

Mayor Joseph S. Kroll
Council Vice President Jay G. Foy
Council Member Henry "Butch" Lynch
Assistant Town Administrator / Town Clerk Janice C. Rutan
Town Attorney John Foster

Council President James E. Woods
Council Member Jerry E. Beavers
Council Member Mark C. Uptegraph



**TOWN OF HAVERHILL
Regular Town Council Meeting
October 11, 2007
7:00 p.m.
Town Hall – 4585 Charlotte Street**

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of minutes 9/13/07 and 9/27/07**
- VI. COMMENTS FROM THE PUBLIC**
- VII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT**
- VIII. PROCLAMATIONS AND PRESENTATIONS**
- IX. SECOND READINGS AND PUBLIC HEARINGS**

None
- X. FIRST READINGS AND REGULAR AGENDA**
 - a. R2007-07: A Resolution of the Town Council of the Town of Haverhill amending its Building Permit and Inspection Fees**
 - b. Authorization to proceed with Annexation Referendum and presentation of time line by Town Planner**
 - c. Authorize bid for Rutherford Road Improvement project**

- XI. REPORTS**
 - Town Attorney**
 - Mayor**
 - Consultants**
 - Assistant Town Administrator/Town Clerk**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- XII UNFINISHED BUSINESS**
- XIII NEW BUSINESS**
- XIV ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Assistant Town Administrator and Town Clerk, at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING
Town Council Meeting
Town Hall Council Chambers
Thursday ~ October 11, 2007
7:00 p.m.
MINUTES

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, October 11, 2007 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Joseph S. Kroll, Mayor; James E. Woods, Council President; Jay Foy, Council Vice President; Jerry Beavers, Council Member; Henry Lynch, Council Member; Mark C. Uptegraph, Council Member; John Foster, Town Attorney; John Kim, Traffic Engineer, Joseph Roche, Code Enforcement Officer and Betty Sites, Assistant to Town Clerk.

CALL TO ORDER

Council President Woods called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council President Woods delivered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Assistant to Town Clerk called the roll. All members were present.

APPROVAL OF AGENDA

With no exceptions, additions or deletions, the agenda was ordered accepted as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes of the September 13, 2007 and September 23, 2007 Regular Meetings

Ms. Sites pointed out that the first paragraph of last page of the Minutes of September 13, 2007 should read "...Annexation Informational meeting on September 25...", not "August".

A motion was made by Council Vice President Foy to accept the Minutes as amended, seconded by Council Member Uptegraph and unanimously passed (5-0) to approve the Consent Agenda.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S DEPARTMENT

The Sheriff's Deputy gave an overview of the crimes statistics for the Town of Haverhill for the period September 27, 2007 through October 10, 2007. There had been only two crime reports filed, one case of domestic disturbance and one case of verbal telephone threats. A few events of traffic stops and false alarms did not warrant written reports.

In response to the question raised, the Deputy said he would alert the Council of any crime trend changes and recommend more deputy coverage if necessary.

PROCLAMATIONS AND PRESENTATIONS

None.

SECOND READINGS AND PUBLIC HEARINGS

None

SECOND READINGS AND REGULAR AGENDA

R2007-07: A Resolution of the Town Council of the Town of Haverhill amending its Building Permit and Inspection Fees

Attorney Foster read a resolution for the Town of Haverhill amending its Building Permit and Inspection Fees.

A motion was made by Council Member Uptegraph and seconded by Council Member Lynch to approve Resolution R2007-07 approving the revised fees as per schedule attached.

Vice President Foy asked if the schedule would also affect RV permits and garage sale permits. Attorney Foster responded that the resolution was only for building fees. Vice President Foy then asked for clarification on the schedule to show that first re-inspections were at no charge. **President Woods asked for a vote with the insertion of the line "1st re-inspection no fee". The Council approved the motion 5-0.**

Authorization to proceed with Annexation Referendum and presentation of time line by Town Planner

Planner Horniman reviewed the timeline schedule to get the proposed annexation referendum on the March 11, 2008 ballot. The Council agreed to define the annexation area as east and west of Park Lane to Cypress including the two lots to the north. After a short discussion about logistics of the voting, Planner Horniman asked that the staff get together a list of the tenants who are registered voters of the area. He suggested that the Mayor contact those people and inform them of the advantages of residency.

A motion was made by Council Member Beavers and seconded by Council Vice President Foy to authorize the Town Planner and Town Engineer to proceed with the scheduling of the Annexation Referendum. The Council approved the motion 5-0.

Authorize bid for Rutherford Road Improvement project

Mayor Kroll advised the Council that the Town Engineer had finished the plans for the Rutherford Road improvement project and now needed authorization to ask for bids. The funding of the project was approved at the September 13, 2007 Council meeting provided the proposed budget for FY 2007/2008 was adopted. **The Council gave unanimous approval by consensus.**

REPORTS

Town Attorney Foster (regarding **CRALLs**) informed the Council that he had spoken with several members of the Palm Beach County Engineering Department and impressed upon them that the Town of Haverhill would rather have congestion than have a highway dividing the residential town.

Traffic Engineer John Kim described in detail the merits and disadvantages of “General CRALLs” and “Project Specific CRALLs”. After a lengthy discussion, the Council decided by consensus to seek a “Project Specific CRALLs” for the pending three projects (Duke Construction, McCraney and Planet Kids)..

Town Attorney Foster told the Council that he and Attorney Lance Fuchs had meet with several members of the Palm Beach School Planning Department regarding the **Stacy Street Elementary School** project. He told them that the Town of Haverhill had the impression that the project was being jammed down their throats because of the lack of communication despite promises that the Town would be kept informed. The group apologized for the misunderstanding and asked what could be done to keep peace. After lengthy talks, the School District agreed to write a letter to the Town within the next two weeks offering suggestions for lighting, landscaping, possibly a wall and a covenant promising never to cut through an access to Trailaway.

Vice President Foy expressed his skepticism that the District would follow through and asked of a way that the Town could get ownership of a right-of-way or easement to further prohibit the School Board from further encroaching on the Town. Mr. Foster said he would look into the matter and make a further presentation at the next Council meeting hopefully with the letter from the School Board. Attorney Foster said the District realizes they had created a problem by piece-mealing this project by moving too fast without any plan in sight.

Mayor Kroll announced that he had written a letter to County Commissioner Jess Santamaria reminding him of his agreement to assist with the funding of the Rutherford Road project.

Consultants

Planner Horniman (regarding the proposed annexation) asked if the area decided upon included the Planet Kids property. President Woods said they sign a voluntary annexation later after the CRALLs campaign was successful.

Assistant Town Administrator/Town Clerk

None

Committee/Delegate Report

Vice President Foy stated that the Code and Ordinance and Comprehensive Land Use committees had had a successful meeting discussing text changes. He will call another meeting as soon as Attorney Foster has the revised ordinances completed. He has set a target date of the December Council meeting for the second reading of the Attainable Workforce Housing ordinance.

President Woods announced that the Special Events Committee had met and have planned a Halloween Dinner and a Movie for October 26, 2007.

Treasurer’s Report (included in packet)

UNFINISHED BUSINESS

None

NEW BUSINESS

Council Member Beavers announced that the timing of traffic lights in Palm Beach County has improved from a grade D- to a D.

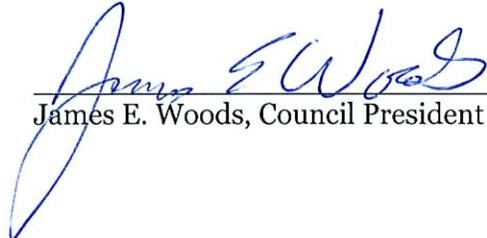
ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 8:54 p.m.

Approved: 10/25/07



Betty Sites, Assistant to Town Clerk



James E. Woods, Council President