

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ February 24, 2011**  
**OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, February 24, 2011 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were James E. Woods, Mayor; Jay G. Foy, Vice Mayor; Mark Uptegraph, Council Member; and Henry Lynch, Council Member. Also present were Town Attorney John Foster and Town Administrator, Janice C. Rutan.

**CALL TO ORDER**

Mayor Woods called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Woods offered the Invocation and led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator recorded all members were present with the exception of Council Member Beavers.

**APPROVAL OF AGENDA**

There being no additions, deletions or substitutions, the agenda stood as presented.

**APPROVAL OF THE CONSENT AGENDA**

**Approve Minutes of the February 10, 2011 Regular Meeting**

A motion was made by Council Member Lynch, seconded by Vice Mayor Foy and unanimously passed (4-0) to approve the Consent Agenda as presented.

**PROCLAMATIONS AND PRESENTATIONS**

None.

**COMMENTS FROM THE PUBLIC**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**

D/S Jesse Miller addressed the Council. He reported that for the period February 10, 2011 to February 24, 2011, there had been several routine business checks, traffic stops and standard calls. In addition, there had been 2 child abuse cases, 2 alarm complaints, domestic cases, a stolen vehicle recovered, one hit and run and one vandalism complaint. There was a call regarding a potential shooting, however, PBSO suspected it was shots fired.

Discussion followed concerning an incident that occurred at St. Christopher's Church on February 5, 2011. Mayor Woods requested the official police report be forwarded for clarification as to the exact circumstances.

Mayor Woods acknowledged Matt Gaffney who was present representing Palm Beach County Fire Rescue.

**SECOND READINGS AND PUBLIC HEARINGS**

None.

**FIRST READINGS AND REGULAR AGENDA**

**RESOLUTION 2011-04: Consider renewing the understanding of auditing services between the Town of Haverhill and Grau and Associates.**

Mayor Woods gave the background of the request and suggested that because of the exemplary service the auditors have provided the Town, the Council consider renewing the

understanding of auditing services for the ensuing three years as allowed for in the Town's code.

Council Member Lynch expressed concern over the reference of the services and inquired as to why it was not called a contract or agreement.

The Town Administrator explained that the initial agreement between the parties was referred to as an understanding of auditing services and because this would be a continuation of that agreement, the reference remained the same.

Vice Mayor Foy commented that the annual increase of \$300.00 for the ensuing three-year term was quite modest. Attorney Foster read the title of Resolution R2011-04. A motion was then made by Vice Mayor Foy, seconded by Council Member Lynch and unanimously passed (4-0) to approve Resolution 2011-04 and renew the understanding of auditing services between the Town of Haverhill and Grau and Associates for a term or period not to exceed three years from the Town Council's acceptance of the FY2010 FY audit.

## **REPORTS**

### **Town Attorney**

None.

### **Mayor**

Mayor Woods reported that he and staff had met with Karl Alexander of D. R. Horton homes to discuss their intended purchase of the Sunset Isles (Integrity Development) property on Belvedere Road. The former approved site plan was discussed in detail. D.R. Horton was also looking into the possibility of constructing single family homes in lieu of the duplexes as approved, but was put on notice that any deviation from the approved site plan would require them to meet the new standards specific to minimum drainage calculations.

Mr. Alexander was completing his due diligence on the parcel and should it move forward, hoped to have the project completed within one year. They were also considering the Emerald Cove (THD Development) property to the west of Sunset Isles.

The Town Administrator reported that the bond on the property had been renewed by BankAtlantic.

Attorney Foster commented that D. R. Horton does not finance its projects and all purchases are made with cash.

### **Consultants**

None.

### **Town Administrator**

None.

### **Committee/Delegate Reports**

Vice Mayor Foy announced that the NPDES permit had been advertised and should be issued. The next step in the process would be to adopt the total maximum daily loads (TMDLs) for all areas other than impaired areas.

Vice Mayor Foy voiced his objection to the classification of all areas with low DO (dissolved oxygen) to be considered impaired areas and would consider writing a letter to Governor Scott on that subject matter, however, prior to doing so would request guidance from the NPDES Steering Committee.

Vice Mayor Foy then referred to a meeting held between the Town of Haverhill, Palm Beach County Engineering and South Florida Water Management District regarding the proposed drainage improvement plans for Belvedere Road. Vice Mayor Foy had been reporting on the Palm Beach County Grove Street project that was moving forward that would relieve the remaining drainage issues affecting the Briarwood subdivision from the east by re-routing

the runoff. The subject of the meeting was the clarification of the proposed stormwater improvement plan that ran along Belvedere Road from Rutherford Lane to Woodland Avenue. This plan would divert the run-off west to the E-3 canal. The project was discussed in length and at the conclusion of the meeting all parties agreed that the proposed connection would provide drainage relief to the benefit of the Town.

He reported that Palm Beach County anticipated commencing work within the next month.

In response to Mayor Wood's query, Vice Mayor Foy noted that the project had only been put on hold due to funding issues.

Mayor Woods reminded all that the Town's Annual Picnic would be held April 9, 2011 and the Special Events Committee continued to meet to plan the event.

### **Treasurer's Report**

(Included in packet)

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

Mayor Woods reminded all that the Municipal Election would take place on March 8, 2011. He inquired as to whether the Council would support taking the truck out the week prior to the election with an announcement reminding the residents to get out and exercise their right to vote.

It was decided that if a recording could be made both in English and in Spanish, as the law requires, the Council would endorse the idea.

Council Member Lynch commented that this would be his last meeting and expressed his enjoyment of the past four years serving with Staff and Council. He did ask that the Town Council consider installing a pedestrian stop light at Haverhill Park. He commented that residents on the north side of Belvedere Road have a difficult time when trying to cross over to the park. The only cross walk is located at the intersection of Haverhill and Belvedere Roads.

Vice Mayor Foy noted that he thought there would need to be a minimum of 20 pedestrians per hour needed before a light could be installed. He reminded Council that year's back he had suggested a pedestrian overpass to the County if they were to widen the road. The cost was prohibitive.

Mayor Woods agreed noting that residents west of the park must cross at Caroline to the north side of Belvedere Road then proceed to the intersection of Haverhill and Belvedere to cross back over if they want to access the park via sidewalk. There was no sidewalk on the south side of Belvedere Road west of the Haverhill Park.

Discussion followed and it was agreed staff would look into the requirements for installing a pedestrian stop light.

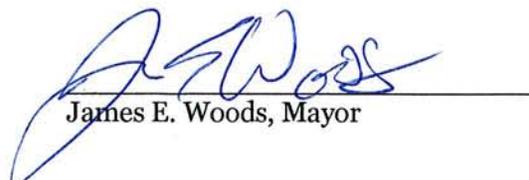
Mayor Woods thanked Council Member Lynch for his years of service to the Town and noted that it had been a privilege to serve with him. He was an asset to the Council and would be missed. Staff and Council echoed the sentiments of the Mayor.

### **ADJOURNMENT**

With no further business to come before the Council, the meeting adjourned at 7:30 p.m.

Approved: March 10, 2011

  
Janice C. Rutan, CMC, Town Administrator

  
James E. Woods, Mayor