

**TOWN OF HAVERHILL**  
**Regular Town Council Meeting**  
**March 25, 2010**  
**Town Hall – 4585 Charlotte Street**  
**OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, March 25, 2010 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were James E. Woods, Mayor; Jay G. Foy, Vice Mayor; Jerry Beavers, Council Member; Mark Uptegraph, Council Member; and Henry Lynch, Council Member. Also present were Town Attorney John Fenn Foster, Town Administrator, Janice C. Rutan; and Code Enforcement Officer, Joseph Roche.

**CALL TO ORDER**

Mayor Woods called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Woods offered the Invocation and led the Pledge of Allegiance.

**ROLL CALL**

The Town Administrator called the roll. All members were present.

**APPROVAL OF AGENDA**

There being no corrections, additions or deletions the agenda would stand as presented.

**APPROVAL OF THE CONSENT AGENDA**

**Approval of the February 25, 2010 regular meeting minutes and March 11, 2010 regular meeting minutes**

A motion was made by Council Member Beavers, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the Consent Agenda as presented.

**PRESENTATIONS**

**Receive and file Palm Beach County Fire Rescue Annual Report FY 2008 -2009**

A motion was made by Council Member Lynch, seconded by Council Member Uptegraph and unanimously passed (5-0) to receive and file the Palm Beach County Fire Rescue Annual Report for the fiscal year 2008-2009.

**COMMENTS FROM THE PUBLIC**

None.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**

Deputy Sergeant Keith Bender was present representing the Palm Beach County Sheriff's office reporting on crimes for the previous two weeks. He reported that there had been a report of domestic violence. Code Enforcement Officer Joseph Roche reported on a call earlier the day whereby a sexual deviant had been arrested on Orleans Court in unincorporated Palm Beach County while peeking through a fence into a property on Dorchester Mews.

The Town Council expressed their appreciation to the Palm Beach County Sheriff's office for their exceptional coverage throughout the Town.

**SECOND READINGS AND PUBLIC HEARINGS**

None.

**FIRST READINGS AND REGULAR AGENDA**

**Designate Voting Delegate and Alternate to the Palm Beach County League of Cities**

A motion was made by Council Member Uptegraph, seconded by Council Member Lynch and unanimously passed (5-0) to appoint Council Member Jerry Beavers as the Voting Delegate for the Palm Beach County League of Cities. Alternative Voting Delegates would follow in order of

Jay G. Foy, Vice Mayor; James E. Woods, Mayor; Council Member Lynch and Council Member Uptegraph.

**REPORTS**

**Town Attorney**

None.

**Mayor**

None.

**Consultants**

None.

**Administrator's Report**

Town Administrator Rutan reported that the "Make it Count" Committee had met earlier in the day and were planning a "Census Neighborhood Blitz" for Saturday, April 10, 2010. The Committee was looking for volunteers that would meet at the Town Hall and then walk through the neighborhoods notifying people about the Census deadlines, etc. They had requested use of the Town Truck so that residents could be informed via the audio system on the truck. Council Member Lynch agreed to assist by driving the truck Friday night as he would be unavailable Saturday. Mayor Woods agreed to contact the King's Academy in an effort to secure volunteers.

**Committee and Delegate Reports**

Council Member Beavers reported that the Emergency Management Committee would be meeting on March 30, 2010 immediately preceding the Code and Ordinance Committee meeting.

Mayor Woods reported on the overwhelming success of the Special Events picnic that was held March 20. He next reported that because of conflicting events, the Neighborhood Yard Sale originally scheduled for April 17, 2010 would now be held on April 24<sup>th</sup> between the hours of 7:00 a.m. to noon.

Town Administrator reported that the Proclamation presented to Dorothy Gravelin recognizing her years of service with the Town would need to be amended as her full time tenure began in 1994, however she had been with the Town for many years prior on a part time basis.

Administrator Rutan invited the Council to attend a luncheon on Friday, April 2<sup>nd</sup> as it would be Dorothy's last day of employment with the Town.

**Treasurer's Report**

(included in packet)

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

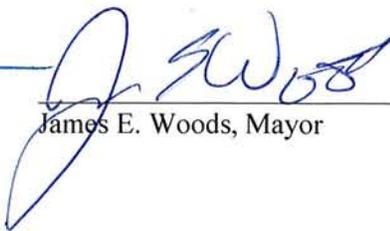
**ADJOURNMENT**

Being no further business to come before the Town Council, the meeting adjourned at 7:16 p.m.

Approved:

March 25, 2010  
Date

Janice C. Rutan, Town Administrator

  
James E. Woods, Mayor