

**TOWN COUNCIL REGULAR MEETING**  
**Town Hall Council Chambers**  
**Thursday ~ October 23, 2008**  
**7:00 p.m.**  
**OFFICIAL MINUTES**

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, October 23, 2008 at the Town Hall, 4585 Charlotte Street, Haverhill, FL. Those present were: Joseph S. Kroll, Mayor; James E. Woods, Council President; Jay G. Foy, Council Vice President, Jerry Beavers, Council Member; Henry Lynch, Council Member; Mark C. Uptegraph, Council Member; John Foster Town Attorney; Janice C. Rutan, Town Clerk and Joseph Roche, Code Enforcement Officer.

**CALL TO ORDER**

Council President Woods called the meeting to order at 7:00 p.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Council President Woods led the Invocation and Pledge of Allegiance.

**ROLL CALL**

The Clerk called the roll. All members were present.

**APPROVAL OF AGENDA**

Per the request of the Town Attorney, item X.a. was removed from the agenda. He explained that Metro PCS had forwarded an incorrect lease to the Town for review. The Town Clerk requested that the September 25, 2008 minutes be removed from the Consent Agenda.

**Noting the deletions made to the agenda, a motion was made by Council Member Beavers, seconded by Council Vice President Foy and unanimously passed (5-0) to approve the agenda as amended.**

**APPROVAL OF THE CONSENT AGENDA**

**Approval of the August 14, 2008, August 28, 2008, ~~September 25, 2008~~ and October 9, 2008 Regular meetings.**

**A motion was made by Council Member Lynch, seconded by Council Vice President Foy and unanimously passed to approve the Consent Agenda as amended.**

**COMMENTS FROM THE PUBLIC**

**Diana Curtis, 882 Briarwood Drive, Haverhill.** Ms. Curtis addressed the Town Council and complained of the tremendous amount of noise emitting from the abutting apartment complex on Grove Street. Conversations last into the early hours of the morning and in addition to the noise, Ms. Curtis wakes each day to find discarded trash and beer bottles in her yard. She has called the Palm Beach County Sheriff's office on numerous occasions but wanted the Town to be aware of the problem. Joseph Roche, Code Enforcement Officer and liaison to the Palm Beach County Sheriff's office agreed to speak with the PBSO about the problem.

**COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**  
Not present.

**PROCLAMATIONS AND PRESENTATIONS**

None.

**SECOND READINGS AND PUBLIC HEARINGS**

**ORDINANCE NO. 370: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF HAVERHILL, FLORIDA ANNEXING WITHIN THE CORPORATE AREA OF THE TOWN OF HAVERHILL, FLORIDA, UPON ADOPTION OF SAID ORDINANCE AND APPROVAL BY REFERENDUM, A PARCEL OF LAND CONTAINING APPROXIMATELY 2.87 ACRES GENERALLY LOCATED ON THE WEST SIDE OF HAVERHILL ROAD WHICH PARCEL IS ALSO ABUTTING THE SOUTHERN MUNICIPAL LIMITS OF THE TOWN, SAID PROPERTY BEING SITUATED IN PALM BEACH COUNTY, FLORIDA, IN ACCORDANCE WITH THE INVOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.0413, FLORIDA STATUTES (2007); PROVIDING FOR A SPECIAL ELECTION AND REFERENDUM TO BE HELD ON DECEMBER 2, 2008 OF THE REGISTERED ELECTORS OF THE AREA PROPOSED TO BE ANNEXED; PROVIDING FOR REDEFINING THE BOUNDARY LINES OF THE TOWN OF HAVERHILL TO INCLUDE THE SUBJECT PROPERTY IN THE TOWN'S OFFICIAL BOUNDARY MAP; PROVIDING FOR THE MAYOR AND CLERK, OR THEIR DESIGNEE, TO DO ALL THINGS NECESSARY TO EFFECTUATE THE ANNEXATION INCLUDING SUBMITTING THE BOUNDARY CHANGE TO THE DEPARTMENT OF STATE, STATE OF FLORIDA; AND PROVIDING FOR SEVERABILITY, CONFLICTS AND EFFECTIVE DATE.**

The title was read by Attorney Foster.

**A motion was made by Council Member Beavers and seconded by Council Member Uptegraph to approve Ordinance No. 370 on second reading.**

It was announced that the Town was finally able to locate all of the property owners of the proposed annexation area. Staff was diligently trying to acquire all of the property owner's signatures.

The Attorney reported that if the Town was successful in obtaining all the required signatures, a motion would be in order to rescind Ordinance No. 370 as the referendum on annexation would not be necessary because the Town would have met the requirements for a voluntary annexation.

The Town Clerk would look into the deadline for the ballot language to be at the Supervisor of Elections office. She would also look into advertising publication deadlines.

Council Member Lynch reported on the poor condition of Ivywood Road and inquired as to whether the Town could repair the road.

position of an elected Mayor and that the Chief Administrative officer for the Town would then become a Town Council appointed Town Administrator. The Attorney would be reporting back to the Committee.

The Committee discussed the potential overlay district along Belvedere Road from Concord Street to Military Trail. Council Vice President Foy noted that if the Town was to move forward with a proposed mixed use overlay district for this area, special attention would need to be given to the supplemental regulations specifically as they related to parking and signage.

Council Vice President Foy reported on the presentation to the Committee by Greg Parks from American Traffic Solutions on Red Light Running and enforcement proposals. Discussion followed and the Mayor strongly suggested that the Town look into the available rights of way to ensure the location to mount the cameras would be in a Town right of way. Mayor Kroll suggested that the Town require the company to perform a monitor test prior to any funds being expended by the Town.

The Clerk was requested to schedule another Code and Ordinance Committee meeting within the next couple of weeks.

**Emergency Management:** Council Member Beavers agreed to write an article for the next newsletter informing the residents about the County's Vial of Life program and to encourage participation. The Vial of Life Program was a voluntary program whereby residents would provide medical information to Palm Beach County Fire and Rescue through a website designed for that purpose. This information would be vital in the event of a medical emergency.

Council Vice President Foy reported that the Town of Haverhill was exempt from the 100 year flood elevation according to the preliminary FEMA flood maps. He explained that this determination would keep the Town and its residents from having to purchase flood insurance.

Council Member Beavers commented that he had attended a meeting of the Palm Beach County League of Cities in Atlantis where there was discussion concerning the legal advertising requirement that a municipality advertise legal notices in a newspaper of general circulation. He commented that with the economy and the future of newspapers being in question that an alternative form of legal advertising may need to be considered.

**Special Events:** Council President Woods reported that the Town's Halloween event would be taking place on Friday, October 24<sup>th</sup> at 6:30 p.m. at the Town Hall. Because of the numerous events planned for the evening the Committee had decided to forego a movie. Dinner would be served.

#### **Treasurer's Report**

Included in packet.

#### **UNFINISHED BUSINESS**

None.

**NEW BUSINESS:**

Joseph Roche, Code Enforcement Officer informed the Town Council of a number of burglaries that had occurred in Town over the past week. He reported on house burglaries on Huff Road. Vehicles had been broken into on Bethany Lane and Club Road. There were other incidents that had occurred on Palo Verde Place.

The Council suggested staff prepare information to be handed out to the residents informing them to be aware and to protect themselves by locking their homes and vehicles, etc.

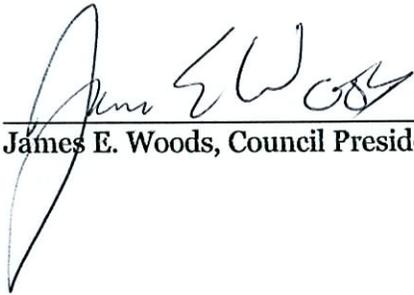
Council Vice President Foy suggested installing cameras at key locations may help but was budget constrained.

**ADJOURNMENT:**

With no further matters to come before the Town Council, the meeting adjourned at 7:45 p.m.

Approved: 11/13/08

  
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Janice C. Rutan, Town Clerk

  
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James E. Woods, Council President