

**TOWN OF HAVERHILL
LOCAL PLANNING AGENCY
PUBLIC HEARING
THURSDAY, SEPTEMBER 25, 2008
7:00 P.M.**

**(IMMEDIATELY FOLLOWING THE CLOSE OF THE PUBLIC BUDGET
HEARING)
TOWN HALL – 4585 CHARLOTTE STREET
OFFICIAL MINUTES**

Pursuant to the foregoing notice, a meeting of the Town Council sitting as the Local Planning Agency was held at the Town Hall, 4585 Charlotte Street. All members of the Council were present with the exception of Mayor Kroll. Also present were Town Attorney John Foster, Town Planner Jack Horniman and Town Clerk Janice C. Rutan.

CALL TO ORDER

Council President Woods called the meeting to order at 7:11 p.m. immediately following the close of the Public Hearing.

ROLL CALL

All members were present with the exception of Mayor Kroll.

REVIEW AND MAKE RECOMMENDATION TO THE TOWN COUNCIL CONCERNING ORDINANCE NO. 369 - PROPOSED AMENDMENTS TO THE TOWN OF HAVERHILL COMPREHENSIVE PLAN TO IMPLEMENT AMENDMENTS TO ITS EVALUATION AND APPRAISAL REPORT AND ITS TEN YEAR WATER SUPPLY FACILITY WORK PLAN AND TO UPDATE ITS CAPITAL IMPROVEMENTS ELEMENT TO INCORPORATE NEW REQUIREMENTS ELEMENT; AMENDING THE LAND USE ELEMENT, HOUSING ELEMENT, INFRASTRUCTURE ELEMENT, CONSERVATION ELEMENT, RECREATION AND OPEN SPACE ELEMENT, INTERGOVERNMENTAL COORDINATION ELEMENT, CAPITAL IMPROVEMENTS ELEMENT, AND PUBLIC SCHOOL CONCURRENCY ELEMENT.

Town Planner Jack Horniman gave Staff's report. He gave the history of the process including the adoption of the Evaluation and Appraisal Report which was adopted in April of 2006. Once the State of Florida Department of Community Affairs issued the letter of sufficiency, the Town moved forward with the incorporation of those changes into its Comprehensive Plan.

The Town Council had reviewed these amendments through many meetings and workshops.

The Plan amendments had been prepared in two documents, the Comprehensive Plan and the support documents. Mr. Horniman noted that the Land Use element had been

updated; the Housing element has been updated through the Town's unique approach to Workforce Housing and Accessory Dwelling unit Ordinance. The Utilities Element had always required in depth research, however, a primary element of the Utilities Element was the potable water element. Even though the Town of Haverhill does not supply its own utilities, it had to adopt a ten year water facilities supply plan. It was approached by rolling the plan into the Comprehensive Plan avoiding a secondary public hearing process. The five and ten year Capital Improvements plan had also been updated.

The proposed plan before the Town Council incorporated the entire required updates to specific elements of the Comprehensive Plan. By doing so, the Town was able to adopt one Ordinance through one public hearing process.

He reiterated that the function of the Local Planning Agency (LPA) would be to make a recommendation to the Town Council concerning the adoption of the proposed E.A.R. based Comprehensive Plan Amendments for transmittal to the Department of Community Affairs.

Once the package was sent, the Town should hear back from the DCA within 60 days. Should there be any objections; the Town would have ample time to respond.

A motion was made by Council Vice President Foy to recommend Town Council approval to transmit the proposed E.A.R. (Evaluation and Appraisal Report) based Comprehensive Plan Amendments. The motion was seconded by Mark Uptegraph.

The floor was then opened to the Public. There being no public comment, the vote was called. The motion passed unanimously (5-0).

ADJOURNMENT

With nothing further to come before the Town Council sitting as the Local Planning Agency, the meeting adjourned at 7:20 p.m.

Approved: 11/13/08


Janice C. Rutan, Town Clerk


James E. Woods, Council President