



**HOLD HARMLESS LETTER**

Job Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

I have elected to use a private provider and I agree to hold that TOWN OF HAVERHILL, and its agents and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense, including but not limited to attorney's fees, resulting from this permit, work and inspections.

\_\_\_\_\_  
Owner's Signature

Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

(SEAL)

Personally known or produced identification. Type of identification produced \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

Date: \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

(SEAL)

Personally known or produced identification. Type of identification produced \_\_\_\_\_



The following attachments are provided as required:

1. Qualification statements and/or resumes of the private provider and all duly authorized representatives.
2. Proof of insurance for professional and comprehensive liability in the amount of \$1 million per occurrence relating to all services performed as a private provider, including tail coverage for a minimum of 5 years subsequent to the performance of building code inspection services.

**Individual**

**Corporation**

**Partnership**

\_\_\_\_\_  
 (signature)

Print  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone  
 No.: \_\_\_\_\_

\_\_\_\_\_  
 Print Corporation Name

By: \_\_\_\_\_  
 (signature)

Print  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone  
 No.: \_\_\_\_\_

\_\_\_\_\_  
 Print Corporation Name

By: \_\_\_\_\_  
 (signature)

Print  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone  
 No.: \_\_\_\_\_

**Please use appropriate notary block.**

**STATE OF** \_\_\_\_\_

**COUNTY OF** \_\_\_\_\_

**Individual**

Before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_ who executed the forgoing instrument, and acknowledged before me the same was executed for the purposes therein expresses.

**Corporation**

Before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_ of \_\_\_\_\_ a, \_\_\_\_\_ **corporation**, on behalf of the state corporation, who executed the forgoing instrument, and acknowledged before me the same was executed for the purposes therein expresses.

**Partnership**

Before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_ partner/agent On behalf of \_\_\_\_\_ a, \_\_\_\_\_ **partnership**, who executed the forgoing instrument, and acknowledged before me the same was executed for the purposes therein expresses.

Personally known \_\_\_\_\_; or Produced identification \_\_\_\_\_ Type of identification produced \_\_\_\_\_

Signature of Notary \_\_\_\_\_

Print Name \_\_\_\_\_

Notary Public: NOTARY STAMP BELOW

My commission expires:



**CERTIFICATE OF COMPLIANCE**

\_\_\_\_\_  
(Date)

To: Town of Haverhill  
4585 Charlotte Street  
Haverhill, FL 33417

Re: Owner's Name: \_\_\_\_\_  
Address of Property: \_\_\_\_\_  
Permit Number: \_\_\_\_\_

Dear Building Official:

I, \_\_\_\_\_, ("Private Provider") having reviewed the building plans and having performed and approved the required inspections, as indicated in the attached approved inspection log, hereby attest that to the best of my knowledge, belief and professional judgment, the building components and site improvements covered by the above referenced permit have been completed in accordance with the approved plans and the provisions of all applicable laws and technical codes. I also attest that all construction deviations from the original permit application and all necessary shop drawings have been filed with the Building Department in the form of permit revisions and in compliance with the provisions of the law.

This document is being prepared in accordance with F.S. 553.791 (11) and is being submitted to the Town of Haverhill Building Department at the time of the final inspection for the above referenced permit.

Should you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

(PRIVATE PROVIDER'S SIGNATURE AND SEAL)