \$160.00 per unit based on each parcel's classification and total number of units attributed to that parcel. The amount was based on what the Town pays for solid waste and recycling services, administrative costs charged by the collecting agencies (Solid Waste Authority, Tax Collector and Tax Assessor's offices) and a ninety-six percent collection rate due to the 4% discount if paid timely.

He informed the Town Council that the notices would be sent to residents and they should be prepared to answer questions concerning the non ad valorem assessment being imposed.

Mayor

Mayor Foy reported that Pete Diaz of Trailway Lane and Peter Hernandez of Briarwood had passed away.

He extended congratulations to Council Member Beavers, who would be sworn in as a Board Member of the Palm Beach County League of Cities at its annual gala to be held May 27, 2011.

He stated the Florida League of Cities had requested the Town Council consider passing a resolution in support of requesting the Environmental Protection Agency withdraw its determination that numeric nutrient criteria are needed in Florida and to repeal the numeric nutrient criteria for Florida, etc. No Council action was taken.

Mayor Foy had attended a meeting sponsored by Representative Mark Pafford and Representative Jeff Clemons at the South Florida Water Management District. A good portion of the discussion addressed social programs and entitlements.

Consultants

None

Town Administrator

None.

Committee/Delegate Report

Council Member Beavers reported on attending an Emergency Management meeting regarding nims cast. He would be attending an Emergency Operations hurricane preparedness meeting at Palm Beach Atlantic University on June 1, 2011.

Mayor Foy briefed the Council on the Code and Ordinance meeting held immediately following the Special Meeting on May 24, 2011.

Treasurer's Report

The treasurer's report had been included in Council packets. Council Member Beavers asked if there was a specific line item for the Code Enforcement Lien monies the Town had received. The Town Administrator reported that they were included in miscellaneous revenues and she would reclassify them to a specific line item.

Council Member Gordon reiterated the need to negotiate all requests for lien reductions.

UNFINISHED BUSINESS**Policy on Code Enforcement Lien Reduction requests**

No Council action taken as the matter was settled at the special meeting of the Town Council held on May 24, 2011.

Non Ad Valorem Assessment

No Council action taken as the matter was settled at the special meeting of the Town Council held on May 24, 2011.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:45 p.m.

Approved: June 9, 2011

Janice C. Rutan, Town Administrator

Jay G. Foy, Mayor